

San Diego Miramar College  
Curriculum Technical Review Subcommittee

Meeting Agenda

October 9, 2024, 2:30-4:30

Fire Technology Conference Room

Zoom Meeting Room: <https://sdccd-edu.zoom.us/j/3977050710>

**Members:**

Darren Hall (chair), Duane Short, Heath Hines, Mara Palma-Sanft, Mardi Parelman, Mylene Reyes, Veronica Hartmann

1. Approval of agenda
2. Approval of notes from last meeting
3. Review of [Curriculum Proposal Tracker](#)
  - Filtering and sorting functions
  - “Default” view
  - Determining agenda category
4. Fire Fighter 1 Academy CA project
  - Review list of necessary proposals (from Veronica)
  - Review list of needed documentation
  - Discuss timeline
5. DIES project
  - Review list of necessary proposals (from Duane)
  - Review impacts
  - Discussion timeline
6. Child Development curriculum update (from Duane)
  - Courses being tech reviewed
  - Awards awaiting originator input
7. Course proposals
  - HEAL 277C - New service learning course; screen for accuracy and completeness
8. Award proposals [NONE]
9. Other business
  - [“Take Action on a Proposal” Info Sheet](#) - for chairs and deans
  - [Curriculum Organization Chart](#) - update for District Curriculum Services