

SDMC Academic Senate Resource Document 11/5/24

This document includes materials related to Miramar, SDCCD, and ASCCC and more. It's designed to help Senators be more aware of the issues that affect faculty and to aid in their reports to their constituents. There are two sections: the first includes details from A.S. Exec reports and the second is a list of things we would like to pass on to you (from our colleagues, the AFT, the ASCCC, etc.). This document is by no means exhaustive! If you would like to include something on a future list, please send me an email with a short little blurb and/or links to more information and I'll do so.

If you have questions that aren't addressed in today's meeting or in this report, please contact me. I'm available for further discussion via email, face-to-face, or Zoom meetings. You can also invite me to your department meetings. Senators are invited to complete the [A.S. Anonymous Feedback Form](#).

- Link to the [Academic Senate committee web page](#)
- Link to the meeting web page for the [11/5/24 Academic Senate Meeting](#) (for links to the slideshow, meeting materials, and more)

President's Report: State, District, Campus, and Senate Issues

Campus:

1. We received feedback on our anonymous form a few weeks ago. Thanks for reaching out!
 - a. The concern was that faculty volunteers who are not selected for screening committee appointments are not always informed of this decision. They asked that this be addressed.
 - b. To clarify, the Committee on Committees does not appoint faculty to screening committees. We simply gather and then forward the names of all interested faculty to the Dean coordinating the screening committee. This process was created by the ConC and approved by the A.S. body in Fall 2022. (You can find those [documents](#) here, on the ConC Website).
2. Contingent faculty are invited to attend the [ASRE's G.I.F.T.S. Event](#) on 11/8/24 from 12:30-2pm in K1-107. They are hoping the style of this event will be a hit with contingent faculty and a way to provide access to an array of professional development education. FLEX credit will be available for anyone attending the event. Our AFT reps are bringing swag and we want to make sure we have enough food for everyone so please [RSVP for the event](#).
3. Update on progress toward installing paper towel dispensers in the bathrooms on campus: installations have begun and should be completed by the end of November.

4. In case you missed it, our Online Faculty Mentor, Stefanie Johnson Shipman emailed us an update on 10/30/24: "AI Town Hall, Faculty Survey, Teaching Tips, and Online Faculty Certification."
5. Title IX Information:
 - a. The Title IX team is the office responsible for coordinating supportive resources and response pathways for SDCCD students and employees who may have experienced sex-based discrimination/harassment/or violence. Here's a link to the [Title IX main page](#), and more information about confidential reporting options and resources is also available on the [Title IX "Get Help" page](#). [This brochure](#) provides a list of community and District resources available as well.
 - b. Here's a flier that's also helpful, although it's more of a draft: [Title IX Flier SDCCD V2](#).
6. In preparation of her future visit to Senate, Melanie Baeza, Miramar's Work-Based Learning Coordinator, would like to share the following resources with us: Miramar's [WBL website](#), <https://sdmiramar.edu/services/careerservices/wbl>, and while access to the following are on the website, here are the links to some important WBL items: [Districtwide Definitions of WBL Activities and Reporting Framework](#), [WBL Lesson Plan Database](#) (created and housed by Region 10/SDIC), and the [WBL Progress Report](#) - Highlights WBL Plan Achievements, and Data reported thus far.
7. **Updates from the 10/11/24 meeting of [College Council](#)** (link to the [recording](#)):

Public Comment – During public comments, Jeanette Moore, began a discussion around policies to ensure that all of the females on campus feel safe, identifying gaps that she and others see in the college and district's approach to situations involving Title IX and other, related concerns. This item will be added to a future agenda.

President's Report – Lundburg was unable to attend. **Gonzales** shared the Dreamers has received their financial aid; should be all caught up with the changes at the federal level.

CS Report – **Kunst** shared that we are still making committee appointments. Also discussed was "Recorded Meetings and AI Recorded Meetings" and the Classified Senate has chosen to ask permission to record meetings at the top of our agendas for note taking purposes and the recording will be deleted once the minutes are approved. C.S. will also be working on a video project to help promote the Classified Senate (who we are, what we do) to our constituents. C.S. is hosting a Halloween Party and Costume Contest on 10/31 at 11:30 am. This is a collaborative event. Hosting in conjunction with the Career & Life Design

Center's Open House. AFT will also be sponsoring the event with food and a table. Also running a restaurant fundraiser for the Kebab Shop on this day. Proceeds will go to support the Classified Senate Scholarship. The Puente Program presentation is scheduled for the next meeting on 11/5.

