

Curriculum Committee Minutes
San Diego Miramar College
November 6, 2024 • Zoom + Building R Conference Room • 2:30-4:30pm

APPROVED: November 20, 2024

Members Present: Amy Alsup, Paul Chlapecka, Isabella Ela (*proxy for Cain*), Darren Hall (Chair), Veronica Hartmann, Scott Moller, Michael Odu, Mara Palma-Sanft, Meilani Peleti*, Daniel Sifuentes,
**District Evaluators share one vote*

Members Absent: Matthew Cain, Evelyn Escalante, Jamie Hammond, Brenda Wilborn (Ex Officio)

Guests: Kelly Morelewski

Support Staff: Sharilyn Wilson

1. Call to Order
 - a. Meeting called to order at 2:31pm by Chair Hall.
2. Approval of Agenda
 - a. Palma-Sanft: Requested to add the following six Phase 1 Common Course Numbering courses under *Miramar Curriculum*, and to approve allowing the District to process the impacts for these courses.
 - ENGL C1000 Academic Reading and Writing
 - ENGL C1001 Critical Thinking and Writing
 - POLS C1000 American Government and Politics
 - PSYC C1000 Introduction to Psychology
 - COMM C1000 Introduction to Public Speaking
 - STAT C1000 Introduction to Statistics
 - b. MSC (Hall/Odu) to approve meeting agenda with the above revision. (0-Nayes, 0-Abstentions)
3. Approval of Minutes
 - a. MSC (Ela/Palma-Sanft) to approve the [October 16, 2024 minutes](#) as presented. (0-Nayes, 0-Abstentions)
 - b. MSC (Ela/Palma-Sanft) to approve the [August 28, 2024 minutes](#) as presented. (0-Nayes, 0-Abstentions)
4. Approval of Consent Agenda
 - a. No items
5. Course Proposals
 - a. Miramar Curriculum
 - [EXSC 282 - Techniques of Weight Training](#) (Credit Course Revision)
 - [EXSC 283 – Exercise and Fitness Assessment](#) (Credit Course Revision)

- Reason for Proposed Action: Both courses are undergoing six-year review, including updates to example textbook editions.
 - MSC (Ela/Alsup) to approve both as presented. (0-Nayes, 0-Abstentions)
 - [ENGL C1000 Academic Reading and Writing](#) (Credit Course Revision)
 - [ENGL C1001 Critical Thinking and Writing](#) (Credit Course Revision)
 - Reason for Proposed Action: Both courses are being updated to align with the Common Course Numbering template.
 - On behalf of Miramar’s English Faculty, Alsup raised a concern about ENGL C1001’s catalog description requirement that the course will use “primarily non-fiction texts”. Faculty are concerned about the academic freedom implications of this prescriptive language. While recognizing that this required language cannot be changed at this point, they wanted to put this concern on record now, with the intention to revisit it at a later date.
 - MSC (Ela/Moller) to approve both as presented. (0-Nayes, 0-Abstentions)
 - [STAT C1000 Introduction to Statistics](#)
 - Reason for Proposed Action: Course is being updated to align with the Common Course Numbering template.
 - MSC (Ela/Moller) to approve as presented. (0-Nayes, 0-Abstentions)
 - [COMM C1000 Introduction to Public Speaking](#)
 - Reason for Proposed Action: Course is being updated to align with the Common Course Numbering template and submission for Cal-GETC Area 1C: Oral Communication.
 - MSC (Ela/Moller) to approve as presented. (0-Nayes, 0-Abstentions)
 - [PYSC C1000 Introduction to Psychology](#)
 - Reason for Proposed Action: Course is being updated to align with the Common Course Numbering template.
 - MSC (Ela/Odu) to approve as presented. (0-Nayes, 0-Abstentions)
 - [POLS C1000 American Government and Politics](#)
 - Reason for Proposed Action: Course is being updated to align with the Common Course Numbering template.
 - MSC (Ela/Moller) to approve as presented. (0-Nayes, 0-Abstentions)
 - District Administrative Impacts for Common Course Numbering
 - Palma-Sanft requested the Committee’s approval for the District to administratively process all the impacts related to the above six common course numbering changes.
 - MSC (Ela/Moller) to approve. (0-Nayes, 0-Abstentions)
- b. Miramar DE Only Curriculum: Consent Agenda
- No items

