

Draft Minutes
Budget Resource and Development Subcommittee
September 11, 2024 1:30 p.m. to 3:00 p.m.

<https://sdmiramar.edu/governance/committees/budget-resource-development-subcommittee>

In Attendance: Brett Bell (Co-Chair); Channing Booth; Rebecca Bowers-Gentry; Michael Brown; Dawn Diskin (Co-Chair) Adrian Gonzales; Denise Kapitzke; Mary Kjartanson; Michael Odu; Donna Sanmur

Vacancies: Faculty (1), School of Academic Services; Students (2)

Absent: Cristina Garibay; Pablo Martin; Carlos Pelayo

Guests: Jacqueline Hester; Linda Woods

Call to Order: 1:32 p.m. with introductions

Approval of Agenda

- Motion to approve the Agenda for September 11, 2024. MSC Booth; Diskin, approved.

Approval of Minutes

- Motion to approve the Minutes of May 22, 2024 meeting. MSC Odu; Kjartanson, approved.

Committee Reports/Other

None

Old Business

None

New Business

1. Committee Charge/Purpose

Bell reviewed the purpose and charge of the BRDS sub-committee; a sub-committee, which reports to the Planning & Institutional Effectiveness committee and provides guidance and direction for budget management and development, allowing for planning, strategic processes and transparency across campus constituency groups. Information about the BRDS Committee can be found on the Miramar College website link above

2. Committee Membership

Bell shared the committee membership which currently has one faculty (School of Academic Services) two student vacancies. Membership includes three administrators, seven faculty, four classified and two students.

3. Committee Meeting Calendar

Bell and the committee discussed the upcoming meeting calendar with meeting days set for every 2nd and 4th Wednesday and recognized the “dark” meeting dates of 11/27, 12/25, 1/8 and 1/22. Committee members each have access to the BRDS Teams Channel to preview associated meeting documents.

4. SDCCD Budget Update

Bell encouraged questions and conversations about the budget process which funds the SDCCD and the colleges. The budget message delivered by Bell was concept-driven. The takeaway from the State of California is that higher education funding is largely unaffected by the budget deficit and the SDCCD will draw on reserves to balance budgets where needed to ensure no major core reductions to programs and services.

Bell and the committee reviewed the Student-Centered Funding Formula (SCFF) which provides 70% of the revenue to the colleges and the SDCCD. This FTES funding is calculated on a three-year average to mitigate large fluctuations in computational revenue. Supplemental funding for AB540 (Dreamers), Pell and CA College Promise Grant recipients is based on the prior year headcount. Revenue for student successes is based on student outcomes and is now calculated on a three-year average. Funding from FTES (full-time equivalent students) growth is capped at .05% which equates to unfunded FTES for overages. The District served 326 unfunded FTES in fiscal year 2024. Bell will research and report back if “unfunded” FTES are funded using other metrics. Overall, Miramar’s performance with FTES and Success funding metrics is very good, but needs improvement with Supplemental performance. The SDCCD stability funding for 2024-2025 will be \$326,708,665 and was determined by 2023-2024 SCFF total computational revenue, plus COLA. The District has a 1% deficit funding balance at the ready for any State revenue shortfalls.

Miramar is targeted to serve a total 7,322.55 FTES for 2024-2025 which equates to a total of 488.17 FTEF for 2024-2025. School of Public Safety, calculated separately and differently as Academies and In-Service programs, is targeted at 1,257 FTES.

5. 2024-25 Adopted CAM

Bell shared the Adopted Campus Allocation Model with the committee. The overall side by side comparison of the adopted CAM from 2023-2024 to 2024-2025 shows an increase of \$6,669,089. The total 2024-2025 allocation to Miramar is \$52,883,150. The revenue generated by all campuses is pooled and is allocated back out to the four campuses, the SDCCD and to District Operations. For more detailed information about the adopted 2024-2025 budget, view the associated documents for this meeting.

Announcements: None

Adjourned 3:03 p.m.

Next meeting scheduled for September 25, 2024 at 1:30 p.m. in L-108.