



# SAN DIEGO MIRAMAR COLLEGE ASSOCIATED STUDENT GOVERNMENT



Meeting Agenda | August 30th, 2024, 9:00 AM

**\*Supplemental Materials Can Be Found Here:**

<https://sites.google.com/view/asgmiramar/official-documents>

### Meeting Location

San Diego Miramar College  
10440 Black Mountain Rd, K1-107  
San Diego, CA 92126

- I. **ORDER OF BUSINESS** | 5 minutes
  - A. Call to order
    - a. President Hailey Hua called the meeting to order at 9:10 AM.
  - B. Roll Call

Executive Council Members	Attendance
President Hailey Hua	P
Vice President Xtopher Ruiz	A - Excused
Secretary Kylee Guiriba	P
Treasurer Sindhu Narasimha	P
Senate Representative <i>Vacant</i>	
Senate Members	Attendance
Senator John Antonio	P
Senator Jeff Florentino	P
Senator Ann Le	L - 9:12 AM
Senator Claudio Nevells	P
Senator Seoyun (Jeff) Park	A
Senator Tara Patel	P
Senator Daniel Sifuentes	A
Senator Frankco Wong	P
Senator <i>Vacant</i>	
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Club Representatives	Attendance
Black Student Union (BSU)	
Computer Science Club	P

<b>Diesel Skills Club</b>		
<b>Filipino American Student Association (FASA)</b>		
<b>Latinx Con Voces</b>		P
<b>Miramar Badminton Club</b>		
<b>Miramar Business Club</b>		P
<b>Miramar College Engineering Club</b>		
<b>Miramar Mock Trial</b>		
<b>Native American Indigenous Students (NAIS)</b>		
<b>Political Science Club</b>		
<b>Pre-Med Club</b>		
<b>Psychology Club</b>		
<b>Society of Women Engineers</b>		
<b>SPECTRUM</b>		P
<b>Students for Successful Transfers</b>		P
<b>Student Veterans Organizations (SVO)</b>		

C. Amendments to the Agenda

D. Approval of Minutes

- a. Club Rep. Blaize motioned for the approval of the minutes. Senator Claudio Nevells seconded.

E. Recognition of Visitors

- a. Donnie Tran and Lisa Brewster introduced themselves to the ASG body.

F. Public Comment:

- a. This segment of the meeting is reserved for persons desiring to address the San Diego Miramar College Associated Student Government (ASG) on any matter of concern that is not stated on the agenda.

## II. SPECIAL ORDERS

A. N/a

## III. PRESENTATIONS

A. N/a

## IV. UNFINISHED BUSINESS

A. Invest for Success | 10 minutes

- a. The event will be at the Bali Hai on Shelter Island Oct 26 ~4-8 PM. There may be about 10-20 tickets for students to attend. They usually have 1-2 students speak. This helps understand the donors why it is so important to support scholarships and funds to positively impact students.
- b. Club Rep. Blaize motioned to move the presentation items before the Unfinished Business items. Treasurer Sindhu Narasimha seconded.
- c. Treasurer Sindhu Narasimha - silent auction for donors & we have the ability to create gifts → 1-2 gift baskets.
  - Last year, they initially had a theme planned (Starry Night), but due to timing, they just went to the store and bought nice gifts.
  - Amount of money total for the spending: \$700.
- d. Dean Barnard - College Foundation is a non-profit organization that is attached to the college that helps bring in money for the school's events and resources, such as the recently done Ice Cream Social.
  - Invest for Success is a yearly fall event, all money raised goes to scholarships or emergency grants for Basic Needs students.
- e. Pres. Hailey Hua - All purchases for the gifts will be made by ASG. All proceeds from the event will go to the College Foundation.
- f. Joseph Hankinson recommends making the nice gifts visible to help make the entire thing more appealing.
- g. Senator Claudio Nevells - Most, if not all, the donors were rich, so he suggests getting

things that pertain more to the wealthy's eyes.

- h. Gift ideas/themes suggested: Halloween/Holiday theme, tickets to the old globe, Bratz or Barbie for the dolls aspect, & tickets for a haunted house.

