



SAN DIEGO MIRAMAR COLLEGE

ASSOCIATED STUDENT GOVERNMENT



Meeting Minutes | October 18th, 2024, 9:00 AM

***Supplemental Materials Can Be Found Here:**

<https://sites.google.com/view/asgmiramar/official-documents>

Meeting Location

San Diego Miramar College
10440 Black Mountain Rd, K1-107
San Diego, CA 92126

I. ORDER OF BUSINESS | 5 minutes

A. Call to order

a. Pres. Hailey Hua called the meeting to order at 9:11 AM.

B. Roll Call

Executive Council Members	Attendance
President Hailey Hua	P
Vice President Xtopher Ruiz	P
Secretary Kylee Guiriba	P
Treasurer Sindhu Narasimha	P
Senate Representative Blaize Fonseca	P
Senate Members	Attendance
Senator Adam Halaseh	P
Senator Anchal Verma	P
Senator Ava Mackey	P
Senator Chloe Kim	P
Senator Claudio Nevells	P
Senator Daniel Sifuentes	P
Senator Frankco Wong	A [EXCUSED]
Senator Jaylen Oliva	P [CALLED INTO WORK - 10:02 AM]
Senator Jeff Florentino	P
Senator John Antonio	P
Senator Matthew Price	P
Senator Nicole Le	P
Senator Rayyan Talal Ahmed	L - 9:02 AM
Senator Ryan Pacheco	P
Senator Seoyun (Jeff) Park	L - 9:03 AM
Senator Tara Patel	P
Senator Titus Balch	A [EXCUSED]
Senator Vy Le	L - 9:03 AM
Senator <i>Vacant</i>	
Senator <i>Vacant</i>	
Club Representatives	Attendance
Biology Club	L - 9:17 AM
Black Student Union (BSU)	P
Computer Science Club	

Diesel Skills Club		
Filipino American Student Association (FASA)		P
Game Development Club		P
General Transfer Association (formerly called Students for Successful Transfers)		P
Latinx Con Voces		
Miramar Badminton Club		
Miramar Business Club		L - 9:07 AM
Miramar College Engineering Club		
Miramar Mock Trial		
Muses Club		
Music Club		
Native American Indigenous Students (NAIS)		
Phi Theta Kappa (PTK)		P
Political Science Club		
Pre-Med Club		P
Psychology Club		
Society of Women Engineers (SWE)		P
SPECTRUM		P
Student Veterans Organization (SVO)		P
Women in STEM		P

C. Amendments to the Agenda

- a. No amendments were made to the agenda.

D. Approval of Minutes

- a. Sen. Daniel Sifuentes motioned to improve the meeting minutes. Sen. Matthew Price seconded.

E. Recognition of Visitors

- a. Professor Patricia Manely introduced herself to the ASG body.

F. Public Comment:

- a. This segment of the meeting is reserved for persons desiring to address the San Diego Miramar College Associated Student Government (ASG) for two minutes on any matter of concern that is not stated on the agenda.
 - Sen. Claudio Nevells thanked Sen. Ava Mackey and Sen. Adam Halaseh for bringing today's food for everyone.

II. SPECIAL ORDERS

- A. N/a

III. PRESENTATIONS

A. [2024-2027 Program Review \(Professor Patricia Manley\)](#) | 20 minutes

- a. This program review will ensure that equity is being incorporated into courses and student services provided. The outcome assessment looks at your courses and the list of students are supposed to learn and take away from said course. The plan went through the two other constituency groups and Miramar's ASG body was the last to assess it today.
- b. The text marked red on the document are the changes made. The program review is a 3-year cycle, where there is something new every semester to ensure that the (equity) plans are followed. There are also 9 goals currently listed on the plan.
- c. The program review is aiming to close the equity gap within the next 3 years by looking at the learning content, skill sets, and trends regarding different groups of students. An example would be focusing on combating language barriers.
 - Pres. Hailey Hua asked what kind of data they were going to collect. Prof. Manley stated that it was going to be the content being taught, which groups of students tend to be successful and unsuccessful, times of classes, etc...

