

Program Review and Outcomes Assessment Subcommittee - Minutes

San Diego Miramar College

Monday, April 1, 2024 • Zoom 811 9472 1500 Pw: SP2024 • 3:00 p.m. to 4:30 p.m.

Members: Present: Patti Manley (Co-Chair), Daniel Miramontez (Co-Chair), Adrian Gonzales, Xi Zhang, Julia McMenamin, Joel Palhegyi, Matthew Jewett, and Catrina Gillus. **Absent:** Brett Bell, Michael Odu, Jon Alva, Darren Hall, Johanna Lindgren, Mary Hart, and Saira Shah.

Vacancies: Co-Chair; Classified Professionals (2); Faculty BTCWI (1); Health Services Designee (1); Student (3).

- A. **Call to Order:** The meeting was called to order at 3:04 p.m.
- B. **Approval of Agenda and Minutes:** Agenda for April 1, 2024 was moved by X. Zhang, seconded by A. Gonzales, no nays, discussions, no abstentions, motion carried. Both minutes for February 5, 2024 and March 4th was moved by A. Gonzales, seconded by X. Zhang, no nays, discussions, no abstentions, motion carried.

C. **New Business:**

#	Item
1	<u>Program Review Outcomes Assessment Plan 2024-2027</u> . This is the first draft. Input was requested and feedback will be reviewed and incorporated into this draft. The next 3-year cycle plan will be focusing on the disaggregation of learning outcomes data that will help support a quality program review assessment process. Updates to also include the alignment with the new ACCJC Standards. Update will be made, to be reviewed and edited again at next meeting.
2	<u>Program Review Outcomes Assessment Calendar 2024-2027</u> . Timeline includes a list of all the divisions by semester which will go online with the planning calendar (supporting the next 3-year cycle). College organizational structure will be reviewed and updated.
3	<u>Outcomes Six Semester/3-Year Calendar</u> . Calendar was presented and will be updated. Will continue using format for fall and spring. Calendar will be as is, without summer, with a notation/asterisk stating that Student Services does projects during the summer.
4	<u>Program Review Guide 2024-2027</u> . Guide was previewed and referenced during the ACCJC Focused Site Visit and was commented on as a best practice. This is guide is an aid/reference/resource for the program review process. Additions to this updated guide includes the comprehensive program review for Instructional area (document will be updated accordingly to include Instruction timeline). Next update will be with Administrative Services.
5	<u>Comprehensive Program Review Training</u> . Two weeks of program review training was provided for Instructional area, with last training scheduled for this week. Program Review for Instructional area will be due on April 15, 2024.

D. **Old Business:**

#	Item
1	<u>PLO/SUO Updates</u> . CREATE training occurred before spring break that introduced the idea of SLO disaggregation through an equity lens. Work is being done with Student Services SUOs. PLOs are due April 15, 2024.
2	<u>Student Learning Outcomes Disaggregation Update</u> . Documents are being worked on with how to disaggregate data in Canvas. Working with a group of Outcomes Assessment Coordinators across the State on developing training on how to do outcomes assessment in Canvas.
3	<u>Review of Institutional Student Learning Outcomes (ISLOs) Update</u> . ISLO discussion on hold due to ACCJC Focused Site Visit. Will be returning to work on this with alignment efforts together.

E. **Announcements:** Planning Summit is March 15, 2024 with full participation from the college.

F. **Adjourned:** Meeting was adjourned at 3:29 p.m.

G. **Next Scheduled Meeting:** Monday, April 15, 2024.

San Diego Miramar College 2020 – 2027 Strategic Plan Goals

I: Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success **II:** Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success **III:** Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making **IV:** Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships **V:** Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

**** ACCJC Accreditation Standards (Adopted June 2014):** Mission, Academic Quality and Instructional Effectiveness, and Integrity. II. Student Learning Programs and Support Services. III. Resources. IV. Leadership and Governance.