

Curriculum Committee Minutes
San Diego Miramar College
January 29, 2025 • Zoom + Building R Conference Room • 2:30-4:30pm

APPROVED February 12, 2025

Members Present: Amy Alsup, Paul Chlapecka, Isabella Ela (*proxy for Cain*), Evelyn Escalante*, Darren Hall (Chair), Veronica Hartmann, Scott Moller, Michael Odu, Mara Palma-Sanft, Meilani Peleti*,

**District Evaluators share one vote*

Members Absent: Matthew Cain, Jamie Hammond*, Akili Ploudre, Brenda Wilborn (Ex Officio)

Guests: None

Support Staff: Sharilyn Wilson

- I. Call To Order
 - a. Meeting called to order at 2:35 pm by Chair Hall.
- II. Approval of Agenda
 - a. Removal of previously approved courses (EXSC 282, EXSC 283, PSYC 211, PSYC 155, ARFT 113)
 - b. MSC (Odu/Moller) to approve meeting agenda with the above revisions. (0-Nayes, 0-Abstentions)
- III. Approval of [December 4, 2024](#) Minutes
 - a. MSC (Ela/Moller) to approve as presented. (0-Nayes, 0-Abstentions)
- IV. Approval of Consent Agenda
 - a. N/A
- V. Course Proposals
 - a. Miramar Curriculum
 - i. CBTE 152 – Beginning Microsoft Access
 1. Need for Proposal: Six-year review. Modified catalog description and short description, updated grading method. Updated example textbook edition, updated instructional materials, indicated that course has been approved for Credit by Exam, updated DE language, removed CBTE 94 and CBTE 101 from advisory list.
 2. Hartmann noted that proposal was submitted with old (non-standardized) Distance Education language. Committee decided they could still review and approve. Hartmann will update the DE language after the meeting. (This is also the case

for most of the other Miramar course proposals on today's agenda)

3. MSC (Palma-Sanft/Ela) to approve with updated DE language. (0-Nayes, 0-Abstentions)
- ii. Hawthorne Technician Apprenticeship (HTAP) – AS
- iii. Hawthorne Technician Apprenticeship (HTAP) – AS CA
 1. Need for Proposal: Add new course DIES 202 to requirements to support current industry standards. Also address course change "impacts": DIES 210 and 220 are changing units and numbers to DIES 212 and 222.
 2. Both HTAP awards were reviewed together; undergoing same changes.
 3. Committee made minor grammatical changes.
 4. Proposal also needs Advisory Committee recommendations & minutes. Hartman and Hall will follow up with originator.
 5. MSC (Moller/Odu) to approve with revisions. (0-Nayes, 0-Abstentions)
- iv. Heavy Equipment Powertrains – CP
 1. Need for Proposal: Administrative "impact" revision only: DIES 210 and 220 area changing units and numbers to DIES 212 and 222.
 2. MSC (Chlapecka/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
- v. Heavy Equipment Technology (HET) (Day Program) – AS
- vi. Heavy Equipment Technology (HET) (Day Program) – CA
 1. Need for Proposal: Add new course DIES 202 to requirements to support current industry standards. Also address course change "impacts": DIES 210 and 220 are changing units and numbers to DIES 212 and 222. Remove recommended electives section.
 2. Both HET awards were reviewed together; undergoing same changes.
 3. MSC (Ela/Moller) to approve as presented. (0-Nayes, 0-Abstentions)
- vii. Heavy Equipment Undercarriage Systems – CP
 1. Need for proposal: Administrative "impact" revision only: DIES 220 is changing units and number to DIES 222.
 2. MSC (Ela/Moller) to approve as presented. (0-Nayes, 0-Abstentions)
- viii. Mobile Hydraulics Technician – CP
 1. Need for Proposal: Add new course DIES 202 to requirements to support current industry standards.

2. MSC (Ela/Moller) to approve as presented. (0-Nayes, 0-Abstentions)
- ix. HEAL 277C - Service Learning in Heart Health Education
 1. Need for Proposal: New course to support a health science-related service learning opportunities at Miramar. The immediate intention is to provide student training and participation in the Eric Paredes Save-A-Life Foundation Screen-Your-Teen Heart Screen events on campus.
 2. Proposal also needs updated DE language; Hartmann will address.
 3. MSC (Palma-Sanft/Ela) to approve with revisions. (0-Nayes, 0-Abstentions)
 - x. Biology for Allied Health – AS
 1. Need for Proposal: Provide additional Chemistry course options in the major in order to more closely align to follow-on Nursing and other allied health degree programs in the region.
 2. Effective term updated to Fall 2026
 3. MSC (Palma-Sanft/Ela) to approve with revisions. (0-Nayes, 0-Abstentions)
 - xi. BUSE 201 - Business Organization and Management
 1. Need for Proposal: Six-year review, including addition of Military CPL approval and update to example OER textbook. Business departments and discipline faculty at City and Mesa have been consulted and agree on Military CPL approval.
 2. Proposal also needs updated DE language; Hartmann will address.
 3. MSC (Ela/Moller) to approve with revisions. (0-Nayes, 0-Abstentions)
 - xii. ECON 120 - Principles of Macroeconomics
 - xiii. ECON 121 - Principles of Microeconomics
 1. Need for Proposal: Six-year review. Minor edits to catalog description, updated formatting to content, updated ADA statement in DE, updated sample textbooks, and added Cal-GETC to proposed GE pattern.
 2. Both ECON courses reviewed together; undergoing same revisions.
 3. Proposal also needs updated DE language; Hartmann will address.
 4. MSC (Palma-Sanft/Ela) to approve with revisions. (0-Nayes, 0-Abstentions)
 - xiv. POLI 101 – Introduction to Political Science
 1. Need for Proposal: Six-year review, including updates to example textbooks, addition of OER texts, minor revisions to formatting; updated DE language, content review, and applicability to GE pattern for CalGETC.
 2. Proposal also needs updated DE language; Hartmann will address.
 3. MSC (Ela/Moller) to approve with revisions. (0-Nayes, 0-Abstentions)
- b. Proposals from Another College (Also Active at Miramar)

