

## **SUMMARY: NOVEMBER 5TH MEETING**

Below is a summary of key items discussed at the recent Academic Senate meeting, including upcoming votes and essential updates. More detail can be found in the draft minutes below this summary.

For the full slideshow from the meeting, [click here](#).

## **DISCUSSION ITEMS:**

### **6.1. Curriculum Committee Updates – Darren Hall**

Updates on policies and procedures for constituent review will be moving forward.

- Common Course Numbering: The initial phase was approved at the last CIC meeting. Faculty are encouraged to review templates for Phase I courses on CurriQunet Meta.
- English faculty expressed concerns regarding restrictions on using fiction in English 101. These concerns will be officially documented and presented at CIC.

### **6.2. Resolution Differentiating Equivalencies and Faculty Service Areas (FSA) – Pablo Martin**

Pablo Martin presented a draft resolution addressing the need to clarify the FSA and equivalency processes and shared suggested edits from AFT President, Jim Mahler. This resolution, both the original and a second with recommended changes, will return for a vote at the next meeting.

### **6.3. Resolution on Technology and Planning Issues – Lisa Muñoz**

Muñoz introduced a resolution regarding concerns over technology planning.

- Faculty are encouraged to review supporting documents and appendices.
- Due to a lack of action at the Technology Committee, this resolution was brought directly to the A.S. This will come back to the next meeting for a vote.

### **6.4. Resolution on AI Use in Courses – Rodrigo Gomez**

Gomez shared a draft resolution on the use of AI in courses.

- There is a recommendation to include an AI policy statement on syllabi for transparency and clarity for students.
- No changes were recommended.
- This item will return for a vote at the next meeting.

### **6.5. Proposed Student Evaluation Form Updates**

Pablo Martin presented a draft of updates, generated by Mesa College's DESC, to the student evaluation form, last revised 35 years ago. The new version is under review by all District Senates before AFT's involvement. Feedback is encouraged. The body's edits and minor recommendations (see minutes below) were shared with the ASP at Mesa College. This will return for a vote next meeting.

### **6.6. Request for Enhanced Title IX Resources – Aulden Burns, Student**

Aulden Burns, a Marine Corps veteran, shared concerns regarding campus safety protocols after a stalking incident.

- Suggestions include adding Title IX resource information to syllabi and posting District Title IX materials in campus buildings.
- Carrasquillo and Alsup are working on a presentation to enhance campus safety awareness and will collaborate with Burns.
- Recommended language, similar to that shared by Burns, will be shared and voted on at our next meeting.

## **REPORTS:**

### **7.1. Executive Committee Reports**

- **President – Pablo Martin:**
  - Paper towel dispensers are being installed in restrooms.
  - ASCCC Fall Plenary is this week—provide feedback on resolutions to Martin by Friday.
  - Interested in participating in Common Course Numbering faculty events? Let Martin know.
- **Vice President – Carmen Carrasquillo:**
  - Clarified the screening committee appointments process. Email Malia Kunst to join the DEI list.
  - Carrasquillo and Alsup will present on gender-related campus safety issues to ASG and College Council.
- **Treasurer – Dawn Diskin:**
  - Current balance is \$1,057.97. Will report on the Student Success fundraiser at the next meeting.
- **Part-Time Member-at-Large – Desi Klaar (reported by K. Bonwell):**
  - G.I.F.T.S. event on November 8th, 12:30-2pm in K1-107 with a taco bar and flex credit. RSVP via QR code in the resource document.

## ANNOUNCEMENTS:

- **G.I.F.T.S. Event:** November 8th from 12:30-2pm, featuring a taco bar and professional headshots.

