

SUMMARY: NOVEMBER 19TH MEETING

Here's a recap of key items discussed at the recent Academic Senate meeting, including approved resolutions and important updates. For the full slideshow from the meeting, [click here](#).

ACTION ITEMS:

5.1. Resolution Differentiating Equivalencies and Faculty Service Areas

Martin presented changes from the initial draft. The motion to approve the resolution (V2) passed unanimously. [Booth/Koch]

5.2. Resolution on Technology and Planning Issues – Lisa Muñoz

Muñoz provided background and rationale for the resolution.

- Concerns about the resolution bypassing the Technology Committee were raised, leading to a discussion on the process for bringing resolutions directly to the Senate.
- A workgroup will explore and rework the resolution before it is brought back.

Motion to postpone the vote and form a workgroup passed. [Booth/Lopez]

5.3. Resolution on AI Use in Courses – Rodrigo Gomez

Martin read the resolveds on behalf of Gomez. The motion to approve the resolution passed unanimously. [Booth/Brandt]

5.4. Proposed Student Evaluation Form Updates – Mesa College

Comments and recommendations were collected for Martin to share with Mesa and AFT. The motion to recommend that AFT revisit the instrument and address concerns passed unanimously. [Marovich/M. Gonzalez]

5.5. A.S. Recommendation: Title IX Language in Syllabi

A sample syllabus statement was presented. The motion to recommend faculty include Title IX resource language in their syllabi passed unanimously, with a directive to the A.S. President to ask AFT to explore mandating it. [Pareman/Koch]

DISCUSSION ITEMS:

6.1. Curriculum Committee Updates – Darren Hall

- Faculty were encouraged to review proposed Title 5 revisions to make course outlines more inclusive.
- Public promotional flyers must include District discrimination language.
- Common Course Numbering Phase II: Faculty should begin considering curriculum proposals for Fall 2026, with submissions due to CRC by February 14, 2025.

6.2. A.S. Bylaws Update: Mid-Term Elections for A.S. President

Proposed changes would allow the Vice President the option, rather than the requirement, to step into the role of A.S. President if the position is vacated mid-term. If they opt-out, the new language calls for an election. This will return for a vote at the next meeting and requires 2/3 approval.

REPORTS:

7.2. Distance Education Standards Committee Report – Angela Romero

The committee introduced plans to recognize outstanding work in online teaching, with the first recognitions expected in Spring 2025. Faculty can self-nominate using a Google form by week 8 of the Spring semester. See slideshow for details.

7.3.1. President – Pablo Martin

- CGH changes to be voted on at College Council on 12/10, including moving the International Education Committee under A.S. purview. (See resource doc and share any feedback or concerns with Pablo)
- GAIA will present on campus safety at the A.S. meeting on 12/3.
- An election for a one-year A.S. President term (7/1/25 - 6/30/26) will take place in Spring 2025.

7.3.4. Treasurer – Dawn Diskin

- Current balance is \$515. The \$600 contribution to the MC Foundation was matched, providing \$1,200 for scholarships.

ANNOUNCEMENTS:

- Booth raised concerns about faculty exclusion from discussions about the Performing Arts Center. Martin requested to be included in related communications.

Meeting adjourned at 5:02pm.

The next meeting will be on December 3rd. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Draft Minutes – Miramar College Academic Senate
3:30-5:00pm **Nov 19, 2024** Location: M-110 and [Zoom](#)
(*See [agenda](#) for remote locations)
[Associated Documents](#)
[Meeting Slide Show](#)

Senators Present: Pablo Martin, Carmen Carrasquillo, Dawn Diskin, Olivia Flores, Darren Hall, Kevin Petti, Adrian Arancibia, Alex Sanchez, Ali Gonzalez, Anne Gloag, April Koch, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Donnie Tran, Julia McMenemy, Kandice Brandt, Laura Marin, Leslie Marovich, Mardi Parelman, Marian Edelbrock, Martin Gonzalez, Mary Kjartanson, Michael Lopez, Otto Dobre, Scott Moller, Wahid Hamidy, Erin Smith, Kristen Bonwell, Kristen Everhart, Mike Colafrancesco, Najah Abdelkader, Valerie Chau