- d. Dean Barnard said that this was the first piece of business that all three constituency groups were required to sign off on. There are also certain policies, documents, and procedures that have to be reviewed by all three groups.
- e. Every faculty member has a part to play in the program review. There is also funding already built in, which is basically just Prof. Manley.
- f. There are currently no students in the Program Review & Outcomes Assessment Committee, so they were thinking of reducing the number of students from 3 to 2. If the ASG body wants to leave it at 3, they would need volunteers.
- g. The Club Rep. for SPECTRUM asked how important the attendance of student designees was. Prof. Manley replied that it was extremely important because they are able to provide firsthand student experience and voice that to the rest of the committee.
- h. Student designees are responsible for reporting what happened to the Exec. team and the ASG body.
- i. The Program Review & Outcomes Assessment Committee changed their meetings to the first Monday of each month from 3-4:30 PM. They also do hybrid meetings with Zoom to first Monday of every month (committee meeting), also do Zoom meetings.
- j. The Club Rep. for the Game Development Club motioned to support the Program Review. Sen. Daniel Sinfuentes seconded. Sen. Rayyan Talal Ahmed volunteered to be a student designee for the Program Review & Outcomes Assessment Committee.

IV. UNFINISHED BUSINESS

A. Breakfast Food Sign Up | 5 minutes

- a. Treas. Sindhu Narasimha led the breakfast food sign up discussion item. Sen. Claudio Nevells reminded everyone of the \$40 budget limit and thanked Treas. Sindhu Narasimha for creating a list of food allergies and intolerances.
- b. Sen. Ava Mackey suggested making an Excel or Google Sheet in case anyone needs to edit or change their food.

V. NEW BUSINESS

A. [ASG Committee Presentation](#) | 20 minutes

- a. The ASG Exec. Board presented an informational overview regarding the ASG committees, specifically role responsibilities, example agendas and meeting minutes, and sharing them with the Exec. team.

B. Senator Projects Check-In | 15 minutes

- a. Senate Rep. Blaize led the body through this item.
- b. Sen. Matthew Price had a meeting with VP Bell regarding the gym and fitness center access. They also talked about how different community college's incorporate that into their student services. They hope to see a no or low cost for the gym and fitness center in the future.
- c. Podcast Project update was provided by Sen. Jaylen Oliva: Instead of creating a podcast, they rested on creating a TikTok account for ASG. They changed it due to longevity and future upkeep purposes since maintaining a TikTok account seemed more attainable and controllable for future ASG bodies. They are currently working on getting it started up with Steve Quice (apologies if there were any misspellings). They hope to have the first post by Monday explaining what ASG is, what we abide by, and what we have to offer.
- d. Canvas Shell Project update was provided by Sen. Ryan Pacheco: The topic was recently brought up at the Technology Committee meeting. Received positive feedback and want to implement it ASAP. They are currently in contact with a professor who will help them walk through setting it up. As of right now, they are working together on creating an outline with information. Pablo and Lisa are bringing it up at the next Senate meeting.
- e. San Diego Promise Program Project update was provided by Sen. Patel: They met with Dean Sunny (apologies if there are misspellings) and another head person and discussed where the funding for the program comes from and the next steps. Funding is on a state level, which makes progress difficult. So, instead, they will be going to high

- schools to promote the program and raise awareness to students already on campus.
- f. The Nutrition and Dietician Health Project changed to the Menstruation Restock Project. Update provided by Sen. Chloe Kim: They talked with VP Bell yesterday. Legislation requires only one location to be restocked on campus. The bathroom on the first floor of the K1-building is consistently restocked daily, and the rest of the bathrooms in the building are restocked but not consistently. The group is working on a survey to gain insight on the situation. According to VP Bell via Sen. Chloe Kim, not all the buildings are restocked consistently due to labor and lack of manpower. Restock bathrooms daily. This is also a state level funding program.
 - Advisor Dean Barnard asked about updates on the signage. Sen. Chloe Kim mentioned that VP Bell said people could be taking a lot more than they need at one time, so they could change the signage to tell people to limit the amount of products they decide to take.
 - g. Art/Murals/Temporary Art Project update provided by Sen. Claudio Nevells. They are still working on more information regarding the making of the Public Arts Committee, but it is planned to be created with 2 student designees.
 - h. Dean Barnard praised kudos to everyone for working on these projects and pointed out how no other ASG body has ever had this many projects or as many campus-wide ones as the current ASG body.