### Meeting adjourned at 4:47pm.

The next meeting will be on November 19th. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

### Minutes – Miramar College Academic Senate

3:30-5:00pm      **Nov 05, 2024**      Location: M-110 and [Zoom](#)

(\*See [agenda](#) for remote locations)

[Associated Documents](#)

[Meeting Slide Show](#)

**Senators Present:** Pablo Martin, Carmen Carrasquillo, Rodrigo Gomez, Dawn Diskin, Olivia Flores, Darren Hall, Kevin Petti, Alex Sanchez, Ali Gonzalez, Amy Alsup, Anne Gloag, April Koch, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Eloy Guerra, Julia McMenamin, Kandice Brandt, Mardi Parelman, Marian Edelbrock, Mary Kjartanson, Michael Lopez, Otto Dobre, Patti Manley, Randy Claros, Scott Moller, Stefanie Johnson Shipman, Wahid Hamidy, Erin Smith, Kristen Bonwell, Kristen Everhart, Mike Colafrancesco, Najah Abdelkader, Natalie Bickett

**Absent:** Desi Klaar (proxy: K. Bonwell), Adrian Arancibia (proxy: S. Johnson Shipman), Donnie Tran (proxy: K. Brandt), Laura Marin (proxy: A. Gonzalez), Martin Gonzalez (proxy: D. Halttunen) \*Valerie Chau \*Leslie Marovich

\*attended as a guest

**Other Attendees:** Juli Bartolomei

#### 1. Call to Order

- The meeting was called to order at 3:35pm.

#### 2. Approval of Agenda and Consent Calendar

##### 2.1. [Meeting minutes from 10/15/24](#)

- The agenda and Consent Calendar were approved with no objection after changes to postpone item 6.7 and to move 6.6 to immediately follow public comments. [Koch/Gonzalez]

#### 3. Land Acknowledgment

#### 4. Public Comments

- None

#### 5. Action Items (*this includes second reads*)

##### 5.1. NA

#### 6. Discussion Items (*this includes first calls and first reads*)

##### 6.1. Standing: Curriculum Committee Updates – Darren Hall

- Updates for policies and procedures for constituent review will be moving forward from the committee. They will come to the A.S. for final review and then go to the District.
- Working through a couple curriculum updates for courses. Submission deadline for proposal updates is February 12.
- Common Course Numbering: The first part was approved at the last CIC meeting. Faculty are encouraged to look at the templates for the Phase I courses on CurriQunet Meta. They should be going through the approval process starting Nov 6.
- Carrasquillo: There is a petition circulating from English faculty because they feel that the faculty voice was not being considered in the English 101 course outline. Concern is about the academic freedom to use fiction and poetry and plays, because part one specifies primarily using non-fiction works. Palma-Sanft will officially document the concerns at the committee meeting and they will be brought to CIC.

##### 6.2. [Resolution Differentiating Equivalencies and Faculty Service Areas](#) – Pablo Martin

- Martin presented the resolution to the body.
- Martin also shared suggested edits from AFT President, Jim Mahler.
- Martin will provide senators with both the current and edited versions of the resolution.
- This will come back to the next meeting for a vote.

##### 6.3. [Resolution on Technology and Planning Issues Fall 2024](#) – Lisa Muñoz

- Muñoz presented the resolution to the body.
- Encouraged faculty to read through appendices for information and evidence.
- Clarified that it is not being brought to the A.S. on behalf of the Technology Committee. A recommendation was made to have it discussed at the Technology Committee before it comes to the A.S. as a resolution, but Muñoz pointed to the whereas addressing "attempt to silence and discourage honest and well-informed input" as rationalization for bringing it

directly to the A.S. body. Martin shared his perspective and experience in support of bringing the resolution to the body, noting that the Technology Committee has known about but not taken action to address these concerns. Given this apparent breakdown in participatory governance, this resolution is coming here.