**B. Office Hours | 10 minutes**

- a. Sending out an Excel spreadsheet for signing up for Office Hours.
  - Trying to limit it to 2-3 senators per time slot to prevent social mingling.
  - Tabling last year and making progress on Senator Projects could be an option on how to get Office Hours done.
- b. Senators are required to complete at least 3 hours weekly.
- c. Those on the Discord, please change your server username. to at least your first name.
- d. Treas. Sindhu Narasimha - Is everyone on the ASG Discord?
  - A couple students raised their hands and she told them to meet her after the meeting.
  - Does attending the Committee meetings count toward office hours?
    - No, not stated in the Constitution.
- e. Senator Project - A group of senators that tries to enhance campus life.
  - You can advocate for your project to be implemented onto campus.
  - Example: increase the amount of outlets in the cafeteria, possibly throughout certain areas of campus that also lack outlets.
- f. Will be going through the traditional way of recording Office Hours, but are also considering a new Google Form.
  - Treas. Sindhu Narasimha spoke more about this new idea: QR form scanned in the ASG Office, track check-in time, type what you did for the Office Hours.
  - Sen. Claudio Nevells stated that we can lie, but we can also lie for the traditional way. Sindhu suggested a 3-5 sentence describing what you did for Office Hours.
  - A visitor suggested making two separate Google Forms: One Google Form for when you clock in & one for clocking out. A trial period will be conducted.
  - Treas. Sindhu Narasimha will be responsible for keeping track of who is doing Office Hours and who's not.
- g. Vote on preference: Traditional paper sign-in versus trying out the Google Form.
  - One person raised their hand in the traditional way. The majority of them raised their hands in support of the Google Form trial period.

**V. NEW BUSINESS**

**A. Donnie Tran's ASC Presentation | 5 minutes**

- a. ASC has 4 locations: L-101; Math Lab; English Lab: H-103; (did not catch the last location. See the Miramar website for more information). Different locations have different times. ASC provides multiple services, including in-person tutoring. Note that NetTutoring has more availability than in-person. People can also apply to be a tutor, but have to take a specific course to be eligible. You can self-enroll in the ASC's Canvas Shell and do not have to re-enroll after you do. ASC Canvas Shell provides paper drop-offs for peer reviewing. ASC (specific location not specified) closes at 1:00 PM on Fridays and 6 PM from Mon-Thurs. More times and information can be seen on the ASG website.

**B. Pablo Martin's ASG Rep. Committee Assignments & Payment Presentation | 5 minutes**

- a. Pablo Martin hopes that we get paid more. Committee descriptions and times can be found on the Miramar website and can reach out to the chairs of the committees. Committees run by the "Brown Act." Pablo Martin is looking to find more ways for us to get paid more easily as well, maybe gift cards. There will be a Committee Meeting "Community Day" at Miramar in M-110 on Fri. Sept. 17th. There will be free lunch!

The meeting will usually be about an hour and a half. Everyone is invited to attend the meeting.

- b. Sen. Claudio Nevells motioned to extend the time by two minutes. Treas. Sindhu Narasimha seconded.
  - c. Committees will be further discussed next week. If anyone has questions, they can check out the Miramar website or contact Pablo Martin directly.
  - d. All ASG exec. officers and senators are required to sign up for and attend at least one committee meeting.
- C. Lisa Brewster's Presentation on Guided Pathways, ACP's, & Program Mapper | 20 minutes
- a. Lisa Brewster has been at Miramar for 26 years and the last five in Guided Pathways. Guided Pathways looks at the processes and procedures at Miramar to better help students to be more successful.
  - b. Major projects: Academic Career Pathways (7 total Pathways. The list can be seen on the Miramar website).
    - ACP helps ensure that students are given a list of necessary classes for their specific major in a timely manner. They have been trying to promote the self-enrolling of the different Canvas shells based on your major. It is possible to join every single ACP Canvas Shell. It is recommended for STEM students to also enroll in the Business ACP for better networking.
  - c. You can self-enroll by scrolling down the webpage and clicking "Join Canvas Shell."
  - d. They try to put everything in the Canvas shell and hope that the webpage provides all the information as well.
  - e. Program mapper recommends you courses in a Comprehensive Planning way, and recommends you take it in the specific order shown on the webpage. It is color-coded too. When you click on it, a section pops up that provides you a list of the current available classes.
  - f. Canvas Resources on your courses' Canvas Shells give students up-to-date resources provided on campus. However, professors have the option to turn this link off.
  - g. Dean Barnard - there are events posted on the Canvas as well, such as STEM's Pizza Parties. It is a great way to create a community within the major's population, including the major's faculty.
  - h. Do you know many Miramar Students are enrolled in the ACP's/Canvas Shells?
    - ~10,000 students estimated.
  - i. Deletion occurs to those who never check-in with the Canvas Shell.
    - ~2-3,000 students deleted.
  - j. They even have a Canvas Shell for Undecided majors.
  - k. Pres. Hailey Hua asked if the pathways are updated annually. The Program Mapper is planned to update over January. The ACPs are updated annually. Lisa Brewster recommended printing the map and bringing it to your counselor appointment. Unfortunately, the Program Mapper cannot provide different versions of the map.
  - l. Club Rep. Blaize motioned to extend the presentation by two minutes. Sen. Claudio Nevells seconded.
- D. Committee Assignments & Overview | 15 minutes
- a. Consists of Future Events, Student Life & Wellness, and Governance.
  - b. Future Events
    - Usually in the ASG room (K1-107)
    - We plan events like Fall Fest & Spring Fest, Martin Luther King Jr. Parade, help budget and organize. The Committee also helps out with events that Joseph Hankinson supervises, such as providing the Mario Kart game for a past Distress event.
  - c. Student Life & Wellness
    - Dean Barnard - Committee looks at the supporting services (Mental Health

& Basics Needs) that students might need to help them be successful.

