

**Curriculum Committee Minutes**  
**San Diego Miramar College**  
**December 4, 2024 • Zoom + Building R Conference Room • 2:30-4:30pm**

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**Approved: January 29, 2025**

**Members Present:** Amy Alsup, Matthew Cain, Paul Chlapecka, Isabella Ela, Darren Hall (Chair), Jamie Hammond, Veronica Hartmann, Scott Moller, Michael Odu, Mara Palma-Sanft, Brenda Wilborn (Ex Officio)

**Members Absent:** Evelyn Escalante, Meilani Peletj, Daniel Sifuentes

**Guests:** None

**Support Staff:** Sharilyn Wilson

- I. Call to Order
  - a. Meeting called to order at 2:30pm by Chair Hall
- II. Approval of Agenda
  - a. Palma-Sanft requested the addition of COMS 160 to Course Proposals – Miramar Curriculum in order to meet the Cal-GETC deadline.
  - b. **MSC** (Odu/Ela) to approve meeting agenda with the above revisions. (0-Nayes, 0-Abstentions)
- III. Approval of [November 20, 2024 Minutes](#)
  - a. **MSC** (Chlapecka/Moller) to approve as presented. (0-Nayes, 0-Abstentions)
- IV. Approval of Consent Agenda
  - a. N/A
- V. Course Proposals
  - a. Miramar Curriculum
    - i. [COMS 160 Argumentation and Critical Thinking](#) (Credit Course Revision)
      1. Reason for Proposed Action: Revise course to propose and submit for Cal-GETC Area 1B Critical Thinking, May 2025.
      2. COMS 160 is currently approved for the CSU GE Area A3 – Oral Communication.
      3. Cal-GETC Area 1B courses must have a prerequisite of an Area 1A course, which is why ENGL 101 and 105 have been added to the prerequisite section.
      4. For UC and Cal-GETC standards, there must be a demonstrated pattern of revision and critical thinking. This is reflected in the catalog description language regarding “the writing and revision of a sequence of critical compositions as a foundation for oral debate.”

5. This course will need to be approved at the next CIC meeting to meet the Cal-GETC deadline for Fall 2025. Chair Hall will add to the walk-in list.
  6. **MSC** (Ela/Palma-Sanft) to approve as presented. (0-Nayes, 0-Abstentions)
- b. Miramar DE Only Curriculum: Consent Agenda
    - i. N/A
  - c. Non-DE Curriculum: Consent Agenda
    - i. N/A
  - d. Proposals from Another College (Also Active at Miramar College) Curriculum
    - i. [PSYC 211 Learning](#) (Credit Course Deactivation) [City]
    - ii. [PSYC 155 Introduction to Personality](#) (Credit Course Deactivation) [City]
      1. Both PSYC proposals considered together.
      2. City no longer offers these courses; SDSU requirements changed.
      3. **MSC** (Palma-Sanft/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
    - iii. [ARTF 113 Arts of Africa, Oceania, and the Americas](#) (Credit Course Revision) [Mesa]
      1. Reason for Proposed Action: Six-year review including: 1) added Cal-GETC Area 3A - Arts, and removed CSU GE & IGETC., 2) minor edits to Description, Objectives and Content, and 3) reviewed & updated texts and DE verbiage for currency.
      2. Palma-Sanft will follow up with Dean Hess about District procedure regarding CSU GE & IGETC on proposals. Miramar has generally decided not to remove CSU GE & IGETC to prevent issues for students who achieved an award under those transfer formats.
      3. Review of DE language. Palma-Sanft explained that the three colleges try to align where possible, but we do not currently have a template for DE language across the District.
      4. **MSC** (Palma-Sanft/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
  - e. Proposals from Another College (Not Active at Miramar College) Curriculum
    - i. N/A
  - f. FYI Curriculum
    - i. N/A
- VI. Credit for Prior Learning
    - a. N/A
  - VII. Other Business
    - a. N/A
  - VIII. CIC Update
    - a. Phase II Common Course Numbering Templates

- i. Discipline faculty are encouraged to complete the post-development surveys on the following Phase II templates.
        - 1. [Phase II CCN Post-Development Survey: History Courses](#)
        - 2. [Phase II CCN Post-Development Survey: English Courses](#)
        - 3. [Phase II CCN Post-Development Survey: Economics Courses](#)
        - 4. [Phase II CCN Post-Development Survey: Art History Courses](#)
    - b. Ongoing Meta Training/Open Labs
      - i. Fridays, 10:30am-11:00am
      - ii. [Open Lab Zoom Link](#)
      - iii. For general questions or if you encounter issues, the CurriQunet help desk is available for support at ext. 6502.
- IX. Policies and Procedures
  - a. N/A
- X. VPI Update (Odu)
  - a. VPI Od thanked everyone for a great semester, and for all their work on this committee.
- XI. Articulation Update (Palma-Sanft)
  - a. Articulation Officers are still doing some CID work, even though we are moving to Common Course Numbering.
  - b. A Credit for Prior Learning training will be held in San Diego on January 2025.
- XII. CRC Chair Update (Hall)
  - a. As a reminder, curriculum and catalog deadlines next year have been updated (moved up).
  - b. We have an internal deadline of February 14, 2024, to submit proposals to our Tech Writer Hartmann.
- XIII. Next Meeting: January 29, 2025, 2:30-4:00pm, Building R Conference Room & Zoom
- XIV. Adjournment
  - a. Meeting adjourned at 3:06pm. **MSC** (Palma-Sanft/Ela).