

Curriculum Committee Minutes  
San Diego Miramar College  
**April 17, 2024, • Zoom + Building R Conference Room • 2:30-4:30pm**

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**APPROVED:** Sept 18, 2024

Members Present: Akili Ploudre, Amy Alsup, Brenda Wilborn, Darren Hall, Evelyn Escalante, Isabella Ela, Jamie Hammond, Mara Palma-Sanft, Matthew Cain, Meilani Peleti, Michael Odu (by Proxy Ascione), Paul Chlapecka, Scott Moller, Veronica Hartmann

*\*District Evaluators share one vote*

Members Absent: None

Support Staff: Marcus Benniefield, Adrian Acain

I. Call to Order

Meeting called to order at 2:30 PM by Chair Hall

II. Approval of Agenda

MSC (Ela/ Palma-Sanft) to approve the meeting agenda with 0-Nayes, 0-Abstentions

III. Approval of Minutes (April 3, 2024)

Postponed to next meeting.

IV. Approval of Consent Agenda

CHEM 251 – Quantitative Analytical Chemistry

MSC (Ela /Palma-Sanft) to approve Consent Agenda as presented with 0-Nayes, 0-Abstentions

V. Proposed Dates for CRC for 2024-2025 Vote

The first Curriculum Review Committee for 2024-2025 is proposed for August 28, 2024 to align with the processing calendar for Curriculum Instructional Council (CIC). Hall displayed the calendar of dates for 2024-2025.

MSC (Cain/Palma-Sanft) to approve proposed dates for CRC for 2024-2025 (0-Nayes, 0-Abstentions)

VI. Course Proposals

A. Miramar Curriculum

1. **AUTO 180T**- Hybrid Electric Vehicle Systems

Two-year review for course; revisions:

- Course Title
- Wording to reflect manufacturers' systems
- Lecture/Lab Units adjustments
- Change in prerequisite to **AUTO 162G**

Darren proposed to change to reapply CTE designation (CTE designation was listed in previous curriculum software but was lost in the transition to the new software)

MSC (Cain/Palma-Sanft) to approve reapplying the CTE designation to AUTO 180T and move forward with approving the revisions as listed.

## 2. **ADJU 361E**

This course is being revised to accommodate Law Enforcement Agency training. Changes:

- Increase in contact hours from 32-48 to 48-80
- Content additions and Student Learning Objectives
- Change in Units since Hours changed
- Change in course number due to units change
- Addition of equivalency and limitation on enrollment due to course number change.

Hours will be changed in CurriQunet Meta to reflect correct hours. MSC (Palma-Sanft/Cain) to approve the changes as discussed and reapply CTE designation. (0-Nayes, 0-Abstentions)

## 3. **PSMA - Baccalaureate Degree in Public Safety Management**

MSC (Palma-Sanft/Ela) to move forward the PSMA courses **excluding PADM 420**, excluding the upper division general education, to change course numbering as necessary, and to make change to **PSMA 417** by adding drug abuse to content of course description. (0-Nayes, 0-Abstentions)

MSC (Palma-Sanft/Ela) to delegate to Darren (Chair) to follow-up on the research course (**PSMA 419 and 420**) and determine if it will be one, 5.0 unit course or five units divided between two courses.

MSC (Palma-Sanft/Ela) to follow up with Curriculum Tech Writer and move forward with Curriculum Tech Writer to change the coding for transfer from “No” to “Yes”; changing minimum requirements from 40 units to 50 units; and make minor technical edits in CurriQunet.

NON-DE CURRICULUM: CONSENT AGENDA – No items.

## VII. Other Business

Approval Process for BDP and Established Goals – None

## VIII. CIC Update

Darren reported that at CIC, the Curriculum Approval Calendar (included in this meeting's materials), all **catalog edits must be submitted on or before the May 8, 2025** CIC meeting in order to be included in the 2026-2027 catalog.

- IX. Policies and Procedures
  - No update
- X. Guided Pathways Update
  - No update
- XI. VPI Update
  - No update
- XII. Articulation Update
  - No update
- XIII. CRC Chair Update

CurriQnet Meta Training - Started March 1, 10:30 am, Zoom
- XIV. Next Meeting: May 1, 2024, 2:30pm-4:00pm, Building R Conference Room  
[2023-2024 CRC and Technical Review meeting dates](#) [Sign up for 2023-2024 Technical Review Meetings](#)  
[Curriculum Committee Remote Attendance Form](#) [Curriculum Technical Review Subcommittee Curriculum Committee Meeting Zoom Link](#)

Meeting Adjourned by Consensus at 4:30 pm.

mb/cs