- Example: Increasing awareness of the Mental Health services, more ways for suicide prevention.
- Prioritizes which services to focus on too.
- Plans the Eat With Us Events as well and plans to keep those going throughout the year.

d. Governance

- Located in the Basic Needs Lounge Room.
- The Constitution goes over the by-laws, procedures, and role responsibilities for ASG and its members. This committee handles the amendments to the Constitution yearly.

e. Anyone can join an ASG Committee Meeting.

f. Each committee has a chairperson (elected Senator), but Dean Barnard advised to do that next week.

**VI. STANDING ITEMS**

A. Committee Meetings | 20-30 minutes

- Future Events
- Student Life & Wellness
- Governance

**VII. REPORTS | 20 minutes**

A. Executive Reports

a. President

- Turn in ASG applications today to Joseph Hankinson, Dean Barnard or up in the Student Affairs offices.
- Two absences before we send out a warning. More absences results in your position being disbanded.
- Message Sec. Kylee Guiriba for Absences and late arrivals ASAP, not the morning of, but do not make it a habit.
- Committees will be assigned next week.

b. Vice President

- N/a

c. Secretary

- Will send out the [Office Hrs. sign up spreadsheet](#) later today in the ASG Discord.

d. Treasurer

- N/a

e. Senate Representative

- N/a

B. Senator Reports

C. ASG Committee Reports

a. Future Events by Treas. Sindhu Narasimha

- Some Upcoming Events:
  - Pride Mixer by Pride - Tues. 9/3 from 12:30-1:30 PM.
  - Coffee & Crafts by Dreamers - Wed. 9/4 from 12:30-1:30PM.
  - Leadership Workshop by Student Affairs (SA) - Thurs. 9/12 from 12:30-1:30 PM.
  - Constitution Day & Voter Education Day by SA - Tues. 9/17 from 12-1:30 PM.
  - Fall Fest/Club Rush + Coffee & Crafts by ASG & Dreamers - INITIALLY Wed. 9/18 from 12-2 PM.

- MOVED to Thurs. 10/31 (Halloween) during the same time.
    - Halloween Fall “Trick or Treat” Fest
      - Theme: Halloween
      - Budget: \$3,000. The money we have allocated for Fall Fest can be spent however we decide.
      - ~\$400 for minigames/game services
      - Engagement ideas:
        - Maybe boba! Last year, graveyard cardboard cutouts for decorating.
        - Fall-related food
        - Visitor Chloe’s high school had face painters, hair decorators, and photo booths.
        - Costume party/competition
        - For music: possibly an investment for a DJ
  - b. Student Life & Wellness
    - Sen. Claudio Nevells - discussed trying to put up more murals, arranging more destress activities, many possibly have an activity center in the Kaleidoscope to do things like write poetry or a song.
  - c. Governance
    - Pres. Hailey Hua - New Constitution will be posted ASAP.
    - Advised to look through the Constitution to know the by-laws and to also let the committee know about any possible amendments to the Constitution.
    - Wants students to be more participatory in the upcoming voter elections.
- D. Club Reports
- a. N/a
- E. Advisory Reports
- a. Joseph Hankinson - Constitution Day (9/17) with a band, hotdogs, drinks, mugs with a pocket constitution. League of Women Voters & at least one political science professor will be attending. The purpose is to promote education about voting and voting for the election. Promoting the use of a specific QR code attached to the school will be done as well.
    - Club Rush (9/18)
      - Southwestern bowls.
      - Mariachi band.
    - Wear ASG shirts next Fri. (9/06) to update the ASG group picture on the Miramar Website.
  - b. Dean Barndard - If you are still having trouble with your student email after this week, head to the Outreach Office in the K2-building to get help with signing in with your student email. On another note, the Governance committee information is on the Miramar website.

## VIII. COMMUNICATIONS ON THE FLOOR

- A. This time is reserved for any members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.
  - a. Reminder that Treas. Sindhu Narasimha will be sending out the ASG Discord invite to those who are not in the server yet. Invite: <https://discord.gg/nykZ2JuW5X>.

## IX. ADJOURNMENT

- A. Meeting scheduled to end at 11:00 am.
  - a. Sen. John Antonio motioned to adjourn the meeting at 10:52 AM. Club Rep. Blaize seconded.