

Professional Advancement Committee

Minutes

October 14, 2024
Virtual Meeting via Zoom

Present: Cheryl Barnard, Carmen Carrasquillo, Anh Nguyen, Ken Reinstein, John Salinsky, Melissa Wolfson

Absent: Ryan Monroy

- A. Approval of today's agenda
- B. Approval of previous meeting's minutes (9/9/2024)
- C. Review of Proposals, Completions, Licensure/Certification Reimbursement Form, and/or Sabbatical Completions

	Name	Type of Form	Approved Y or N	Comments/ Questions
1.	One	Proposal: 1 unit for Conference	N	No Flyer included
2.	One	Proposal: 3 units of Coursework	N	Proposal description needs to be more specific
3.	One	Completion: 3 units of Coursework	N	
4.	One	Sabbatical Completion	Y	
5.	One	Completion: 6 units of Coursework	Y	
6.	One	Completion: 15 units of Coursework	Y	
7.				

D. New business

- Update on Flex Workshop "Moving Across the Payscale" on September 27 at 10-11 AM
- Interim PAC Chair for Spring 2025
- Sabbatical Report Deadlines (CBA Section 18.2.7.2)

E. Reminders to your Areas:

- Deadline to submit documents for review is at least one week before the committee's scheduled meeting
- Proposal Forms and Completion Forms need to be signed by the Department Chair and Dean **before** it is submitted to the PAC Chair

Submission Deadline	Meeting Date
Nov 12, 2024	Nov 18, 2024
Dec 2, 2024	Dec 9, 2024
Feb 3, 2025	Feb 10, 2025
Mar 3, 2025	Mar 10, 2025
Apr 7, 2025	Apr 14, 2025
May 5, 2025	May 12, 2025

Upcoming Meetings for the 2024-2025 Academic Year:

Fall Semester: Nov 18, Dec 9

Spring Semester: Feb 10, Mar 10, Apr 14, May 12

Tenure and Promotion Review Subcommittee Meeting: TBD