ASG Report – Hua shared that she and a few senators attended CCCSAA, a student conference and it was a great event! This Friday, going to City College, for the annual leadership conference with SDCCD schools. Saturday is Invest in Success – donated a basket; 15 students confirmed to attend. Fall Fest next Thursday, on Compass point from 12-2pm. Let your students know! Fonesca shared that there are 5 active senator projects to advocate for changes – menstrual aid, technology committee (ASG Canvas Shell; social media campaign) and gym access. Life and Wellness Committee – planning a study jam, probably around finals. Ruiz thanked everyone around the table for their support of the students and for helping create the Muslim student club. He shared that Martin is the advisor.

Old Business, E1 – Equity, Justice, Inclusion, and our role in moving things forward (standing item): **Julian** shared that there is a lot going on! Last year of CREATE, faculty enjoying revisions and thinking about how we will share out with the campus. Looking at what speakers we can bring in for spring. PEARL – working on learning community. Breakfast hosted at Palomar college on Sunday. State working on survey for colleges that receive these funds; quick turnaround, but should help with what are students needs are. More advocacy around the state on that. **Eagle** is doing a great job connecting with local community. Researching other colleges and what they have in place. Indigenous Peoples day event last Monday – great turn out! Flag raising event on 11/4 at noon; information being sent soon. Developing DEIA/Culturally Responsive event planning guide. Working with Dean Barnard. Some “how to” but will also focus on “intent” of the event. If you want to be involved, let her know. Hosted Black Excellence Mixer last week – very successful. Will be sharing information from this event to the District and the workgroup. Reachout if you want to help with planning. Closing out Filipino Heritage Month. Sending a team to COLEGAS, in SF, next week. NCORE group will be sharing out key takeaways – planning for Friday of flex week (spring). Equity Summit – thank you for attending! Working on compiling information from breakout sessions and how we can include that information. Can present it here too. Kaliedoscope – moving forward with our plans; presenting updates to ASG soon. Feedback from different groups that will be housed in the space. Still planning for a spring opening. **Martin** – suggested reaching out to the senates with the information from the Equity Summit.

E2. Grants & Initiatives Subcommittee: No report.

- E3. Restorative Practices (standing item): **Moore** – responded to Exec’s questions; waiting on response from **Lundburg/VPs**. Community of Practice starts on Friday; have 14 people signed up. **Pecencko** thanked **Moore** for sharing and expressed their excitement! **Kunst** will follow up with **Lundburg** on response.
- E4. Website Advisory Committee (standing item) – There was no report. The next meeting is November 13th from 3:00 pm – 4:00 pm via zoom. **Martin** asked how we are tracking other items that were brought forward. **Kunst** confirmed she tracks them via a timeline/goals document; she will make sure it is included in the end report.
- E5. Second Read – 2024-2027 Program Review Outcomes Assessment Functional Plan (Attachment: [2024-2027 PROA Functional Plan](#)): **Manley** shared that presented at ASG on Friday; they had great questions. Officially approved by C.S., A.S., ASG, and Administrators. **Carrasquillo** made a motion to approve the 2024-2027 PROA Functional Plan. Seconded by **Gonzales**. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried unanimously. **Martin** thanked **Manely** and **Miramontez** for their work.
- E6. Anonymous Screening Process: 1) Follow up from 10/17 chairs meeting (hold for next meeting, when **Lundburg** is present) – **Petti** shared that it was a great meeting. **Lundburg** was very open. Chairs are not opposed to the theme and spirit of what we are doing, just better process and way to collect feedback. **Martin** agreed; opened up the dialogue. Folks are sharing their experiences with **Lundburg**, and it gets addressed. **Kunst** shared also setting up another meeting with HR. **Petti** suggested that the President plan to attend one chair meeting a semester.
- E7. Explore How We Can Hear Updates or Reports from Committees: **Kunst** reviewed the draft. **Bell** asked about “action items.” Change “action” to “important.” **Carrasquillo** – 6 reports? Change to three: “beginning of fall” “mid-year” “end of spring”; on page two separate out “goals and objectives” **Gonzales** – restrict to “current” year. **Manley** – where will this go? **Martin** – done via a form on the web – easier to share out. **Gonzales** – list on committee page. See how its working if theres benefit. **Fonesca** suggested removing the reference to personnel. **Martin** – posting it to the Committees pages makes them accessible and easy, and does not add more of a burden. **Carrasquillo** – could invite the chairs to do a little share out at our Senates. Humanize it a little. Start small; make improvements as we go. **Kunst** will make changes, work with webservices on webform, timeline. Plan is to launch for spring.
- New Business, F1. ACTION:** Student Success Committee CGH Change Request (Attachment: [CGH Change Form SSC, 9-25-24](#); [Student Success Committee - Track Changes](#)) **Kunst** shared that the Student Success Committee has

