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College Council Meeting Agenda

San Diego Miramar College

10/22/24 • M-110/[Zoom](#) • 1:00 pm – 2:30 pm

Co-Chair: Wesley Lundburg (**absent due to ACCT Annual Leadership Congress**), College President (non-voting)

Co-Chair: Pablo Martin, Constituency member from faculty, classified professionals, or students.

Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: Michael Odu (proxy: Linda Woods)	Classified Senate President: Malia Kunst	Academic Senate President: Pablo Martin	ASG President: Hailey Hua
Vice President of Student Services: Adrian Gonzales	Classified Senate Vice President: Carol Sampaga (proxy: Malia Kunst)	Academic Senate Vice President, or President Elect: Carmen Carrasquillo	Designee: X Ruiz
Vice President of Administrative Services: Brett Bell	Classified Senate, Senator At-Large: Vacant	Chair of Chairs: Kevin Petti	Designee: Blaize Fonseca
Alternates (1): Daniel Miramontez (absent)	Alternates (1): Vacant	Alternates (1): Vacant	Alternates (1): Sindhu Narasimha

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)

Guests: Nessa Julian, Cheryl Barnard, Patti Manley, Laura Penceno (zoom), Jeanette Moore, Lisa Cole-Jones, Linda Woods

2024-2025 Theme: *Cultivating Community: Making the invisible, visible.*

- A. **Permission to Record Meeting** – There were no objections and the meeting was recorded.
- B. **Call to Order** – The meeting was called to order at 1:06 pm.
- C. **Approval of Agenda – Kunst** made a motion to approve the 10-22-24 agenda and the 10-8-24 minutes. Seconded by **Petti**. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- D. **Approval of Minutes** – See motion above.
- E. **Public Comment – Moore**, asked on behalf of herself and many females on campus to feel safe, for administrators to think outside of the box and make sure people are okay after any encounters. The police incident report checked “incident okay” but the situation was not really okay. We need to keep people informed so they can make logical decisions based on information where we can help the situation. More communicative, consider everyone. Title 9 changed too. **Bell** – police reports are opaque to administrators – don’t receive names or many details – extremely difficulty for administrators to respond. Encouraged to reach out to the manager for support and then the next level manager. **Moore** clarified that this is just to make people aware, not to address a specific situation. Let’s come up with a process so everyone feels heard and protected. **Bell** – can’t take action, because don’t know the details. **Moore** – have taken it up the chain, hasn’t been addressed. **Martin** suggested adding to a future agenda, looking at the process and how to ensure folx feel safe after an incident. **Carrasquillo** – agreed; need to address health and safety concerns but should still **add to a future agenda to discuss policies/processes**. She also shared some good news on how well our Honors Program is doing. There will be an Art Exhibit after Thanksgiving and today, there is a Virtual Transfer Fair. Thrilled for our students!
- F. **Committee Reports/Other (2-3 minutes)**

- **President’s Report – Gonzales** shared the Dreamers has received their financial aid; should be all caught up with the changes at the federal level.
- **AS Report – Martin** shared that A.S. approved the PROA functional plan unanimously. Shared concerns about District not following “Faculty Service Areas” according to the CBA. CBA outlines that faculty will be involved, but they haven’t been. Lundburg brought to A.S.’s attention. Faculty are now involved; creating a resolution. First call for AI policy for Miramar College faculty – options, resolution – hoping to adopt. **Carrasquillo** shared that ConC has processed 60 committee service requests for the year. Moving quickly for search committee appointments. Full team for student conduct. Going well. Noticed that, when deans are forming search committees, they can’t take everyone who volunteers. Looking at how we communicate if someone is not selected. Better communication is needed. Clarified that the ConC’s goal is to ensure the process is followed; not the selection of faculty for Search Committees. **Gonzales** thanked **Carrasquillo** and A.S. for their leadership; he extended this to the Classified Senate and ASG as well.
- **CS Report – Kunst** shared that we are still making committee appointments. Also discussed was “Recorded Meetings and AI Recorded Meetings” and the Classified Senate has chosen to ask permission to record meetings at the top of our agendas for note taking purposes and the recording will be deleted once the minutes are approved. C.S. will also be working on a video project to help promote the Classified Senate (who we are, what we do) to our constituents. C.S. is hosting a Halloween Party and Costume Contest on 10/31 at 11:30 am. This is a collaborative event. Hosting in conjunction with the Career & Life Design Center’s Open House. AFT will also be sponsoring the event with food and a table. Also running a restaurant fundraiser for the Kebab Shop on this day. Proceeds will go to support the Classified Senate Scholarship. The Puente Program presentation is scheduled for the next meeting on 11/5.
- **ASG Report – Hua** shared that she and a few senators attended CCCSAA, a student conference and it was a great event! This Friday, going to City College, for the annual leadership conference with SDCCD schools. Saturday is Invest in Success – donated a basket; 15 students confirmed to attend. Fall Fest next Thursday, on Compass point from 12-2pm. Let your students know! **Fonesca** shared that there are 5 active senator projects to advocate for changes – menstrual aid, technology committee (ASG Canvas Shell; social media campaign) and gym access. Life and Wellness Committee – planning a study jam, probably around finals. **Ruiz** thanked everyone around the table for their support of the students and for helping create the Muslim student club. He shared that **Martin** is the advisor.
- **Other** – There were no other reports.

