

**Curriculum Committee
Minutes
San Diego Miramar College
May 15, 2024, Room R2-100, 2:30 p.m. – 4:30 p.m.**

APPROVED: Sept. 18, 2024

Members Present:

Darren Hall, Jamie Hammond, Veronica Hartmann, Paul Chlapecka, Isabella Ela, Mara Palma-Sanft, Meliani Peleti, Amy Alsup, Scott Moller, Evelyn Escalante, Brenda Wilborn, Matt Cain

- I. Call to Order**
 - A. This meeting was called to order at 2:35 p.m. by Chair Hall.
- II. Approval of Agenda**
 - A. MSC (Palma-Sanft / Ela) to approve meeting agenda as presented.
- III. Approval of Minutes (April 3, April 17, May 1, 2024)**
 - A. MSC (Palma-Sanft / Ela) to approve the April 3rd minutes ONLY, (0-Nayes, 1-Abstention - Moller)
- IV. Approval of Consent Agenda**
 - A. Hall noted that HOSP courses should have been under “NOT ACTIVE” at Miramar.
 - B. MSC (Palma-Sanft / Feldman) to approve consent agenda as presented. (0-Nayes, 0-abstentions)
- V. CRC 2024- 2025 Outlook Calendar Invitations**
 - A. Chair Hall will be sending out calendar invitations by early August.
 - B. Meetings will still be held from 2:30 p.m. – 4:30 p.m.
- VI. Course Proposals**
 - A. REVISION**
 - 1. Program Revision-**
 - a. Early Education Entrepreneurship Program– Associate of Science
 - b. Early Education Entrepreneurship Program – Certificate of Achievement
 - i. Removal of CHIL 162, which is being deactivated. Move award to Child Dev. Program section of the catalog
 - ii. MSC (Feldman / Escalante) to approve the 2 program revisions. (0-Nayes, 0- abstentions)
 - 2. Credit Course Revision-**
 - a. FIPT 323C – Hazardous Materials Incident
 - b. FIPT 340 - Company Officer 2A: Human Resource Management for Company Officers
 - c. FIPT 344 – Company Officer 2E. Wildland Incident Operations for Company Officers
 - d. FIPT 341 – Company Officer 2B: General Administration Functions for Company Officers
 - e. FIPT 342 – Company Officer 2C: Fire Investigation and Inspection for Company Officers
 - f. FIPT 343 – Company Officers 2D: All Risk Command Operations for Company Officers
 - g. FIPT 311A – Swiftwater Rescue Technician I

All courses were revised to add the CSU transferable requirement
MSC (Feldman/Chlapecka) to approve as a bundle. (0-Nayes, 0-abstentions)

B. ACTIVATION

1. ENGE 200 – Statics
 - i. FYI, ENGE designator, budget, and coding is in the process
 - ii. MSC (Feldman/Palma-Sanft) to approve ENGE-200 course activation. (0-Nayes, 0- abstentions.

C. WALK-IN List for CIC Meeting (Informational Only)

1. ADJU 361E – Revision
2. Baccalaureate Degree Program – New Program
3. PADM 420 – Ethics in Public Safety – New Course
4. SOCO 410 – Sociological Perspective on Public Safety – New Course
5. PSMA 435 – Native American Relations for Public Safety – New Course
6. PSMA 450 – Disaster, Planning, Control Recovery – New Course
7. NUTR 150 – Course Revision (UC Submission Deadline)

VII. Other Business –

- A. Tech Writer Position – will be open for the Spring semester. Need to coordinate with VPI Odu.
1. Duane Short will be training this new person

VIII. CIC Update

- A. Online Catalog –
1. Potential concerns – anything that is not in curricunet will not be in the catalog
 - a. Palma-Sanft added that catalog will be organized by awards and not by programs.
 2. Hall discussed all the deadlines to follow in the Fall for all the items that need to be included in CIC meeting.
 - a. May need to request a Tech Review Meeting set up Before 8/28.

IX. Policies and Procedures

- A. The Policies and Procedures committee will be batching all of the updated policies. In the fall, any policies that fall under the curriculum will be reviewed and voted on. The intent is to get it back in CIC by December.

X. Guided Pathways Update – None

XI. VPI Update – There is a new Public Safety Dean

XII. Articulation Update – This is the last year for IGETC and CSU GE. The following year will be one single pattern and all have to be UC approved.

XIII. CRC Chair Update – The Bachelor's Degree budget will be approved for 300K.

XIV. Next Meeting: August 28, 2024, 2:30 p.m. – 4:30 p.m.

Meeting adjourned by consensus at 3:30 p.m.