submitted a CGH change request to switch from a co-chair model to a tri-chair model, with one faculty, administrator, and classified professional. The Committee chose not to do a quad-chair model, with a student, to be mindful of their schedules. The request was made immediate, so that is why it is here for approval. All other CGH change requests will follow the normal process and come here for approval in December. **Fonesca** made a motion to approve the Student Success Committee's change request. Seconded by **Ruiz Carrasquillo** made a motion to suspend rules so we can take action on a first read. Seconded by **Fonesca Petti** commented that he is reluctant to suspend rules, unless we need to. **Gonzales** responded that it won't hurt the committee too much, if we don't approve today, but would still be helpful for the formal roles. **Martin** understood both sides. There were 10 yay votes, 1 nay vote, and 0 abstentions to suspending the rules. The motion carried. There were 10 yay votes, 0 nay votes, and 1 abstention to approve the change request. The motion carried.

F2. Miramar Educational Plan (PIERC Recommendation; Attachment: [Miramar Educational Plan \(PIERC Recommendation 10.11.24\)](#)) **Kunst** shared that Miramontez is out sick today. She encouraged everyone to read over the attached document between now and our next meeting. She will carry this forward to the next agenda.

F3. ACCJC 2024 Standards (attachment: [ACCJC 2024 Standards 10-14-24](#)) **Kunst** shared that Miramontez is out sick today. These are the new ACCJC Standards. She encouraged everyone to read over the attached document between now and the next meeting. There is also a plan in place to roll this out to the campus. She will carry this forward to the next agenda.

Next Scheduled Meeting: Tuesday, November 12th, from 1:00 pm – 2:30 pm in M-110/Zoom

District:

1. The four SDCCD ASPs resumed their regular meetings with the Vice Chancellor of Educational Services (Susan Topham). See:
 - a. the "[Academic Senate Presidents and VCES Meeting Notes 110424.pdf](#)"
 - b. the "[1.5 AB 789 Communication Requirements.pdf](#)" referenced therein
 - c. You can also see the SDCCD's [Educational Services Newsletter, Fall 2024](#) here.
2. [Common Course Numbering Updates](#): Although courses are submitted to the state Chancellor's Office by District Instructional Services; Shelly Hess, Dean of Instructional Services and District Articulation Officer, is sharing this information with us as it also includes information regarding the local course outlines of records and the templates. Updating impacted local degrees, certificates and courses will be done administratively by District Instructional services in Meta and Campus. Her office will

work with our college submitters to update the programs in COCI and other publications.

State:

1. Fall Plenary is Coming Up (11/7-9). Please provide your feedback on any of the resolutions under consideration to our delegate (Pablo, pmartin@sdccd.edu) by clicking on the "[RESOLUTIONS PACKETS](#)" link on this ASCCC page.
2. The following materials were shared at our most recent ASCCC Area D Meeting—they are very informative:
 - a. [ASCCC FALL 24 AREA D MEETING AGENDA.pdf](#)
 - b. [ASCCC Update - Fall 2024 Area Meetings.pdf](#)
 - c. [AREA MEETINGS PRESENTATION Disciplines List First Hearing.pptx](#)
3. ASCCC: Upcoming Webinars and Resolutions Process Virtual Office Hours
 - a. Fall Common Course Numbering (CCN) Support: [Register for Thursday, November 14, 3:00-4:00 p.m.](#)
 - b. ASCCC President Drop-in Conversations: [Register for Tuesday, November 12, 3:00-4:00 p.m.](#); [Register for Wednesday, December 11, 10:00-11:00 a.m.](#)
 - c. Rising Scholars Faculty Advisory Committee Office Hour: [Register for Tuesday, November 19, 2024](#); [Register for Tuesday, December 17, 2024](#); [Register for Tuesday, February 18, 2025](#); [Register for Tuesday, March 18, 2025](#); [Register for Friday, April 18, 2025](#)
 - d. Put the Comm in Community: Ensuring the Interconnection of Inclusion, Diversity, Equity, and Antiracism (IDEA) and Open Educational Resources (OER), Thursday, November 7, 11:00 am – 12:00 pm. [Register for Put the Comm in Community: Ensuring IDEA and OER.](#)
4. As a reminder, the Academic Senate for California Community Colleges (ASCCC) is hosting a number of [Phase II Common Course Numbering \(CCN\) faculty events \(virtually\)](#) to address 23 courses across 12 disciplines this fall. We are invited to nominate up to two faculty members per discipline. Please contact pmartin@sdccd.edu if you are interested.
 - a. Biology (3 courses), Chemistry (3 courses), Math (4 courses), Astronomy (1 course) meet on November 18, 19, 20, & 21 from 1:00 – 4:00 PM. The nomination cutoff is 10/28.
 - b. Anthropology (1 course), Communication Studies (1 course), Sociology (1 course), and Child Development (1 course) meet on December 2, 3, & 4 from 1:00 – 4:00 PM. The nomination cutoff is 11/12.
5. You are invited to participate in a statewide study on online education, a project initiated by the Chancellor's Office and conducted by The RP Group. They are seeking to hear from faculty to better understand their experiences with online

