

SUMMARY: FEBRUARY 18TH MEETING

Here's a summary of key discussion points and actions from the most recent Academic Senate meeting.

For the full slideshow from the meeting, [click here](#).

DISCUSSION ITEMS:

6.1. Curriculum Committee Updates – Darren Hall

- **SDCCD CCC Baccalaureate Degree General Education:** CRC approved a vote to move forward with inclusion in the Fall 2025 catalog.
- **Gainful Employment Update:** Financial aid requirements have been met; District is pulling additional data for deeper analysis.
- **AB 1111 Phase 2 Designators:** 20 areas identified; surveys extended due to delays. Phase 3 has expanded from 50 to 68 courses.
- **CTE Code Alignment:** District will align TOP/SOC/CIP codes and share with Program Directors and Leads.
- **Program Viability:** Updates for Miramar Campus are in progress.
- **Motion to extend by one minute passed.** [Parelman/Carrasquillo]

6.2. 2025-2028 Student Equity Plan – Nessa Julian (Presented by Carrasquillo)

- **Equity Plan Due:** November 30, 2025.
- **Development Process:** Forums, surveys, interviews, and data review from past events and programming.
- **State Equity Workshop:** The Equity Team will attend a workshop in Long Beach on February 27-28.
- **Next Steps:** Julian will return for a more in-depth presentation.

6.3. Perfected Resolution on Technology and Planning Issues – Pablo Martin

- **Background:** The Technology and Planning Issues Workgroup revised the original resolution based on Senate feedback.
- **Concerns Raised:**
 - **Technology Plan:** No formal plan has been developed despite long-standing discussions.
 - **HR Issues & Language:** The word “reprimand” will be removed from the resolution.
 - **Website Issues:** Arancibia emphasized recurring issues with broken links and outdated content; Martin noted this might require a separate resolution.
- **Next Steps:** Updated resolution was scheduled to return for a vote at the next meeting however given requests to share this with College Council before that, the A.S. Exec decided to hold off on this vote until the CC has had a chance to address the concerns outlined in the resolution.

6.4. Prioritized Bond Projects at Miramar – Pablo Martin

- **Approved Phase 1 Projects:**
 - Aviation Hangar (Montgomery Field)
 - Early Education Center
 - Performing Arts Center & English/Communication Arts Center
 - Associated infrastructure

- **\$850M in Funding Available:** Coming from Prop HH and bond sales. A Citizens' Oversight Committee will be formed.
- **Planning Begins in April:** Faculty encouraged to participate; contact Martin or constituent leaders.
- **Booth noted:** The Performing Arts Center should be designed with income-generating potential in mind.

6.5. Discussing the Use of Tasers (CEDs) by SDCCD Police – Pablo Martin

- **Background:** The Police Advisory Committee voted (8-1) to support the implementation of Conducted Energy Devices (CEDs) after two and a half years of discussion.
- **City College's Position:** They introduced a resolution opposing the deployment of tasers on SDCCD campuses.
- **Expert Input:**
 - **David Mehlhoff (ADJU & Law Enforcement Academy Instructor):** Fatalities from tasers are rare; they are used at the active resistance level to prevent injury to officers and individuals.
 - **Use of Force Policy:** The District's policy will mirror SDPD's.
- **Next Steps:** The Chancellor is gathering campus feedback before making a decision. Send questions or concerns to Martin.

REPORTS:

7.2.1. Customer Relationship Management (CRM) Project – Dan Roberts, Jr.

- **18-month implementation project funded by a grant.**
- **Current Phase:** Looking at CTE program enrollment and retention rates.
- **Future Phases:** Will expand to all programs; training sessions will be provided.
- **More information:** Contact Roberts via email or through the link in the slideshow.

7.2.2. Miramar Educational Plan (PIERC Recommendation) – Pablo Martin

- **Replacing the Master Plan:** The new plan will align all institutional plans (Equity, Guided Pathways, Strategic Enrollment).
- **Feedback Needed:** Dean Miramontez is seeking faculty input.

7.3.1. President – Pablo Martin

- **A.S. President Election:** The election for the 2025-26 A.S. President (one-year term) will be held this spring. Watch for an email from the Elections Committee.
- **Adjunct Faculty Reminder:** Contingent faculty serving on committees must complete the AFT Adjunct Shared Governance form.
- **Missed the Chancellor's Forum?** Recording and slides are available.
- **ACCJC 2024 Standards Released:** Available for review.
- **Fraudulent Enrollment Issues:** 400 fraudulent students were dropped at Miramar this spring—faculty are urged to drop inactive students.
- **Employee Residency Policy Update:** The District revised AP 7180 to clarify that SDCCD employees must reside within the same state and within 200 miles of the district.

