

Final Minutes
Budget Resource and Development Subcommittee
October 9, 2024 1:30 p.m. to 3:00 p.m.

<https://sdmiramar.edu/governance/committees/budget-resource-development-subcommittee>

In Attendance: Brett Bell (Co-Chair); Channing Booth; Rebecca Bowers-Gentry; Michael Brown; Dawn Diskin (Co-Chair); Jeff Florentino; Cristina Garibay; Adrian Gonzales; Denise Kapitzke; Mary Kjartanson; Pablo Martin; Sindhu Narasimha; Michael Odu (Proxy, Linda Woods); Carlos Pelayo Donna Sanmur

Vacancies: Faculty, School of Academic Services (1)

Absent: None

Guests: Jacqueline Hester

Call to Order: 1:30 p.m.

Approval of Agenda

- Motion to approve the Agenda for October 9, 2024. Booth, Martin; MSC, approved.

Approval of Minutes

- Motion to approve the Minutes of September 25, 2024 meeting. Kapitzke, Diskin; MSC, approved.

Committee Reports/Other

None

Old Business

1. Unfunded FTES

As a follow up from the last two meetings with regard to unfunded FTES, Bell shared a document which showed Miramar generated 102% of our FTES 2023-2024 targets. In total, the District reported 103 percent progress to target.

New Business

1. Budget Update

Bell shared with the committee information from the last districtwide budget council meeting. The reported 4.7% deficit funding in Advanced Apportionment Funding is not currently a big concern to the district because the funding SDCCD will receive changes as we move through the stages of the Principal Apportionment cycles. The stages are Advanced (prior to SDCCD reporting any numbers); P1 – Fall FTES reported; P2 – Spring FTES reported; Final (incorporates technical changes) and Recalculation in February. The Education Protection Account (EPA established by Prop 30 in 2012) established sales and personal income taxes for K-14. The anticipated collection of taxes is expected to decrease the deficit funding.

2. RFF Ranking Process

Bell confirmed, after consulting the 2/14/24 meeting minutes, that the committee agreed that the final ranking of RFF's will be sorted by the Schools, Technology, BRDS Members and the BRDS Committee. The committee discussed the potential need for additional information, such as year requested, to be available to assist with committee-member ranking of RFF's. Bell requested input from Dean's Council via VPI's office (Woods as proxy).

The committee will typically rank the restricted funds first and then lottery and BRDS funding last. RFF's which have alternate funding will be ranked as a zero and will naturally fall to the bottom of the list. Bell will sort the 188 RFF's from Program Review into separate files by school or unit requests. The committee agreed by consensus to continue with the established ranking process.

3. Review 2025 RFF Worksheet

Bell shared there is a total of 711 resource requests for 2025 and has sorted the spreadsheet by one-time, goal duplicates, on-going discretionary requests, requests for facilities committee, on-going staffing requests and removed all blanks. The revised total is 175 requests for funding to be evaluated and ranked for all available BRDS funding. Deans (with dept chair input), managers and technology will rank first, then committee members and finally the BRDS committee for the final allocation. The ranking documents are available to the committee members on the BRDS Teams channel.

The committee discussed the unmet needs for Miramar. Bell shared that Miramar receives \$100 per FTES (\$1M) for Discretionary budget. An example of a funding need is the cost of the annual commencement ceremony. Bell shared that program cuts based on percentages are not equitable if the original funding was not equitable or appropriate.

Announcements: None

Adjourned 2:42 p.m.

Next meeting scheduled for October 23, 2024 at 1:30 p.m. in L-108.