education and support structures to determine how to improve online education in the CCC system. You can access the survey here: [Faculty Survey](#) (the surveys will be open until November 15, 2024)

6. The ASCCC is accepting nominations for the [Hayward Award for "Excellence in Education."](#) This award honors community college full-time and part-time faculty who demonstrate the highest level of commitment to their students, college, and profession. Award recipients, nominated by their college academic senate and selected by representatives of the Academic Senate must have a record of outstanding performance of professional activities, as well as a record of active participation on campus. Each local senate may nominate one (1) full- and part-time faculty member; however there can only be one (1) honoree from each college. Completed applications must be received by the ASCCC office by 11:59 p.m. on December 15, 2024. Please contact pmartin@sdccd.edu or any of the A.S. Executive Officers or Administrative Assistant if you are interested in making a nomination.
7. The ASCCC is accepting nominations for the ASCCC Exemplary Program Award. Sponsored annually by the Foundation for California Community Colleges, this prestigious award, established by the Board of Governors in 1991, recognizes outstanding programs in California's community colleges. The theme for the 2024-25 Exemplary Program Award is: Integrating, Advancing, and Sustaining Open Educational Resources for Access and Equity. Completed applications must be received by the ASCCC office by 11:59 p.m. on November 10, 2024. Please contact pmartin@sdccd.edu or any of the A.S. Executive Officers or Administrative Assistant if you are interested in making a nomination.
8. Academic Integrity Policies in the Age of Artificial Intelligence (AI) Resource Document, Spring 2024:
https://asccc.org/sites/default/files/ASCCC_AI_Resources_2024.pdf
9. Application to Serve on Committees <https://www.asccc.org/content/new-faculty-application-statewide-service>
10. Read the [ASCCC Newsletter: October 23, 2024](#)
11. Read the [ASCCC OERI November 2024 Newsletter](#)
12. Visit the State Chancellor's Office "[Pending Regulatory Actions](#)" for information and opportunities to provide input on pending actions.
13. On behalf of the California Community Colleges Chancellor's Office, the [Burden-Free Access to Instructional Materials](#) document contains information on changes in the regulatory process. Due to these recent developments, an additional 15-day public comment period will open until November 12, 2024 before 4:00 pm.
14. On behalf of the California Community Colleges Chancellor's Office, please see the [Mathematics, Engineering, Science Achievement \(MESA\) Program](#) document. This is a 15-day notice and regulation text of proposed rulemaking changes. Comments

must be received by the Regulations Coordinator prior to 4:00 p.m. on November 13, 2024. If you have any questions, please contact the regulations coordinator at regcomments@cccco.edu.

15. On behalf of the California Community Colleges Chancellor's Office, please see the [Flexible Calendar](#). This is a 15-day notice and regulation text of proposed rulemaking changes. Comments must be received by the Regulations Coordinator prior to 4:00 p.m. on November 13, 2024. If you have any questions, please contact the regulations coordinator at regcomments@cccco.edu.
16. On behalf of the California Community Colleges Chancellor's Office, the [English Language Learner Healthcare Vocational Pathways](#) memorandum announces the intent to award funding for the English Language Learner (ELL) Healthcare Vocational Pathways by the Chancellor's Office. Eligible CAEP consortia are invited to apply for this funding, part of the Governor's Care Economy Workforce Development Package, to support vocational pathways for ELLs and address regional healthcare needs.
17. The ASCCC is pleased to announce that registration is now open for the upcoming Academic Academy: *Artificial Intelligence and Higher Education – Yesterday, Today, and Tomorrow* to be held on February 20-22 at [Town and Country Resort](#) in San Diego. Deadline to Register: February 6th at 5:00 p.m. Registration Fee: \$495. Visit the [2025 Academic Academy event webpage](#) for additional information and updates.
18. Attached please find the [COCI Submission Steps](#) memo, which provides an update on the implementation of the Common Course Numbering (CCN) system and reviews the Chancellor's Office Curriculum Inventory (COCI) submission steps, technological needs, and taxonomy as well as modification to the CCN templates and local course outline of record (COR) guidance. Inquiries may be directed to transfer@cccco.edu.
19. Through a partnership with the California Community Colleges Chancellor's Office, the ASCCC is offering career and leadership development opportunities for classified professionals and faculty alike. See the "[CCCC AI Micro-Credential Flyer](#)" for details.