7.3.2. Vice President – Carmen Carrasquillo

- **Hiring Process Concerns:** Job announcements are being posted before search committees provide input. Carrasquillo raised the issue at College Council and plans to propose new language for College Council and Dean’s Council review.
- **GAIA Women’s Empowerment Week (March 24-28):** Planned in collaboration with ASG, Classified Senate, administration, and the District Title IX Office. Faculty encouraged to promote student participation.

7.3.4. Treasurer – Dawn Diskin

- **Current balance:** \$446.47. Faculty can contact Diskin for help setting up auto-deductions.

7.3.5. Contract Member-at-Large – Olivia Flores

- **ASCCC Presentation:** Friday, February 28 at 11:15am in the H-Building (by invitation from Counselor faculty).

7.3.6. Part-Time Member-at-Large – Desi Klaar

- **Reminder to Contingent Faculty:** Report your committee hours.

ANNOUNCEMENTS:

- **Booth:** DEI Conference for the Audio Engineering Industry will now be online-only due to safety concerns.
- **AI Literacy:** Next District webinar is February 28. ASUGSV Summit 2025 (April 6-9) is free and open to students.
- **SD World Affairs Council Talk on Syria:** February 22, 10:30am at the Hall of Nations, Balboa Park.

Meeting adjourned at 4:58pm.

The next meeting will be on **March 4th**. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,

Juli Bartolomei and Rodrigo Gomez

Draft Minutes – Miramar College Academic Senate
3:30-5:00pm **Feb 18, 2025** Location: M-110 and [Zoom](#)

(*See [agenda](#) for remote locations)

[Associated Documents](#)

[Meeting Slide Show](#)

Senators Present: Pablo Martin, Carmen Carrasquillo, Rodrigo Gomez, Dawn Diskin, Olivia Flores, Desi Klaar, Darren Hall, Kevin Petti, Adrian Arancibia, Amy Alsup, Anne Gloag, April Koch, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Donnie Tran, Eloy Guerra, Julia McMenamin, Kandice Brandt, Leslie Marovich, Mardi Parelman, Mary Kjartanson, Michael Lopez, Otto Dobre, Patti Manley, Randy Claros, Wahid Hamidy, Kristen Bonwell, Kristen Everhart, Mike Colafrancesco, Najah Abdelkader, Natalie Bickett, Valerie Chau

Absent: Ali Gonzalez (proxy: A. Gloag), Alex Sanchez, Laura Marin (proxy: R. Claros), Marian Edelbrock (proxy: K. Brandt), Martin Gonzalez (D. Halttunen), *Stefanie Johnson Shipman (proxy: A. Arancibia) *Cyndie Gilley (No address) *Erin Smith (No address) Scott Moller *attended as a guest

Other Attendees: David Mehlhoff, Mara Palma-Sanft, Dan Roberts Jr, Lisa Munoz, Tory Romero, Meredith Morris, Andrew Lowe, Juli Bartolomei

1. Call to Order

– The meeting was called to order at 3:34pm.

2. Approval of Agenda and Consent Calendar

2.1. [Meeting minutes from 12/3/24](#)

– The agenda and Consent Calendar were approved with no objections after a change to move item 6.5 to be the first discussion item, to accommodate a guest speaker. [Parelman/Carrasquillo]

3. Land Acknowledgment

4. Public Comments

- Tran: Please share information about Academic Support Services with students. They are at four physical locations: Math Lab (M-210), Writing Lab (H-103), ASC (L-101) and STEM Center (S6-110). There is also online assistance via NetTutor and Star-CA. Contact [Tran](#) for more information.
- Parelman: Would like the district Academic Senates to encourage the District to put more consideration into dates that affect students.
- Manley: There has been some conversation about 8- or 16-week classes only, no more 4- or 6-week. Decisions are being made because of fraudulent students during intersession--there is not enough time to review enrollment in intersession or 4-week classes because the drop date comes so quickly. Martin will follow up. This will be brought up at College Council.
- Marovich: Would like information about how the start date is chosen so there is a better understanding of whether or not that is benefitting students. Our district is not in alignment with surrounding schools, with the Monday overhang impacting students and creating issues. Send concerns to [Martin](#).