G. Old Business:

#	Item	Initiator
1	<p><i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i></p> <p>Julian shared that there is a lot going on! Last year of CREATE, faculty enjoying revisions and thinking about how we will share out with the campus. Looking at what speakers we can bring in for spring. PEARL – working on learning community. Breakfast hosted at Palomar college on Sunday. State working on survey for colleges that receive these funds; quick turnaround, but should help with what are students needs are. More advocacy around the state on that. Eagle is doing a great job connecting with local community. Researching other colleges and what they have in place. Indigenous Peoples day event last Monday – great turn out! Flag raising event on 11/4 at noon; information being sent soon. Developing DEIA/Culturally Responsive event planning guide. Working with Dean Barnard. Some “how to” but will also focus on “intent” of the event. If you want to be involved, let her know. Hosted Black Excellence Mixer last week – very successful. Will be sharing information from this event to the District and the workgroup. Reachout if you want to help with planning. Closing out Filipino Heritage Month. Sending a team to COLEGAS, in SF, next week. NCORE group will be sharing out key takeaways – planning for Friday of flex week (spring). Equity Summit – thank you for attending! Working on compiling information from breakout sessions and how we can include that information. Can present it here too. Kaledoscope – moving forward with our plans; presenting updates to ASG soon. Feedback from different groups that will be housed in the space. Still planning for a spring opening. Martin – suggested reaching out to the senates with the information from the Equity Summit.</p>	<i>Julian</i>
2	<p><i>Grants & Initiatives Subcommittee (standing item) –</i></p> <p>There was no report.</p>	<i>Bell</i>

3	<p><i>Restorative Practices (standing item) –</i> Moore – responded to Exec’s questions; waiting on response from Lundburg/VPs. Community of Practice starts on Friday; have 14 people signed up. Penceno thanked Moore for sharing and expressed their excitement! Kunst will follow up with Lundburg on response.</p>	Pecenco/ Moore
4	<p><i>Website Advisory Committee/Group (standing item) –</i> There was no report. Next meeting is November 13th. Martin asked how we are tracking other items that were brought forward. Kunst confirmed she tracks them via a timeline/goals document; she will make sure it is included in the end report.</p>	Lundburg
5	<p>Second Read: 2024-2027 Program Review Outcomes Assessment Functional Plan – second read pending constituencies input/feedback. Attachment: 2024-2027 PROA Functional Plan Manley shared that presented at ASG on Friday; they had great questions. Officially approved by C.S., A.S., ASG, and Administrators. Carrasquillo made a motion to approve the 2024-2027 PROA Functional Plan. Seconded by Gonzales. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried unanimously.</u> Martin thanked Manely and Miramontez for their work.</p>	Manley/ Miramontez
6	<p><i>Anonymous Screening Process –</i> 1) <i>Follow up from 10/17 chairs meeting (hold for next meeting, when Lundburg is present)</i> Petti shared that it was a great meeting. Lundburg was very open. Chairs are not opposed to the theme and spirit of what we are doing, just better process and way to collect feedback. Martin agreed; opened up the dialogue. Folks are sharing their experiences with Lundburg, and it gets addressed. Kunst shared also setting up another meeting with HR. Petti suggested that the President plan to attend one chair meeting a semester.</p>	Lundburg/Kunst/ Martin
7	<p><i>Updates on Efforts to Explore How We can hear updates or reports from committees</i> Attachment: Standing Committee Reporting form DRAFT 1 Kunst reviewed the draft. Bell asked about “action items.” Change “action” to “important.” Carrasquillo – 6 reports? Change to three: “beginning of fall” “mid-year” “end of spring”; on page two separate out “goals and objectives” Gonzales – restrict to “current” year. Manley – where will this go? Martin – done via a form on the web – easier to share out. Gonzales – list on committee page. See how its working if theres benefit. Fonesca suggested removing the reference to personnel. Martin – posting it to the Committees pages makes them accessible and easy, and does not add more of a burden. Carrasquillo – could invite the chairs to do a little share out at our Senates. Humanize it a little. Start small; make improvements as we go. Kunst will make changes, work with webservices on webform, timeline. Plan is to launch for spring.</p>	Kunst/Martin

