

**Contract Faculty Hiring Prioritization Committee**  
**DRAFT Minutes**  
**San Diego Miramar College**  
**September 5, 2024, Room M-110, 2:00-4:00 pm**

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Approved: \_\_\_\_\_

**Members Present:**

Jennifer Aase, Adrian Arancibia, Kandice Brandt, Adrian Gonzales, Andy Lowe, Michael Odu, Jordan Omens, Kevin Petti (non-voting)

**Members Absent:**

Mary Hart, Wai-Ling Rubic, Mara Sanft

**Guest(s):**

Monica Demcho, Anne Gloag, Marty Kennedy, Melissa Wolfson, Linda Woods

**A. Call to Order**

The meeting was called to order by Chair Kevin Petti at 2:05 p.m.

**B. Approval of Agenda**

MSC (Arancibia/Odu) to approve the agenda as submitted.

**C. Approval of Minutes**

MSC (Odu/Gonzales) to approve the minutes of May 2, 2024 as presented.

**D. Old Business:**

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1	None

**E. New Business:**

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1	<p><b><u>Timelines and Updates</u></b> Since the last meeting, VP Gonzales and Counseling representatives met to review a comparable dataset as Instruction for the current process of faculty hiring recommendations. Student ratios, service contacts, student headcount, and nuances of specialized counseling services were discussed. The focus of the October meeting will be a presentation by Student Services to review a recommended dataset and metrics.</p> <p>It was suggested to also review datapoints for other Non-classroom faculty such as Nurses, Librarians, and any other non-Counseling faculty positions. Recommendation was to wait and see if the Counseling tool can be adapted to these positions.</p> <p>During the meeting, committee membership was also reviewed/confirmed. Petti reiterated that currently, no funding has been identified for new positions. However, consensus was that a new list should be created since the last one expired.</p>

**F. Announcements**

- None.

**G. Adjournment**

MSC (Omens/Odu) to adjourn at 2:36 pm.

**H. Next Scheduled Meeting – October 3, 2024**

CS