5. Action Items (this includes second reads)

5.1. NA

6. Discussion Items (this includes first calls and first reads)

6.1. Standing: Curriculum Committee Updates – Darren Hall

- [SDCCD CCC Baccalaureate Degree General Education](#): A vote was taken at CRC and they will take it forward to CIC at the March meeting to get it into the Fall 2025 catalog.
- Gainful Employment Update: Completed gainful employment requirements, which impact financial aid. District is pulling more data points for a deeper dive.
- New designators for AB1111 Phase 2: 20 areas. There has been a delay so that surveys can be extended. Phase 3 has gone from 50 courses to 68.
- [CTE Code Alignment](#): They will be looking at code alignment. TOP/SOC/CIP Crosswalk will be shared with Program Directors and Leads.
- Miramar Campus Program Viability is being worked on and will come forward later.
- Motion to extend by one minute passed with no objections. [Parelman/Carrasquillo]

- Sanft: We have not gotten some decisions on designators for the District. There have been a few denials across the state for previously approved courses. Reiterated the importance of responding to surveys.
- 6.2. The 2025-2028 Student Equity Plan Template – Nessa Julian, Dean of Equity
 - Carrasquillo presented on behalf of Julian.
 - The final slide in the presentation has reference links: [2025 - 2028 Student Equity Plan Webpage](#) and [CCCCO Student Equity Plan Template](#)
 - The Plan is due on 11/30/25.
 - They are hoping to have forums, surveys, interviews, review of data from past surveys, and events and programming data that they can look at.
 - See [meeting slideshow](#) for details.
 - The Equity Team will be attending the Equity Planning Workshop in Long Beach on 2/27-8.
 - Will invite Julian back to do a more thorough presentation, and the Equity Team will also report back.
 - Send questions and comments to [Julian](#).
- 6.3. [Perfected Resolution on Technology and Planning Issues](#), Spring 2025 – Pablo Martin
 - At the direction of the Academic Senate, the Technology and Planning Issues Workgroup met several times to refine the original resolution.
 - Martin shared the changes made to the resolution and read the Resolved sections to the body.
 - Petti: Is there a Technology Plan? (Martin: No. It has been stalled for a year and a half.) Concerns about HR discussions being in the resolution and the word “reprimand.” (Martin: They will strike that from the resolution.) Has the resolution gone through the Technology Committee? (Martin: No, but what it has been built upon has been in the committee’s hands since the resolution was presented to them years ago, with no progress.)
 - There has been an ongoing effort to address Appendix A (“Academic Senate Items of Concern”) since 2022. This resolution is asking for the issue to be addressed at the administrative level.
 - This is looking for a concrete process that anyone can follow.
 - Arancibia: Consistent issue with website (broken links, not updating, not functional). Feels there is no accountability. Martin said that is a separate issue and might need a separate resolution.
 - This will come back, with strikeouts, to the next meeting for a vote.
- 6.4. Reviewing [Prioritized Bond Projects at Miramar, Phase 1](#) – Pablo Martin
 - Shared list of top priorities that have been approved for Phase 1: Aviation Hangar at Montgomery Field, Early Education Center, Performing Arts Center and English/Communication Arts Center, and associated infrastructure. What the specifics look like will be based on input.
 - At Spring Kickoff 2025, VPA Bell shared more detail (see slides 8-19 in the [Spring Kickoff slideshow](#)).
 - \$850M in the bank for projects from Prop HH and the sale of bonds. They will establish a Citizens’ Oversight Committee for those funds to make sure they are properly spent.
 - Planning and collaboration will begin in April. Reach out to [Martin](#) or any constituent leader to get involved.
 - Booth: One goal of the Performing Arts Center is to rent it out to generate income for the college, which should be considered when determining size.
- 6.5. Discussing the Use of Tasers (CEDs) by SDCCD Police – Pablo Martin
 - The Police Advisory Committee recommends implementation of Conducted Energy Devices (CEDs) by SDCCD College Police (8-1 vote) after two and a half years of discussion.
 - The Chancellor wants to hear from campuses regarding use of tasers on campus before implementing the new policy.
 - From City College: [Resolution To Oppose the Deployment of Potentially Lethal Tasers on SDCCD Campuses](#)
 - [Final Findings from the Expert Panel on the Safety of CEDs](#) (NIJ, 2011)
 - [Conducted Energy Devices Guidelines and Limitations](#) (ACLU, no date)
 - Mehlhoff, an ADJU and Law Enforcement Academy instructor and former police officer, shared that fatalities from tasers are extremely rare. Mehlhoff specified that they are used at the active resistance level and are just an additional tool to prevent assault on the officer and injury to both the officer and the person who is resisting. Officers are trained to use tasers appropriately, including when and how. Lethality tends to be determined by the presence of other factors, such as health conditions or drugs in the system, rather than by the taser alone.
 - Use of force policy at the District will mirror SDPD policy.
 - De-escalation is the first course of action. When it gets to the point where a taser would need to be used, the person is very violent and could hurt others. A taser creates an immediate immobility response that helps prevent injury to the person and others.
 - Send questions and concerns to [Martin](#) and he will seek answers. There will be another meeting at the District on this next month.