Past SDMC Academic Senate Resource Documents can be found on the specific web page created for each meeting.

PAST INFORMATION FROM THE STATE:

20. Phase II, Common Course Numbering (CCN): The ASCCC has released Course Template Surveys for Biology, Chemistry, Math, and Astronomy (**Deadline: 10/20**).

- a. [Phase II Common Course Numbering Survey: Biology Courses \(Human Anatomy and Human Physiology\)](#)
 - b. [Phase II Common Course Numbering Survey: Biology Course \(General Survey Biology\)](#)
 - c. [Phase II Common Course Numbering Survey: Chemistry Courses](#)
 - d. [Phase II Common Course Numbering Survey: Math Courses](#)
 - e. [Phase II Common Course Numbering Survey: Astronomy Course](#)
21. Phase II, Common Course Numbering (CCN): The ASCCC has released Course Template Surveys for Anthropology, Communication Studies, Sociology, and Child Development (**Deadline: 11/3**).
- a. [Phase II Common Course Numbering Survey: Anthropology Course](#)
 - b. [Phase II Common Course Numbering Survey: Communication Studies Course](#)
 - c. [Phase II Common Course Numbering Survey: Sociology Course](#)
 - d. [Phase II Common Course Numbering Survey: Child Development Course](#)
22. [California Apprenticeship Grant](#): This memorandum announces the Notice of Intent to Award for the 2024-25 CAI New and Innovative Grant Program. Additional grants will be awarded using 2024-25 funds, based on the 2023-24 applicant pool and rank-order scoring.
23. From the State Chancellor's Office – [Common Course Numbering Implementation Allocations](#): This memorandum provides background information, spending guidelines, and reporting requirements for the adoption of the Common Course Numbering system.
24. From the State Chancellor's Office – [Guidance on the Expansion of Rising Scholars Network \(RSN\) Technical Assistance](#): This memorandum has information regarding Expansion of Rising Scholars Network (RSN) Technical Assistance, which can also be found on their [website](#). For questions regarding this memo, please contact LaTonya Williams, Dean of Academic Affairs, via email at LMWilliams@CCCCO.edu.
25. From the State Chancellor's Office – Please see the memo for information regarding [Annual Curriculum Approval Certification](#), which can also be found on their [website](#). The Chancellor's Office Curriculum Inventory (COCI) system has yet to be updated to accommodate automatic approval for local programs and non-credit programs authorized under title 5 55130 and 55150 for streamlined and auto-approval. For questions, please contact Raul Arambula, Dean of Educational Services and Support, at RArambula@CCCCO.edu.
26. Governor Newsom vetoed SB 895 (Roth), Community colleges: Baccalaureate Degree in Nursing Pilot Program. The ASCCC thanks Senator Roth and Assemblymember Soria for their hard work on this issue and looks forward to working with the Governor and Legislature in the future to find ways to expand access to nursing programs in California.

27. Please see the notice of proposed rulemaking and text from the California Community Colleges, Chancellor's Office titled "[Burden-Free Access to Instructional Materials.](#)" Comments must be received by the Regulations Coordinator prior to 4:00 p.m. **October 24, 2024**. If you have any questions or comments, please contact the regulation coordinator at regcomments@cccco.edu.
28. Please see the notice of proposed rulemaking and text from the California Community Colleges, Chancellor's Office titled "[Mathematics, Engineering, Science Achievement \(MESA\) Program.](#)" Comments must be received by the Regulations Coordinator prior to 4:00 p.m. **October 25, 2024**. If you have any questions or comments, please contact the regulation coordinator at regcomments@cccco.edu.
29. Please see the notice of proposed rulemaking and text from the California Community Colleges, Chancellor's Office titled "[Flexible Calendar.](#)" Comments must be received by the Regulations Coordinator prior to 4:00 p.m. **October 21, 2024**. If you have any questions or comments, please contact the regulation coordinator at regcomments@cccco.edu.