VI. STANDING ITEMS

A. Committee Meetings | 35 minutes

- a. Future Events (K1-202)
- b. Student Life & Wellness (K1-209)
- c. Governance (K1-211)

VII. REPORTS | 15 minutes

A. Executive Reports

- a. President
 - Pres. Hailey Hua reminded everybody about the leadership conference on Oct. 25th at City College. There is a poster posted on the ASG Discord server for more information. If anyone needs to carpool, they should contact someone from the Exec. team to get that sorted out.
 - Invest in Success is the next day on Oct. 26th. Those going should ensure they complete the training and submit the necessary paperwork to Sandra Marquez.
 - She attended a gender equity meeting and talked about the locked third floor bathrooms of the L-building. During the meeting, they also talked about the goals for the rest of the year as well as touched on the topic of intersectionality.
- b. Vice President
 - VP X. Ruiz has nothing to report. He is working on the next Senator list and will be announcing it on Nov. 1st.
- c. Secretary
 - Sec. Kylee Guiriba had nothing to report.
- d. Treasurer
 - Treas. Sindhu Narasimha attended the Enrollment Management Committee yesterday. They assessed what determined the role of a voting member on the committee. They also talked about how to improve the scheduling of classes for students from the data they are collecting.
 - One of the chairs of the committee highlighted how there was no night-life or many services opened to students during the evenings and nighttime, which is unfair for those who work during the day or students who have night classes.
 - Another topic discussed was moving the Paralegal section of the library to

the M-building since a lot of the students who are heading in that direction take a lot of classes there. Then, the committee created a workgroup to figure out solutions.

- e. Senate Representative
 - Senate Rep. Blaize Fonseca had nothing to report.

B. Region X Updates

- a. Delegate Chloe Kim submitted her Sept. and Oct. delegate monthly reports. Their next meeting is next Thursday. at City College in the Continuing Education building from 4:30-7 PM.

C. Senator Reports

- a. Ryan Pacheco - Relayed food quality concerns in the Life and Wellness Committee, talked about solutions on how to improve it, and ways to ensure workers are in line with the food quality standards. The opening of the Peppertree Cafe under the library building is in the works of opening and is predicted to open sometime in January.
- b. Daniel Sifuentes - He attended the Curriculum Committee. They provided a list of courses that are from other colleges that are not provided at Miramar College and are working on incorporating those to the campus.
- c. Anchal Verma - She said that many people attended the conference in LA last week. She had a very great experience and mentioned how there were a lot of workshops that talked about networking, maintaining a better work-life balance, more accessible programs with DSPS, and examples creating agendas and meeting minutes.
- d. Ava Mackey - The LEAD office is hiring new people and is located on the third floor of the K1-building where the Career Center used to be. The Math Club will also have their first club meeting on Thursday, Oct. 31st at 9:30 AM.
- e. Tara Patel - She had a meeting with Dean Sunny last week. They talked about an event being held in the community lounge, where student attendance is highly encouraged. The K2-building will also be holding new events and will be a place to work on homework or other stuff for students.

D. ASG Committee Reports

a. Future Events

- [10/18/24 Agenda](#)
- [10/18/24 Meeting Minutes](#)
- The price of the ASG tablecloth is closer to around \$300. It was approved by the Dean, but the artwork is still being made. They are hoping to have it by Fall Fest.
- Treas. Sindhu Narasimha motioned to approve the budget for Fall Fest. Sen. Jeff F. seconded.
- Sen. Chloe Kim motioned to approve the Invest in Success baskets. Sen. John Antonio seconded.
- Everything should be done for Invest in Success by next Friday.
- The DJ for Fall Fest has yet to respond back. The photo booth vendor was also not good with communicating, so they are dropping that idea and going for a simple backdrop for the polaroid camera. They still need to buy prizes for the basketball truck competition. They are also still working on the A-frames and the trick-or-treat meals.
- They will need volunteers for Fall Fest from 12-2:30 PM.

b. Student Life & Wellness

- [10/18/24 Agenda/Meeting Minutes](#)
- Sen. Claudio Nevells reported that the committee voted on the minutes and allocated \$1,500 for the next event. They are trying to collaborate with ASC and another equity program to plan future events, hopefully a big lunch. They are keeping in contact with Donnie Tran, working on more details

regarding attendance and promoting it.

c. Governance

- Sen. Adam Halaseh reported how the Governance Committee talked about club funds and how they will structure it in the Constitution. Dean Barnard said impactful language is and how it can determine if it will pass or not. During the meeting, they made a flow chart to organize their ideas, worked on refining some of the language in the Constitution, made a separate section for funds to clarify future confusion, and worked on how to balance the funds.