7. Reports

7.1. Committee Reports

7.1.1. NA

7.2. Special Reports

7.2.1. Introducing Miramar's Customer Relationship Management (CRM) Project – Dan Roberts, Jr., Special Projects Manager

- Through a grant, CTE programs were looked at for how we can increase enrollments and retention rates.
- Roberts shared the details of the 18-month implementation project. See [slideshow](#) for details.
- Currently in Phase 1, moving to Phase 2.
- Will train people on campus during Phases 3-5.
- Plan to is have continued communication through the website, a newsletter, a workgroup, a Spring Kickoff Roadshow, and through committee presentations.
- CTE is the starting point, but all programs will have access.
- This is standard at other colleges.
- Contact Roberts via [email](#) or [this link](#).

7.2.2. [Miramar Educational Plan](#) (PIERC Recommendation) and [Alignment](#) – Pablo Martin

- This is not a new plan, just a replacement for the Master Plan.
- Its “main purpose... is to articulate how planning works together across multiple layers.” The Equity, Guided Pathways, and Strategic Enrollment Plans are all captured in the Miramar Educational Plan.
- This is the function of the [alignment](#) graphic.
- Dean Miramontez is seeking feedback.

7.3. Executive Committee Reports

7.3.1. President – Pablo Martin ([State, District, Campus, and Senate Issues](#))

- See [resource document](#) and [meeting slideshow](#) for full report and details.
- The A.S. Elections Committee will be holding an election for A.S. President for the 2025-26 academic year—a one-year term. Please be on the lookout for an email from the Chair, Josh Alley. All interested parties are invited to review [President Duties for S25 Election](#) and contact the current ASP, [Pablo Martin](#), if they have questions about the position.
- If you are a contingent (aka adjunct) faculty member serving on a committee at Miramar (or anywhere in the SDCCD), please be sure to read and complete the process and form here: [AFT Adjunct Shared Governance: Committee Service Process](#).
- If you were unable to attend the open forum with Chancellor Smith, Amber Eckert (Title IX Coordinator) and Eva Alford (Deputy Title IX) on 2/10/25, you can see the [recording here](#) and download Amber and Eva's [slides here](#).
- The updated [ACCJC 2024 Standards](#) have been released.
- The Budget Process Workgroup and Contingent Faculty Issues Workgroup (aka ASSET) continue to make progress on their tasks. Final recommendations should be forthcoming from both groups in March.
- V.P. Gonzales shared that we are continuing to see fraudulent students; 400 dropped this week (at Miramar, Spring term). It is very important for faculty to drop inactive students.
- The District has revised AP 7180 to address confusion and promote compliance regarding the residency location of SDCCD employees. “[AP 7180 Employee Residency DRAFT REVISED.pdf](#)” has been shared at DGC. Residency is within the same state and within 200 miles of the district. Share questions or concerns with [Martin](#).
- Registration is now open for the SDICCCA AccessAbility Week, 3/10-14. View the [full schedule and register here](#).
- Links for ASCCC webinars are in the [resource document](#).

7.3.2. Vice President – Carmen Carrasquillo

- The Committee on Committees is concerned that job announcements are being sent out by HR before search committees can give input. Carrasquillo brought it up at College Council and received good response from two search leads. Petti will bring it to Dean's Council, and Carrasquillo would like to present language at College Council, with Deans present.
- GAIA: 17 individuals came to the first GAIA meeting to help plan Miramar's first ever Women's Empowerment Week, to be held 3/24-28, in collaboration with the ASG, Classified Senate, campus administration, and the District's Title IX Office. Please promote to students.

7.3.3. Secretary – Rodrigo Gomez

- No report.

7.3.4. Treasurer – Dawn Diskin

- The current balance is \$446.47. Email Diskin for help with auto-deductions.

7.3.5. Contract Member-at-Large – Olivia Flores

- ASCCC Presentation, by invitation from Counselor faculty: Fri, 2/28 at 11:15am in the H-Building.

7.3.6. Part-Time Member-at-Large – Desi Klaar

- Contingent faculty were reminded to turn in their hours.

7.3.7. Chair of Chairs – Kevin Petti

- First meeting is this Th. Will have more to report at the next A.S. meeting.

8. Announcements

- Booth: The three-day DEI Conference for the Audio Engineering Industry is online-only now due to safety concerns.

- AI literacy: Check the [District webpage](#) for events; 2/28 is the next one. ASUGSV Summit 2025: 4/6-9. Free. Encourage students to attend. Watch for an email with details.
- SD World Affairs Council: Talk on Syria (Crossroads, Revolution, Governance, and the Future of Leadership) on Sat, 2/22, 10:30am at the Hall of Nations in Balboa Park.

9. **Adjournment**

- The meeting was adjourned at 4:58pm.

The next meeting will be on March 4th. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,
Juli Bartolomei and Rodrigo Gomez

DRAFT