

# Planning, Institutional Effectiveness, and Research Committee - Minutes

## San Diego Miramar College

Friday, October 25, 2024 • Room L-108 • 10:30 a.m. to Noon

**Members: Present-** Daniel Miramontez (Co-Chair), Lisa Brewster (Co-Chair), Brett Bell, Nessa Julian Xi Zhang, Michael Lopez, David Wilhelm, Francois Bereaud, and Andrew Huang,

**Proxy-** Michael Odu (proxy by J. Hester), Adrian Gonzales (proxy by B. Bell), Marcella Osuna (proxy by F. Bereaud), and Patti Manley (proxy by L. Brewster).

**Absent-** Dawn Diskin and Dennis Sheean

**Vacancies-** Classified Designees: Instructional Services, Administrative Services, Student Services, and Library and Academic Success Center. Faculty Designee: Library and Academic Success Center.

A. **Call to Order:** The meeting was called to order at 10:35 a.m.

B. **Approval of Agenda and Minutes:** Agenda for 10/25/2024 was moved by B. Bell, seconded by F. Bereaud, no discussions or abstentions, motion carries. Minutes for 09/24/2024 was moved by B. Bell, seconded by X. Zhang, no discussions or abstentions, motion carried. Minutes for 10/11/2024 was moved by X. Zhang, seconded by B. Bell, no discussions, abstained by F. Bereaud, motion carried.

C. **Committee Reports:**

- Budget and Resource Development Subcommittee: Request for Funding (RFF) status was reviewed and was sent out to teams, managers, supervisors, etc. Started deeper conversation related to how BRDS handles/oversees the RFF process related to the request of on-going funds - looked at past process, and how to incorporate with Nuventive for onboarding process - to inform how to review those requests. Currently, there are no new request but will go through the process to see how it works and what changes will be needed.

- Program Review/Outcomes Assessment Subcommittee: Have not met. Will be meeting on the first Monday of each month (once a month).

- District Strategic Planning Committee: No report.

D. **New Business:**

#	Item
1	<u>PREDD Demo</u> – Revisions to the PREDD where previewed. With this new online format, training videos are available, which includes walk-through videos (through research questions), aligned with the program review guidebook. This is the first year PREDD has moved from Tableau to Power BI (with District login) as the main platform. PREDD tracks metrics that include headcount, enrollment, retention, success, persistence, awards, and productivity. This can be further disaggregated by characteristic or multiple characteristics (e.g., ethnicity, homeless, age, first generation, military status, etc.). This is the comprehensive public version of PREDD, but program leads have comprehensive access to mask full data of courses taught by faculty. This is an opportunity to improve, to use PREDD as a role model, on how to improve, and to have the ability to have conversations on the important things impacting our students. Sharing data is allowing faculty to have qualitative conversation, and for improving professional development, such as CREATE and Faculty Institute. This new PREDD format and design is more user friendly than previous program (Tableau). Ask was made to use PREDD in the next planning summit. Conversation on PREDD will continue to next meeting, to “Keep on PREDDing”.

E. **Old Business:**

#	Item
1	<u>Planning Summit 2025</u> – From PREDD, persistence measure has various types of operational definitions (persistence, primary term persistence, annual persistence, annual continued persistence, college specific persistence, within subject persistence, and repetition). This is important to know because through SPAS data, even though outcomes are increasing, persistence is weak. From last discussion, was honing in on persistence for the planning summit. From President’s Cabinet (PC), there was conversation/planned draft about Spring Kickoff 2025 and persistence and the student experience. Could be a good opportunity to cross-pollinate event ideas and piggy-back off Spring Kickoff 2025. PC says yes to idea but would like additional detail from PIER (definition of persistence, data collected, etc.). To provide a brief opportunity for group to get together and talk about persistence and what it means to them. This will be a high-level discussion, more directional than detail – little to do with being talked at or sharing information. It was suggested to possibly have PREDD available to start talking about definition of persistence, however, there needs to be a balance. The Spring Kickoff 2024 to be a “welcome

	back folks, this is our plan for the semester” (mile-high information). From Spring Kickoff Working Agenda, topic will be about “Persistence and the Many ways to Get There”. Possible talking points include what was done previously, action taken, how things relate to theme, link to goal/direction, persistence definition, trend analysis, strategies, connection to Equity Summit (humanizing experience), which will be the preface for the 2025 Planning Summit. For the planning summit, will take information from previous planning summit, look into action taken on persistence from those summits, and how it would relate - to have alignment with Convocation, Spring Kickoff, Equity Summit, and Planning Summit. PREDD does provide a technical operation definition to persistence, but there’s more to that. It includes (from Literature Review) the following: academic factors, psychological factors, financial and economic factors, institutional and environmental factors, and personal factors. Suggestion was made to concentrate on two to three items from this Literature Review to review, or to identify one to two during planning summit. Also suggested to provide examples of successes the college has done, and to show where we are headed, and what we are actually doing. What are the interventions applied that increased performance in other metrics and how can be done related to persistence? Specifics/examples will be introduction of Jets Jump Start as an orientation model - to show increases that has occurred with outcomes (e.g., Guided Pathways, Equity Summit, etc.), how persistence is an issue, and then how can same success rationale apply to persistence type of efforts. In summary, to hone in on persistence, how it is defined at a technical level, to look at what we have in PREDD, and how to expand on persistence, which includes the myriad of students’ experience. The Planning Summit will set stage for 2025-26 academic year, and the Equity Summit can continue with theme. Planning Summit Workgroup was formed. Workgroup (cross collaboration with PIER Committee and Student Success Committee) will include Jacqueline Hester, Daniel Miramontez, Lisa. Brewster, Francois. Bereaud (possible), Saribel Morales-Rivera, Monica Demcho, and Michael Lopez (as a backup). Meeting timeline and modality will be reviewed and communicated accordingly. Planning Summit 2025 will be held on March 14, 2025.
2	<u>Miramar Educational Plan Update</u> – Will be reviewed at next College Council meeting.
3	<u>Strategic Plan Mid-Cycle Review: SPAS 2.0 Progress Update</u> – No new data.
4	<u>Vision Aligned Reporting (VAR) Update</u> – From webinar implementation leads check-in. State Chancellor’s Office is keeping track on what’s happening with the best practices with VAR across the state, and on how to approach VAR for 2024-2025. First college VAR training this past Tuesday went over timeline and platform, talked about future steps with getting new platform, focused on collegewide VAR data governance study, review program specific manual, and look at existing data and how to get data into platform. Program leads to review their program specific manual and select VAR categories to crosswalk with existing data. To be reviewed is how to integrate finance - question will be asked to CCCCCO.
5	<u>Update to Main/Functional Plans</u> – Tabled.

F. **Announcements:** None

G. **Adjourned:** Meeting was adjourned at 11:59 p.m.

H. **Next Scheduled Meeting:** Friday, November 8, 2024.

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**San Diego Miramar College 2020 – 2027 Strategic Plan Goals**

**I:** Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success **II:** Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success **III:** Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making **IV:** Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships **V:** Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

\*\* **ACCJC Accreditation Standards (Adopted June 2014):** Mission, Academic Quality and Instructional Effectiveness, and Integrity. II. Student Learning Programs and Support Services. III. Resources. IV. Leadership and Governance.