Committee Members:
Michael Odu(proxy: Woods), Adrian Gonzales, Nessa Julian(proxy: Gonzales), Jacqueline Hester(absent), Allison Douglas-Chicoye(absent), Daniel Miramontez, Saribel Morales-Rivera, Sharilyn Wilson, Carol Sampaga. Malia Kunst, Cheyanna Morence, Emi Kawafuchi(absent), Monica Demcho, Lisa Brewster, Judy Patacsil, Laura Pecenco(proxy: Demcho), Josh Alley, Pablo Martin, Ann Le
Vacancies: Administrators:(0), Classified Senate:(2), Academic Senate:(3), Student:(1)

MINUTES

I.   **Approval of the Agenda –** Additional items added to agenda for new business, definition of student success, key areas of focus for committee for 2024-2025 and action plan examples. Motioned for approval with the additional modifications by Demcho, second by Brewster, agenda approved.

II.   **Approval of Past Meeting Minutes** (9/11)- postponed to next meeting

III.   **Old Business**

#	Item
1)	**Definition of Student Success?** Brewster pointed out from the guided pathways lens, oftentimes the definition of student success looks at retention, persistence and success rates. Demcho added it would benefit us to include completion and academic achievement, although it would be more qualitative to measure. Martin added it may be ideal to ask students what they want and how they measure their success. Could be as an intake and outtake survey. It is good to remember students have different goals and varied experiences. Sometimes it is not quantifiable. One-way the District is attempting to capture additional student perspective is by incorporating some new elements into the college application (CCCApply). Also, when students withdraw from a course they are asked for the add the reason. Important to evaluate if students met their goal(s), but also to see if we helped guide they to realize their full potential. Helpful to identify key priorities of the committee, we can later lock in a definition of student success. Moving forward we may want to review the Student Success model, will add to the next agenda. It may provide some additional context as to why we brought this committee together.
2)	**Key areas of focus for 2024-2025 (brainstorm)** Feedback from the committee included, 1. Strategies to assist students, in particular during the start of the semester, access resources, registration support and technology; 2. How to effectively communicate with our students; 3. Overall improve collaboration; 4. Identify the student journey and gaps within the journey; 5. Bridge from the CE to credit. Miramontez shared that the Vision Aligned Reporting (VAR) will assist us in addressing some of these components. This new reporting system will allow us to identify student experience, college activities, funding and data. This will shape how we are reporting to the state, but also track student behavior. Demcho suggested to focus on data before moving forward, important to review DEI information. Gonzales reminded, when

	identifying our committee priorities, it is important to identify the big picture. Once creating the action plan can breakdown into activities. Will come back to this at a future meeting.
3)	**Action Plan Examples** This is an attempt to provide structure for goals, actions and outcomes of the committee. Three different models were shared. The first example included the ability to align strategies with framework and impact of key principles. The second example used the logic model template, Dr. Solano previously shared with different groups on campus. The third example is the one used by the Enrollment Management committee. Action: Committee to review blank templates and complete using the provided prompt. i.e. communication with students. Will plan to discuss at next meeting.

IV.   New Business

#	**Item**
1)	**Elect Co-Chairs** Gonzales reminded the role of the chair is to facilitate the committee and be the spokesperson, sharing information with College Council. Responsible for gathering agenda items, organizing and compiling the agenda. This co-chair structure was designed after the College Council model. Constituency co-chairs will rotate on an annual basis and may opt out during their rotation. Based on a previous discussion with Julian, Gonzales nominated her to be one of the Co-Chairs, approved by consensus. Gonzales and Odu will continue to support chairs this inaugural year. Sampaga suggested the tri-chair model, allowing one member for each constituency (Administrative, Faculty and Classified Professional) to serve together. After some discussion, the committee agreed by consensus they would like to move forward with the request to change from a Co-Chair structure to a Tri-Chair. Kunst and Martin will complete the College Governance Handbook, Change form (due 9/27/24 to the President's Office). Will email to the committee to review prior to submitting. Request will be reviewed by the College Governance Taskforce. If approved, implementation will be at the end of the semester. If model is approved, Martin expressed interest to serve as the Faculty representative, Morales-Rivera expressed interest to serve as the Classified Professionals representative.
2)	**Communication with adjuncts** Item will be held until the committee identifies the focused priorities.
3)	**Sub-committee report outs** Martin shared this item was resolved at College Council and does not need any further discussion. The plan is for each committee/ sub-committee to provide three annual reports, beginning, middle and end of the fiscal year to CC. This will be in the form of a condensed document. Reminder all meeting minutes are available on the College Governance Committee webpage for all to view.

- **V.   Other** - None
- **VI.   Next Meeting –** Wednesday, October 9, 2024
- **VII.   Adjourn** – 4:23pm

Previous Agendas may be found at http://www.sdmiramar.edu/campus/governance/committees/ssvc

San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

1) **Pathways -** Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
2) **Engagement -** Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
3) **Organizational Health -** Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.
4) **Relationship Cultivation -** Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
5) **Diversity, Equity, and Inclusion –** Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**ACCJC Accreditation Standards (Adopted June 2014)

I.   Mission, Academic Quality and Instructional Effectiveness, and Integrity
I.A   Mission
I.B   Assuring Academic Quality and Institutional Effectiveness
I.C   Institutional Integrity
II. Student Learning Programs and Support Services
II.A   Instructional Programs
II.B   Library and Learning Support Services
II.C   Student Support Services
III. Resources
III.A Human Resources
III.B Physical Resources
III.C Technology Resources
III.D Financial Resources
IV. Leadership and Governance
IV.A Decision-Making Roles and Processes
IV.B Chief Executive Officer
IV.C Governing Board
IV.D Multi-College Districts or Systems.