- c. Non-DE Curriculum: Consent Agenda
 - No items
- d. Proposals from Another College (Also Active at Miramar College) Curriculum
 - English – Associate of Arts Degree (Program Revision) [City]
 - Informational only; we do not vote on other campus' awards.
- e. Proposals from Another College (Not Active at Miramar College) Curriculum
 - BUSE 277A - Service Learning - High School Projects (Credit Course Deactivation) [City]
 - BUSE 277B - Service Learning - Elementary and Junior High School Projects (Credit Course Deactivation) [City]
 - BUSE 277C - Service Learning – Community (Credit Course Deactivation) [City]
 - BUSE 277D - Service Learning – On Campus (Credit Course Deactivation) [City]
- f. FYI Curriculum
 - No items
- 6. Credit for Prior Learning
 - a. EMGM 50A (AHA BLS CPR (new requirement Fall 2024))
 - b. FIPT 324C (I-400: Advanced ICS)
 - No vote on these items is required; they are only brought to the Committee for discussion and questions.
 - CPL can be met for these courses as follows:
 - EMGM 50A – EMT Card
 - FIPT 324C – Industry Certification
 - CPL credit given should match what is in our catalog for the course
 - CPL has no cost to the student, and no limit on the number of credits that can be acquired by CPL.
 - The committee discussed Credit by Exam (CBE), which used to be capped at 12 units per student. Ela and Odu confirmed that there is no longer any limit to how many units may be obtained through CBE, as CBE falls under the umbrella of CPL.
 - Transfer schools might have their own caps or other limitations on how CPL credit is applied.
- 7. Other Business
 - a. No Items
- 8. CIC Updates
 - a. AB 1111 Common Course Numbering
 - No updates, beyond agenda actions taken today.
- 9. Policies and Procedures
 - a. Recapped our review of these at the previous meeting. Curriculum Committee recommends that the Academic Senate move forward with the proposed changes.
- 10. Guided Pathways Update
 - a. No Items

11. VPI Update (Odu)

- a. Miramar has been invited to apply for a statewide grant of up to \$60,000 to institutionalize the Program Mapper. The Program Mapper team will be reaching out to the Department Chairs and the Counseling Department for input on updating the program maps.

12. Articulation Update (Palma-Sanft)

- a. COMS 135 update for CalGETC 1C
 - Anything that has 1C right now is going to be resubmitted.
 - No reason to think they will be denied, but this is a requirement statewide.
- b. Area 1B Critical Thinking
 - Faculty had been working on COMS 160 for this area, but needed to go back to the drawing board.
 - Concern that if the course is trying to fulfill both 1B and 1C, it might be trying to do too much.
 - Going back to the faculty for further discussion.
- c. Title 5 Changes – Public Input Period
 - Proposed changes to Title 5 are currently in a 45-day public comment period (closes December 2, 2024).
 - Chair Hall will forward additional info from Dean Hess' office,
 - Proposed changes involve the Course Outline of Record, specifically Student Learning Outcomes & Student Learning Objectives
 - Our concern as a multi-college district is that each campus has their own outcomes/objectives. If we have to list them for each campus on a public-facing document, it will likely be overwhelming or unclear.
 - Requirements also raise concerns about academic freedom.
 - Chair Hall will bring this issue forward at the next AS meeting.

13. Adjournment: Adjourned by consensus at 3:32pm

Next Meeting: Wednesday, November 20, 2024 from 2:30-4:30pm, Building R Conference Room/Zoom