

## Enrollment Management Committee

November 21, 2024

Members: Adrian Arancibia, Andy Lowe, Anne Gloag, Carol Sampaga (classified), Claudia Estrada-Howell, Dan Igou, Duane Short, Gene Choe, Jacqueline Hester, Jae Calanog, Janee Robinson (classified), Jennifer Aase, Jessica McCambly, Jordan Omens, Kevin Petti, Linda Woods, Lisa Brewster, Lou Ascione, Martin Kennedy, Mary Kjartanson, Max Moore, Michael Odu, Molly Fassler, Nam Sinkaset, Sonny Nguyen, Wai-Ling Rubic

Members Absent: (needs updating)

Guests: Jennifer Pena, Olivia Picolla

### DRAFT Minutes

#### I. **Call to Order**

The meeting was called to order by Co-Chair Kevin Petti at 2:35 pm. Guests Olivia Picolla and Jennifer Pena were welcomed.

#### II. **Approval of Agenda**

MSC (Omens/Kennedy) to approve the agenda as submitted.

#### III. **Approval of Minutes**

MSC (Omens/Arancibia) to approve the minutes as presented.

#### IV. **Old Business**

##### Review of Committee Membership

Kevin Petti reported that the workgroup met and reviewed the committee's charge and membership and had good dialogue. Petti expressed his appreciation to the workgroup. Odu added that the group's conversation centered on the holistic Student Journey, Course Scheduling concerns, committee size, and need for a platform as a campus community regarding current issues. Comment was also made on how EMC fits with the newly-formed Student Success Committee, which is currently determining its goals and objectives.

Proposed changes are to reduce membership across all constituent groups and add key leads. The idea is for members to report back to constituents, bringing feedback forward to the Enrollment Management Committee. Once changes are initiated through the shared governance vetting process, they should be effective Fall 2025.

Proposed Committee Structure: VPI, an Instructional Dean, Dean of Enrollment Services, General Counseling Faculty/Designee, 4 Instructional Department Chairs (1 to be Chair of Chairs), Admissions Designee, Instructional Services Faculty (from Academic Services), a Student.

Committee members were asked to take the proposed structure to their areas for input for the first meeting in Spring.

#### V. **New Business**

No New Business items

#### VI. **Announcements**

No announcements

**vii. Next Scheduled Meeting:** February 20, 2025; VPI Odu indicated the Enrollment Dashboard will be an agenda item at the next meeting.

**viii. Adjournment**

Meeting adjourned by consensus at 2:59 pm.

Respectfully submitted,  
Carol Sampaga/Office of Instruction