- Discussion ensued.
  - Send concerns or thoughts to [Martin](#) or [Muñoz](#).
  - This will come back to the next meeting for a vote.
- 6.4. [Resolution Regarding the Use of Artificial Intelligence \(A.I.\) in Courses](#) – Rodrigo Gomez
- Gomez shared that no changes have been made to the resolution.
  - Recommendation is to include *something* on each syllabus, possibly in line with academic integrity policies that are already on the syllabus.
  - Students want something to provide clarity and transparency on the syllabus because they need to know what they are allowed to use.
  - This will come back to the next meeting for a vote.
- 6.5. [Draft of Proposed Student Evaluation Form Updates](#) – Pablo Martin
- Martin shared the document from Mesa College. Mesa's A.S. President said that it has not been updated in 35 years.
  - Asking all District Senates to look at it before AFT takes it on.
  - Our DESC (Distance Education Standards Committee) supports this draft document.
  - Recommendation made to clarify number 15, since it applies to what students are doing, and number 16, changing "perspectives" to "feedback". Martin will bring change recommendations to Mesa's A.S. President. Reach out to [Martin](#) with other thoughts and concerns.
  - This will come back to the next meeting for a vote.
- 6.6. Request for Enhanced Information and Resources on Title IX Compliance and Support – Aulden Burns, Student
- Burns introduced himself as a Marine Corps veteran who served five years as a military police officer.
  - Shared an experience he had with a stalking victim on campus and concerns about the lack of campus knowledge about the official protocol for that situation.
  - Suggestion is to bring awareness to students by including information about [Title IX resources](#) in each syllabus and including the District's [Title IX poster](#) in the poster boards inside each building on campus.
  - The body discussed voting on recommended language for faculty to include on their syllabi at our next meeting.
  - Carrasquillo is working with Amy Alsup to create a presentation to bring specific recommendations about improving campus safety and would like to meet with Burns to help make it better.
- 6.7. Sharing Concerns and Seeking A.S. Input – Jen Aase, General Counseling Chair
- Postponed

## 7. Reports

### 7.1. Committee Reports

7.1.1. NA

### 7.2. Special Reports

7.2.1. NA

### 7.3. Executive Committee Reports

#### 7.3.1. President – Pablo Martin (State, District, Campus, and Senate Issues)

- See [meeting resource document](#).
- There has been progress with installing paper towel dispensers in restrooms.
- Share "[Academic Senate Presidents and VCES Meeting Notes 110424](#)" with department chairs.
- ASCCC Fall Plenary this week: Provide feedback on [resolutions](#) to [Martin](#) by end of day Friday.
- Let [Martin](#) know if you are interested in participating in [Common Course Numbering faculty events](#).

#### 7.3.2. Vice President – Carmen Carrasquillo

- Shared the ConC screening committee appointments [process](#). The document is kept by the College President on the [College Council webpage](#). The ConC does not select screening committee members; the Dean or committee chair selects the people they want to serve. ConC just makes sure the process is followed. Email [Malia Kunst](#) to be put on the DEI list. The College President makes the final approval.
- Will be going to the ASG with Amy Alsup to talk about GAIA and efforts to work on gender-related issues on campus. Campus safety is their number one priority, so they are working on a presentation for College Council and will report back on progress. Email [Carrasquillo](#) or [Alsup](#) with recommendations to include.

#### 7.3.3. Secretary – Rodrigo Gomez

- No report.

#### 7.3.4. Treasurer – Dawn Diskin

- The current balance is \$1057.97. Will report on the Student Success fundraiser event at the next meeting.

#### 7.3.5. Contract Member-at-Large – Olivia Flores

- No report.

#### 7.3.6. Part-Time Member-at-Large – Desi Klaar

- Bonwell reported on behalf of Klaar.

- G.I.F.T.S (Great Information for Faculty & Teaching Success) event on Nov 8 from 12:30-2pm in K1-107: Taco bar and flex credit, as well as a photographer for head shots. RSVP via QR code (see [resource document](#)).
- ASRE meeting on Nov 7 from 3:30-4:30pm.

7.3.7. Chair of Chairs – Kevin Petti

- No report.

8. **Announcements**

- None.

9. **Adjournment**

- The meeting was adjourned at 4:47pm.

The next meeting will be on Nov 19<sup>th</sup>. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,  
Juli Bartolomei and Rodrigo Gomez