Absent: Rodrigo Gomez, Desi Klaar, *Amy Alsup, *Eloy Guerra, Patti Manley (proxy: D. Igou), *Randy Claros, Stefanie Johnson Shipman (proxy: A. Arancibia), *Natalie Bickett

*attended as a guest

Other Attendees: Dan Igou, Lisa Muñoz, Angela Romero, Kurt Hill, Bill Pacheco, Carlos Pelayo, Juli Bartolomei

1. Call to Order

- The meeting was called to order at 3:33pm.

2. Approval of Agenda and Consent Calendar

2.1. [Meeting minutes from 11/5/24](#)

- The agenda and Consent Calendar were approved after a presenter change for item 6.2 (Martin for Carrasquillo). [Hall/Carrasquillo]

3. Land Acknowledgment

- Martin provided a [link](#) to *The Garden* film after reading the Land Acknowledgment (see slide # 1).

4. Public Comments

5. Action Items (this includes second reads)

5.1. Resolution Differentiating Equivalencies and Faculty Service Areas ([V1](#) and [V2](#)) – Pablo Martin

- Martin presented changes from version 1 to version 2.
- Motion to approve version 2 of the resolution passed unanimously. [Booth/Koch]

5.2. [Resolution on Technology and Planning Issues Fall 2024](#) – Lisa Muñoz

- See “[Lisa Munoz Context re. Technology Resolution.](#)”
- Muñoz presented background and clarification for why the resolution is being brought forward to the A.S. body from her, rather than it coming from the Technology Committee.
- Clarified that, because the issues relating to “planning and allocation and so on” impact students and faculty, it is considered a 10+1 item--thus, this is under the purview of the A.S., it is not just an operational issue.
- Discussion ensued.
- Motion to extend by two minutes passed with no objection. [Edelbrock/Parelman]
- Petti expressed concern about this not coming from the Technology Committee. Muñoz stressed that she has been bringing these concerns to the committee for two years. Martin clarified that, if issues are not resolved at the committee level, he regularly recommends they be brought to the A.S. President for consideration by the A.S. body. A recommendation was made to bring the resolution itself to the Technology Committee and then proceed from there.
- Motion to postpone a vote on the resolution and form a workgroup to explore and rework it before bringing it back as a group to the A.S. passed with 4 nays and 4 abstentions. [Booth/Lopez]

5.3. [Resolution Regarding the Use of Artificial Intelligence \(AI\) in Courses](#) – Rodrigo Gomez

- Martin read the resolves on behalf of Gomez.
- Discussion ensued.
- Motion to approve the resolution passed unanimously. [Booth/Brandt]

5.4. [Draft of Proposed Student Evaluation Form Updates](#), Mesa College – Pablo Martin

- Martin shared recommended changes.
- Attendees provided comments and additional recommended changes for Martin to share with Mesa and AFT.
- Motion to extend by two minutes approved with no objection. [Booth/Gloag]
- AFT will negotiate this and it will be for all campuses.
- Motion to extend by two additional minutes approved with no objection. [Parelman/Booth]
- Motion to recommend to AFT that they revisit this instrument and consider all concerns on this instrument passed unanimously. [Marovich/M. Gonzalez]

5.5. A.S. Recommendation: Faculty Include Language Regarding Title IX Resources in Syllabi – Carmen Carrasquillo

- See [meeting slideshow](#) for sample syllabus statement, which uses language from the District’s own Title IX resources.

