

MIRAMAR COLLEGE
FACILITIES, HEALTH, AND SAFETY COMMITTEE
Draft Minutes
Thursday, October 3, 2024
1:00 p.m. – 2:00 p.m.
N-206

Present: Jon Alva, Brett Bell (Co-chair), Landa Cain, Barbara Clark, Adrian Gonzales, Calvin Le, Michael Odu – Linda Proxy, Hannah Pierce (Co-chair), Darrell Rankin – Louis Proxy, Tosh Tepraseuth.

Vacancies: Faculty (1), Classified (2), Student (3)

Guests: Monica Castro, Blaize Fonseca, Chloe Kim, Claudio Nevells, Xtopher Ruiz, Daniel Gutowski, Joseph Hankinson

Absent: Lezlie Alle, Lucy Gates

Call to Order: 1:02 pm

With quorum

Action Items:

Approval of Agenda:

- I. **Approval of the Agenda** – Motion to approve: MSC – J. Alva, A. Gonzales, Unanimous
- II. **Approval of Past Meeting Minutes** – 9/5/2024: MSC – J. Alva, A. Gonzales, Unanimous

Report of Injury or Illness

B. Bell: Discussed reports and incidences of injured employees and students.

Old Business:

CGH - Committee Membership

Discussed the changes of committee members.

Changes will be reviewed and approved by College Governance.

New Business

Public Art

Reviewed changes made in the procedure.

Confirmed that changes and recommendations are good, before it goes to College Counsel.

Discussed the set criteria for evaluation, by the site committee.

There was a committee consensus to move forward with the procedure.

Facility Resource Needs Request Process

Discussed the next evaluation that will go out.

Discussed what will be discussed and process in the future.

Shared what the Program Review purpose is, the process and what it does.

Discussed what to do if there are needs in various departments.

Discussed Nuventive Resource Request Export.

San Diego Miramar College 2013-2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

Annual Property and Liability Inspection

Discussed that the annual property inspection that is coming up.

Aviation hanger will be inspected in a later date.

Shared that we have been able to locate issues as they inspect and fix them.

Shared work space standards: Make sure things are orderly, submit tickets, making sure to look at your area and make sure things are safe.

Shared that health and safety items that are attached to a wall should have three feet of clearance space.

Discussed personal use of space heaters, air fryers, etc...

Discussed the inspection of fire extinguishers.

Emergency Preparedness Map

Discussed the map: Where resources are located and where they are needed.

Currently being revamped.

The map will be posted in every classroom and office.

Discussed areas that need to have AED, evacuation chairs, first aid supplies, blue phones placed in them.

Discussed identification of evacuation areas and floor captains.

Discussed notifications of lockdowns.

Announcements:

I. Next Meeting

Thursday, November 7, 2024: 1:00 - 2:00 p.m.

II. Adjourn: 1:46 pm.

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