

Curriculum Committee Minutes
San Diego Miramar College
November 20, 2024 • Zoom + Building R Conference Room • 2:30-4:30pm

APPROVED: December 4, 2024

Members Present: Amy Alsup, Paul Chlapecka, Isabella Ela (*proxy for Cain*), Darren Hall (Chair), Jamie Hammond, Veronica Hartmann, Scott Moller, Michael Odu, Mara Palma-Sanft, Meilani Peleti*, Brenda Wilborn (Ex Officio)

**District Evaluators share one vote*

Members Absent: Matthew Cain, Evelyn Escalante, Daniel Sifuentes

Guests:

Support Staff: Sharilyn Wilson

- I. Call to Order
 - a. Meeting called to order at 2:33pm by Chair Hall
- II. Approval of Agenda
 - a. Removed CHIL 176 and AUDI 204 from agenda item V.a - *Miramar Curriculum* and PHIL 107 from V.b - *Proposals from Another College (Also Active at Miramar College)*. These items were previously approved at the October 16 Committee meeting.
 - b. MSC (Palma-Sanft/Chlapecka) to approve meeting agenda with the above revisions. (0-Nayes, 0-Abstentions)
- III. Approval of Minutes
 - a. MSC (Peleti/Alsup) to approve the [November 6, 2024 minutes](#) as presented. (0-Nayes, 0-Abstentions)
- IV. Approval of Consent Agenda
 - a. N/A
- V. Course Proposals
 - a. Miramar Curriculum
 - i. N/A
 - b. Miramar DE Only Curriculum: Consent Agenda
 - i. N/A
 - c. Non-DE Curriculum: Consent Agenda
 - i. N/A
 - d. Proposals from Another College (Also Active at Miramar College) Curriculum
 - i. [COMS 135 Interpersonal Communication](#) (Credit Course Revision)
[Mesa]

1. Reason for Proposed Action: Updated textbooks for 6-year review.
 2. MSC (Palma-Sanft/Peleti) to approve as presented. (0-Nayes, 0-Abstentions)
- ii. [BIOL 101 Environmental Science](#) (Credit Course Revision) [City]
1. Reason for Proposed Action: 1) Six year review including updating and expanding upon topics & objectives, and 2) review of texts & addition of textbook options for currency.
 2. Palma-Sanft noted some formatting issues with the Student Learning Objectives based on the All Fields Comparison report. Advised that the originator double-check the formatting and ensure all the correct Objectives are listed.
 3. MSC (Ela/Peleti) to approve with formatting change recommendation. (0-Nayes, 0-Abstentions)
- iii. [Psychology – Associate of Arts](#) (Program Revision) [City]
1. Need for Program Proposal: Remove PSYC 211 from proposed electives, add PSYC 111 instead.
 2. MSC (Palma-Sanft/Chlapecka) to approve as presented. (0-Nayes, 0-Abstentions)
- iv. [ENGL 209 Literary Approaches to Film](#) (Credit Course Revision) [Mesa]
1. Reason for Proposed Action: Six yr review including: 1) added Cal-GETC 3B - Humanities (removed CSU & IGETC), and 2) review & update of texts.
 2. Palma-Sanft recommended that “Essays/papers” be checked under “Methods of Evaluation”, based on what is described in the “Assignments” section.
 3. MSC (Ela/Peleti) to approve with the recommended change. (0-Nayes, 0-Abstentions)
- v. [PHYN 100 Survey of Physical Science](#) (Credit Course Revision) [Mesa]
1. Reason for Proposed Action: Six year review including review/update of texts and DE contact types. Added Cal-GETC Area 5A and removed CSU GE & IGETC.
 2. MSC (Peleti/Palma-Sanft) to approve as presented. (0-Nayes, 0-Abstentions)
- vi. [POLI 140 Contemporary International Politics](#) (Credit Course Revision) [Mesa]
1. Reason for Proposed Action: Six yr review including review & update of texts and DE frequency of contact types for currency. Added Cal-GETC Area 4 to GE (Proposed) to align with current IGETC Area 4.
 2. MSC (Ela/Palma-Sanft) to approve as presented. (0-Nayes, 0-Abstentions)
- vii. [HUMA 201 Mythology](#) (Credit Course Revision) [Mesa]

1. Six-year outline revision including: 1) addition of Cal-GETC 3B - Humanities (removed CSU GE & IGETC), and 2) text review/update for currency.
 2. Palma-Sanft recommended that this proposal keep CSU GE & IGETC to ensure continuity for students who took the course under these transfer patterns. Hall will send back to the proposer for the edits.
 3. MSC (Palma-Sanft/Hartmann) to approve with the recommended change. (0-Nayes, 0-Abstentions)
- e. Proposals from Another College (Not Active at Miramar College)
- i. [Meat and Seafood Processing – Certificate of Achievement](#) (Program Revision) [Mesa]
 1. No review/approval required
- f. FYI Curriculum
- i. N/A
- VI. Credit for Prior Learning
- a. N/A
- VII. Other Business
- a. N/A
- VIII. CIC Updates – Hall/Palma-Sanft
- a. Phase II Common Course Numbering Templates
 - i. Discipline faculty are encouraged to complete the post-development surveys on the following Phase II templates.
 1. [Phase II CCN Post-Development Survey: History Courses](#)
 2. [Phase II CCN Post-Development Survey: English Courses](#)
 3. [Phase II CCN Post-Development Survey: Economics Courses](#)
 4. [Phase II CCN Post-Development Survey: Art History Courses](#)
 - b. Ongoing Meta Training/Open Labs
 - i. Fridays, 10:30am-11:00am
 - ii. [Open Lab Zoom Link](#)
 - iii. For general questions or if you encounter issues, the CurriQunet help desk is available for support at ext. 6502.
 - c. [Title V Proposed Changes to the Course Outline of Record](#)
 - i. Part of these changes is a requirement to list all outcomes and objectives on the COR. Since we have a multi-campus district, this means that a lot of information could be required, which is potentially confusing to students and the general public.
 - ii. If these changes go through, one potential course of action would be to unify objectives/outcomes across all three campuses.
 - iii. [Public comment period](#) is currently open. The CIC will be submitting comments, but individuals are also encouraged to provide their feedback.
- IX. Policies and Procedures
- a. N/A

- X. VPI Update - Odu
 - a. Reminder regarding the potential grant for the Program Mapper, as discussed at the previous meeting.
 - b. A retreat will be planned in late January or early February to discuss further with counselors and department chairs.
- XI. Articulation Officer Update – Palma-Sanft
 - a. Common Course Numbering
 - i. Phase I changes were submitted and approved at the [November 14 CIC Meeting](#).
 - ii. Phase II will involve 24 courses. The course templates will not be available until spring. Implementation date will be Fall 2026.
 - b. COMS 160
 - i. As a head's up, the discipline faculty are currently revising this to add critical thinking content. Would be walked into CIC. If necessary, might need to request emergency CRC approval to meet CalGETC deadline.
- XII. CRC Chair Update – Hall
 - a. N/A
- XIII. Adjournment – Meeting adjourned by consensus at 3:14pm

Next Meeting: Wednesday, December 4, 2024 from 2:30-4:30pm, Building R Conference Room/Zoom