E. Club Reports

- a. The Pres. of the Student Veterans Organization (SVO), Mario introduced himself and his VP Gabby (again, apologies for any misspellings).
 - This is their first meeting at ASG! They plan to be more involved and make greater changes. Their next meeting will be on the 22nd from 12:30-1:30 PM in K2-108.
 - According to the VP of SVO, the district website states that both City and Mesa College have earned a gold and silver status in 2023-2024 for being certified veteran/military friendly. It is disheartening and sad that Miramar College is not certified yet as 10% of the student population are veterans. She hopes to improve Miramar's veteran/military friendly status.
 - ASG may be able to help by advocating for their goals and through funding.
- b. The Club Rep. for the General Transfer Club, Kyla, said that this was also her first ASG meeting.
 - The GTC went through UCSD advising, transfer workshops, PIQ workshops, student essays, and final year checklists.
 - Their meetings are on Thursdays from 1-2 PM in the Transfer Center.
- c. Senate Rep. Blaize Fonseca reported that the Music Club will be having an open mic and jam session on Thursday, Oct 31st. Auditions will be held throughout next week for showing art and playing music. Their meetings are usually on Thursday from 2-3 PM in the studio room inside the H-building.
- d. The Muses Club will be meeting next Wednesday in L-303 for an art workshop/review. The theme for the art is Haunt!
- e. The Biology Club will be meeting on Thursday with a Doctor who is also a physician and a scientist in S5-103. (Caution: The room number might have been misheard.)
- f. The Badminton Club plans to have their first meeting this upcoming Monday from 1:30-3 PM in the gym.

F. Advisory Reports

- a. Joseph Hankinson
 - He thanked those who went to the LA conference as the ASG body was well represented and participation was amazing.
 - Next Wed. will be a Filipino Heritage Month celebration event where there will be Filipino food and a Filipino group breakdancing performance. Any clubs that would like to table during the event should reach out to him.
 - For Invest in Success: Sec. Kylee Guiriba, Treas. Sindhu Narasimha, and Senators Adam Halaseh, Ryan Pacheco, Chloe Kim, and Jeff F. still need to see Sandra Marquez to get their paperwork done.
- b. Dean Barnard
 - She reminded those who are attending Invest in Success that participating in the event is the chance to network with potential donors and talk to them about the importance of donating money for students to gain financial support.
 - The campus is moving ahead with the Kaleidoscope building for affinity groups. The facility is predicted to open on Feb. 1st as they are in the final

phases of designing and ordering furniture.

- The Jet Fuel Pantry is planned to include two stand-alone offices that will take up the lounge space as there are currently not enough offices for staff overseeing the Basic Needs Services. Mesa College actually has a building to themselves for Basic Needs and the pantry.
- VP Bell knows we need more space, and they are trying to see if a bond is possible. It would take 5-10 years for a completely new building to be built, but Dean Barnard said that they cannot wait that long, so they came up with the plan mentioned previously.
- The SPECTRUM Club Rep. motioned to extend the time by 10 minutes. Sen. Claudio Nevells seconded.

VIII. COMMUNICATIONS ON THE FLOOR

- A. This time is reserved for any members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.
- a. Treas. Sindhu Narasimha announced that there will be an unofficial UTC hangout after the ASG meeting. However, Dean Barnard noted that unofficial things should be stated after the meeting as to not be recorded down in the meeting minutes since the record would make it official.
 - b. VP X. Ruiz gave a round of applause to the advisors as well as Sandra Marquez, thanking them for the invite to last week's LA conference.
 - c. Senate Rep. Blaize Fonseca quickly announced that there will be a 10 minute Senator debrief session after the ASG meeting.
 - d. A reminder for everyone that the next meeting will take place at City college from 9 AM to 2 PM. All Senators are required to attend and Club Representatives are welcomed to join. They do not have to stay for the entire time. Breakfast and lunch will be provided. Dean Barnard is currently working on getting the information regarding which room the meeting will be held at.
 - e. The Club Rep. for SPECTRUM asked Sen. Ryan Pacheco if the Peppertree Cafe will be hiring students. Sen. Ryan Pacheco did not have an answer as he did not ask when the topic was mentioned in the meeting he attended.

IX. ADJOURNMENT

- A. Meeting scheduled to end at 11:00 am.
- a. Sen. Daniel Sifuentes motioned to adjourn the meeting at 11:05 AM. Senate Rep. Blaize Fonseca seconded.