- This would not be a mandate, just a recommendation. Martin clarified that it is a recommendation instead of requirement because it is a working condition issue, which is the purview of AFT.
- Motion to approve recommendation that faculty include the language in their syllabi, with the additional directive to the A.S. President to ask AFT to explore mandating it passed unanimously. [Pareلمان/Koch]

6. Discussion Items (*this includes first calls and first reads*)

- 6.1. Standing: Curriculum Committee Updates – Darren Hall
- See [meeting slideshow](#) for links and details.
 - Faculty are asked to take a look at [Proposed Revisions to Title 5, California Code of Regulations Relating to Course Outline of Record \(First Reading\)](#). The focus is to be more inclusive in course outline when it comes to course descriptions and outcomes.
 - Common Course Numbering surveys can be accessed via the links in the slideshow.
 - AI: Institutional conversation is getting started.
 - The electronic catalog is being delayed to 2025/26.
 - Public flyers used to promote programs, classes, etc. need to include District discrimination language. Hall has reached out to the PIO's office to see exactly what that looks like.
 - AP and BP language changes will be brought to December's CIC meeting. See slideshow for details and send questions to [Hall](#).
 - "[PHASE 2 Courses - AB 1111 Common Course Numbering](#)" lists the 24 courses that will be the focus of phase two of AB 1111 implementation. The finalized templates are expected to be available in Spring '25, so the colleges will be able to revise curriculum to implement by Fall '26.
 - Any curriculum proposals for 2026 should be considered now and sent to CRC by February 14 to allow ample time for the Tech Writer and reviewers to complete it by April 18.
- 6.2. A.S. Bylaws Update: Allowing for Mid-Term Elections for A.S. President – Pablo Martin
- Proposal to edit wording in the A.S. Bylaws for the replacement of an A.S. President who will not be completing their two-year term, providing the VP the *option* to step into the role of A.S. President for the second year of an incomplete term rather than making it a *requirement*.
 - This will come back to the next meeting for a vote. It will require 2/3 approval from the body and go into effect, if approved, in Spring 2025.

7. Reports

7.1. Committee Reports

7.1.1. NA

7.2. Special Reports

- 7.2.1. Distance Education Standards Committee Report – (5 mins. Presentation + 5 mins. Q+C): Angela Romero
- Recognition of Outstanding Work in Online Teaching: Goal is to give first recognitions in Spring 2025 to one faculty in each of the four instructional schools at Miramar. It has support from college leadership, including the VPI.
 - This will be self-nomination only. See [meeting slideshow](#) for application criteria. Tentative deadline to apply is week 8 of the Spring semester. ([Google application form](#))

7.3. Executive Committee Reports

7.3.1. President – Pablo Martin (State, District, Campus, and Senate Issues)

- See [resource document](#) and [meeting slideshow](#) for full report and details.
- See "[Fall 2024 CGH Change Request Summary](#)" and contact [Martin](#) or any A.S. Executive Officer with questions or concerns. The vote to approve these changes will take place at College Council on 12/10. One change of particular note: International Education Committee will be under the A.S., so recommendations from that committee will need to be approved by the A.S. body.
- GAIA will bring a presentation regarding campus safety to the A.S. on 12/3.
- There will be an election for A.S. President for a one-year term (7/1/25 - 6/30/26) in the Spring.
- Adopted resolutions from the ASCCC Fall Plenary Session are available [here](#). The recording is available [here](#).

7.3.2. Vice President – Carmen Carrasquillo

- No report.

7.3.3. Secretary – Rodrigo Gomez

- No report.

7.3.4. Treasurer – Dawn Diskin

- The current balance is \$515. The \$600 contribution has been made to the MC Foundation and will be matched for a total of \$1200 for scholarships.

7.3.5. Contract Member-at-Large – Olivia Flores

- No report.

7.3.6. Part-Time Member-at-Large – Desi Klaar

- No report.

7.3.7. Chair of Chairs – Kevin Petti

– No report.

8. **Announcements**

– Booth shared concerns that faculty were not included in discussions about the Performing Arts Center. Martin requested that Booth include him on any communications about this.

9. **Adjournment**

– The meeting was adjourned at 5:02pm.

The next meeting will be on Dec 3rd. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,
Juli Bartolomei and Rodrigo Gomez

DRAFT