

CGH Change Request Summary – Fall 2024

The following is a summary of the change requests provided to the College Governance Handbook Change Taskforce in Fall 2024 (please see the [CGH Change Process here](#)):

- All change requests were submitted by the end of week 6, specifically **9/27/24** (please see summary and links to those change requests below).
- The change taskforce reviewed each proposal on, **10/9/24 & 10/29/24**, and made recommendations to each committee. CG Taskforce comments are noted below.
- Requestors were notified of the taskforce's recommendations on **11/7/24** and, subsequently, incorporated the recommendations for the change taskforce (if applicable).
- The Change taskforce and the requestors felt that an additional meeting was not necessary and, thus, agreed to move onto the next step: constituency review.
- Constituencies have been, and should be reviewing the change requests. If you have input on the changes, please bring them to your respective constituency leader, as soon as possible.
- All changes are slated to go to College Council for approval on **December 10th, 2024**.
- Approved changes will be incorporated into the handbook by the end of the spring semester. The updated version will be posted to the college website and a notification will be sent to the DL for Miramar College.

International Education Committee (IEC):

Requestor: Laura Gonzalez, chair

Description of Change: The committee does not currently have a charge in the CGH so this change is to create and entry. We are making recommendations for every aspect of the committee, form membership to purpose and responsibilities.

Purpose of Change: Currently there is no description of the committee in the 2023 revised CGH. The committee has broadened its scope since separating from the IDEA Committee (DIEC) several years ago.

See new committee handbook page, [here](#).

CG Taskforce Comments – Agreed that this committee should be a shared governance committee because it is heavily 10+1. Agreed that this committee should live under the Academic Senate, within our shared governance structure. Agreed that the committee makes recommendations to the Academic Senate and the Dean for International Programs/Study Abroad. The Dean will inform the VPI and College President of the recommendation. Academic Senate will review/approve.

IDEA Committee:

Requestor: Sharilyn Wilson & Judy Patacsil (co-chairs)

Description of Change: Under the “Administrators” section of the committee membership, please remove “Associate Dean of Academic Success and Integrated Support Services,” and replace with “Dean, Equity and LEAD.”

Purpose of Change: This change will reflect the current title of this administrative position. The title “Associate Dean of Academic Success and Integrated Support Services” is no longer in use. Please see attached Board documents from May 11, 2023.

See new committee handbook page, [here](#).

CG Taskforce Comments – None; approved to move forward to next step.

Professional Development Committee:

Requestor: Denise Kapitzke & Laura Pecenco (co-chairs)

Description of Change: The Professional Development Committee requests to add an “ASRE Designee” to represent adjunct faculty.

Purpose of Change: The member will be a voice for all adjuncts and will provide PDC the adjunct perspective and needs in all campus professional development discussions and activities.

See new committee handbook page, [here](#).

CG Taskforce Comments – None; approved to move forward to next step.

Student Success Committee:

Requestor: Malia Kunst & Pablo Martin

Description of Change: Add tri-chair model (administrator, faculty, classified professional)

Purpose of Change: Committee approved transition from a co-chair model to a tri-chair model at the 9-25-24 meeting.

See new committee handbook page, [here](#).

CG Taskforce Comments – **Marked immediate**. There were no comments; approved to move forward to next step. Constituents reviewed. **Change approved at 10/22/24 College Council meeting.**

BRDS Committee:

Requestor: Brett Bell (co-chair)

Description of Change: Change “Business Office Accounting Supervisor” to “Director of Administrative Services” and move to administrator column; remove “Business Office Accounting Supervisor” from classified professional column and add “Classified Designee”; change “PRIELT Designee” to “Academic Services Designee”

Purpose of Change: Alignment with organizational changes.

See new handbook page, [here](#).

CG Taskforce Comments – None; approved to move forward to next step.

Facilities, Health, and Safety Subcommittee:

Requestor: Brett Bell (chair)

Description of Change: Add Director Facilities & Operations under Administrator column; Add Occupational, Environmental Health, and Safety Coordinator under Classified Professionals column; Change "Library/ASC" to "Academic Services Designee" under Faculty column

Purpose of Change: Alignment with organizational changes.

See new handbook page, [here](#).

CG Taskforce Comments – None; approved to move forward to next step.