H. New Business:

#	Item	Initiator
1	<p>ACTION: Student Success Committee CGH Change Request Attachment: CGH Change Form SSC, 9-25-24; Student Success Committee -Track Changes Kunst shared that the Student Success Committee has submitted a CGH change request to switch from a co-chair model to a tri-chair model, with one faculty, administrator, and classified professional. The Committee chose not to do a quad-chair model, with a student, to be mindful of their schedules. The request was made immediate, so that is why it is here for approval. All other CGH change requests will follow the normal process and come here for approval in December. Fonesca made a motion to approve the Student Success Committee’s change request. Seconded by Ruiz. Carrasquillo made a motion to suspend rules so we can take action on a first read. Seconded by Fonesca. Petti commented that he is reluctant to suspend rules, unless we need to. Gonzales responded that it won’t hurt the committee too much, if we don’t approve today, but would still be helpful for the formal roles. Martin understood both sides. There were 10 yay votes, 1 nay vote, and 0 abstentions to suspending the rules. <u>The motion carried.</u> There were 10 yay votes, 0 nay votes, and 1 abstention to approve the change request. <u>The motion carried.</u></p>	Lundburg/ Martin/Kunst
2	<p><i>Miramar Educational Plan (PIERC Recommendation)</i> Attachment: Miramar Educational Plan (PIERC Recommendation 10.11.24) Kunst shared that Miramontez is out sick today. She encouraged everyone to read over the attached document between now and our next meeting. She will carry this forward to the next agenda.</p>	Miramontez
3	<p><i>ACCJC 2024 Standards</i> Attachment: ACCJC 2024 Standards 10-14-24 Kunst shared that Miramontez is out sick today. These are the new ACCJC Standards. She encouraged everyone to read over the attached document between now and the next meeting. There is also a plan in</p>	Miramontez

place to roll this out to the campus. She will carry this forward to the next agenda.	
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I. Action Items:

- **Kunst** will add “Campus Safety” to the next agenda.
- **Julian** will present “Equity Summit Breakout Session) to a future agenda; she will also reach out to constituency leaders to present at their meetings.
- **Kunst** will ensure timeline/goals document is included with Website Advisory Committee’s end report.
- **Kunst** will make the discussed changes to the committee reporting form, work with Webservices on an online form, and prepare a draft timeline.
- **Kunst** will carry forward “Miramar Educational Plan” to the next agenda.
- **Kunst** will carry forward “ACCJC 2024 Standards” to the next agenda.

J. Announcements:

- **Julian** shared that we have seen a preview of the new student equity plan report template. Also partnering with Athletics.
- **Barnard** shared that new signage is out.
- **Moore** reminded everyone about adding “Campus Safety” as a standing item for the next meeting; needs broader conversation.
- **Martin** – “Women of the Hour” on Netflix.

K. Adjourn: The meeting adjourned at 2:12 pm.

L. Next Scheduled Meeting: Tuesday, November 12th, from 1:00 pm – 2:30 pm in M-110/Zoom

Link to recording: https://sdccd-edu.zoom.us/rec/share/uf8tsCE96de_8erSlaWalNpREIW5WLXfra69BHhtrnmtN5sKWt5OYOB8vpo4KBmT.4YX-Y-pSB12C5xpA