

PRESIDENT (.08 FTEF reassigned time per semester, two-year term*)

* The Spring 2025 election for A.S. President is for a one-year term (serving out the remainder of the existing 2024-2026 term)

It shall be the duty of the President of the Academic Senate to:

- A. Preside at all meetings of the Academic Senate and the Executive Committee.
- B. Be an ex-officio member of all committees of the Academic Senate.
- C. Serve as the Miramar College Academic Senate representative to all district, state, and/or national meetings, councils and/or committees, unless another is so designated.
- D. Be the official representative of the Academic Senate to the Board of Trustees for the San Diego Community College District, unless another is so designated.
- E. Represent the faculty and/or the Academic Senate of Miramar College at all community and/or public events applicable, unless another is so designated.
- F. In coordination with the Committee on Committees, appoint all faculty members of all campus, Senate, and District committees.
- G. Perform other duties as specified by the Academic Senate.
- H. Establish additional duties of the members of the Executive Committee as appropriate and agreed upon by the majority of the Executive Committee.
- I. Serve on the Miramar College Council.
- J. Serve on the Committee on Committees.

Meetings	Day and Time
Campus Committees: Required	
Academic Senate and AS Executive Committee - Chair	1st, 3rd, last Tuesdays from 3:30 pm - 5:00 pm
Committee on Committees	2nd Tuesday from 3:30 pm - 5:00 pm or as determined by the committee
Miramar College Council	2nd & 4th Tuesdays from 1:00 pm - 2:30 pm
Budget & Resource Development Subcommittee	2nd and 4th Wednesdays from 1:00 pm - 2:30 pm
Student Success Committee	2nd and 4th Wednesdays from 3:00 pm – 4:30 pm
AS Committees: Optional (AS President is an ex-officio member)	
<i>Academic Senate Election Committee</i>	<i>As needed</i>
<i>Professional Standards and Ethics</i>	<i>As needed</i>
<i>Adjunct Success, Retention and Equity Committee</i>	<i>As needed</i>
<i>Academic Senate Equivalency Committee</i>	<i>As needed</i>
<i>Chairs Committee</i>	<i>3rd Thursday from 1:00 pm - 2:00 pm</i>
<i>Contract Faculty Hiring Prioritization Committee</i>	<i>3rd Thursday from 2:00 pm - 4:00 pm</i>
<i>Curriculum Committee</i>	<i>1st and 3rd Wednesdays from 2:30 pm - 4:30 pm</i>
<i>Curriculum Technical Review Subcommittee</i>	<i>2nd and 4th Wednesdays from 2:30 pm - 4:30 pm</i>
<i>Academic Standards Subcommittee</i>	<i>2nd Thursdays from 9:30 am - 11:00 am</i>
<i>Distance Education Standards Committee</i>	<i>4th Thursdays from 12:00 pm - 1:30 pm</i>
District Committees and Taskforces: Required	
District Governance Committee (DGC)	1st Wednesday from 3:00 pm - 4:30 pm

SDCCD Board of Trustees Meeting	3rd Thursdays at 4:00 pm (generally ending at 6:00 pm)
District Academic Senate Council (informal)	30-60 minutes before the BoT Meeting
District Budget Planning and Development Council	1st Wednesday from 1:00 pm - 2:30 pm
SDCCD Auxiliary Organization (SDCCAO) BoD Meeting	4th Friday from 3:00 pm - 4:30 pm
Additional Meetings	
College President Meeting	Determined by participants
VPI Meeting	Determined by participants
Administration and Senate Leadership Meeting	Determined by participants
ASCCC Plenary Sessions and Area D Meetings	Fall and Spring (travel or virtual attendance, Thursday through Saturday)
Recommended Committees	
Enrollment Management Committee	3rd Thursdays from 2:30 pm - 4:00 pm
District Strategic Planning Committee	Quarterly, 1st Monday from 10:30 am - 12:00 pm
Associated Student Government	Fridays from 9:00 am – 11:00 am