

Professional Development Committee

Minutes

San Diego Miramar College

May 24, 2024, • Zoom • 1 p.m.

Members Present: David Buser; Olivia Flores; Nessa Julian; Denise Kapitzke; Leslie Marovich; Alanna Milner; Laura Pecenco; Angela Smith; Dana Stack (Kapitzke proxy); Elizabeth Whitsett
Members Absent: Allen Andersen; Dennis Clay; Kayla Deleon
Guests: Dr. Kristen Bonwell; Kristen Everhart
Vacancies: Classified (2); Faculty (1); Students (1)

Call to Order at 1:02 p.m.

Guest Introductions: Dr. Kristen Bonwell and Kristen Everhart, ASRE Committee

Approval of Agenda and Minutes

- Motion to approve the agenda for May 24, 2024, meeting with the addition of Chayanika Keda AFT funding request. MSC Marovich; Milner.
- Motion to approve the minutes for May 10, 2024, meeting. MSC Milner; Buser, approved.

Old Business:

| # | Item |
|---|---|
| 1 | <p>Discussion and Recommendation of PDC Limit Increase</p> <p>The committee recognizes that the AFT funding limit increase from \$1000 to \$1200 will be effective July 1, 2024.</p> |

New Business:

| # | Items |
|---|---|
| 1 | <p>PDC Budget Update</p> <p>Kapitzke provided an update on the PDC budget balances for FY 2024. The remaining balances for BRDS Campus-wide and Classified Block Grant will carry over into the new budget period. For the fiscal year 2025, there is \$34,478 available in the budget for faculty professional development.</p> |
| 2 | <p>Professional Development Committee Funding Requests</p> <p>AFT Funds</p> <p>Motion to approve the following funding request, MSC Buser; Flores.</p> <ul style="list-style-type: none"> • Chayanika Deka - \$840.71 <p>Motion to approve the following funding requests pending the Chancellor’s approval for international travel, MSC Milner; Flores.</p> <ul style="list-style-type: none"> • Amy Alsup - \$1200 • Jacquilin Lapid - \$1000 <p>Motion to approve the following funding request, MSC Buser; Marovich.</p> <ul style="list-style-type: none"> • Laura Pecenco - \$1200 Campus Read 2024-2025 <p>Motion to approve the following funding request, MSC Whitsett; Julian</p> <ul style="list-style-type: none"> • Laura Pecenco - \$1400 Community of Inquiry Restorative Practices Books & RP Library |
| 3 | <p>Professional Development Coordinator Update & Committee</p> <p>Pecenco shared that the campus poll is complete for the next Campus Read book selection. Thirty copies each of the books <i>There There</i> and <i>Before the Coffee Gets Cold</i> will be ordered. Milner shared that audio books are available for free at public and county libraries. Pecenco is coordinating the establishment of a Restorative Practices Library where books can be checked out by anyone in the campus community. The library may be housed in the LEAD (Leading Equity Antiracism & Diversity) office.</p> |

| | |
|----------|---|
| | |
| 4 | Roundtable Discussion Committee membership vacancies will be addressed at the next PDC meeting. The conversations about forming CIPD workgroups will continue, which may include having a centralized webpage for PD training available on campus. Kristin Bonwell and Kristen Everhart from the ASRE Committee addressed the committee to advocate for an adjunct designee position on the Professional Development Committee. The committee supports the idea of adding an adjunct representing adjuncts. The committee will seek additional information on the process. |

Announcements: None

Adjourn at 2:05 p.m.

Next Scheduled Meeting on September 13, 2024, at 1:00 p.m. via Zoom.