- i. BIOL 130 – Human Heredity [Mesa]
 - 1. Need for Proposal: Six yr review including: 1) added Cal-GETC Area 5B to align with IGETC Area 5B currently showing, 2) minor edits to objective and content areas, 3) update DE verbiage for currency, and 4) review/update texts including addition of zero cost text.
 - 2. MSC (Ela/Palma-Sanft) to approve as presented. (0-Nayes, 0-Abstentions)
- ii. BIOL 180 – Plants and People [Mesa]
 - 1. Need for Proposal: Six yr review including edits to description, objectives, content, methods of eval, texts and DE contact type participants. Submitting for Cal-GETC - Area 5B (Biological Science).
 - 2. MSC (Ela/Moller) to approve as presented. (0-Nayes, 0-Abstentions)
- iii. ENGL 209 – Literary Approaches to Film [Mesa]
 - 1. Need for Proposal: Six yr review including: 1) added Cal-GETC 3B - Humanities (removed CSU & IGETC), and 2) review & update of texts.
 - 2. Palma-Sanft will contact Mesa (and CC the Articulation Officers) to have them keep other transfer patterns (IGETC & CSU GE) on their proposals.
 - 3. MSC (Ela/Palma-Sanft) to approve as presented. (0-Nayes, 0-Abstentions)
- iv. POLI 205 – Critical Thinking and Writing in Politics [Mesa]
 - 1. Need for Proposal: New course (including Mesa DE - Fully Online) that will provide students with another option in fulfilling general education requirements (Cal-GETC & District GE Area 1B) include UC Transfer. POLI 205 will allow students to fulfill their critical thinking and writing requirement in a course that more closely matches their educational goals. This course will need to be approved in Fall 2024 so that by the effective term of Fall 2026, it will also be ready for UC/CSU transfer and Cal-GETC.
 - 2. Upon review, the Committee noticed the following potential issues:
 - a. Catalog description uses both “seminar” and “course”.
 - b. Potential articulation concerns around the statement “the theme of the course will vary each semester”.
 - 3. Palma-Sanft recommends sending back to District Articulation Committee for discussion and then bringing back to a future CRC meeting.
 - 4. Hall/Hartmann will also contact Mesa technical writer to have them remove the term “seminar” from the description.
 - 5. Proposal TABLED pending DAC and Technical Writer Review
- v. PSYC 245 – Introduction to Clinical Psychology [City]
 - 1. Need for Proposal: Six year review and update textbooks. Course title change from Abnormal Psychology to Introduction to Clinical Psychology. Terminology changed from "abnormal" to either "clinical"

or "psychopathology" or "clinical symptoms". Propose for Cal-GETC area 4. Remove CSU GE area D and IGETC area 4.

2. MSC (Ela/Moller) to approve as presented. (0-Nayes, 0-Abstentions)

- c. Proposals from Another College (Not Active at Miramar) – Informational Only
 - i. HEOP 301A - Construction Equipment Operator IA [City]
 - ii. HEOP 301B - Construction Equipment Operator IB [City]
 - iii. HEOP 302A - Construction Equipment Operator IIA [City]
 - iv. HEOP 302B - Construction Equipment Operator IIB [City]
 - v. HEOP 303A - Construction Equipment Operator IIIA [City]
 - vi. HEOP 303B - Construction Equipment Operator IIIB [City]
 - vii. Applied Mathematics - Associate of Arts Degree [City]
 - viii. Mathematics - Associate of Arts Degree [City]
- VI. Credit for Prior Learning (CPL)
 - a. FIPT 323A – Hazmat Awareness
 - i. CPL Method is Industry Certification
 - ii. MSC (Ela/Palma-Sanft) to approve as presented. (0-Nayes, 0-Abstentions)
 - iii. Procedural Note: Change is effectively immediately. There is no related proposal in Meta. Chair Hall will contact Dean Hess’ office and they will update the approved CPL List.
- VII. CIC Update
 - a. No update; CIC has not met since the last Curriculum Committee meeting.
 - b. Ongoing discussion of concerns regarding there being no pre-requisite for Biology courses on the Common Course Numbering Phase II templates. This has been discussed at previous CIC meetings and discussion will continue during future meetings. Affected Miramar courses: BIOL 230 & 235
- VIII. Policies & Procedures
 - a. N/A
- IX. Guided Pathways Update
 - a. N/A
- X. VPI Update
 - a. N/A
- XI. Articulation Update
 - a. N/A
- XII. CRC Chair Update
 - a. N/A
- XIII. Next Meeting: Wednesday, February 12, 2025 – 2:30-4:30pm, R Building Conference Room + Zoom
- XIV. Adjournment
 - a. Meeting adjourned at 3:42pm by consensus.