

2024-2027 College Wide Program Review & Outcome Assessment **Functional Plan**

Introduction: San Diego Miramar College has adopted a three-year cycle for both its Program Review process and the assessment of Student Learning Outcomes (SLOs) and Service Unit Outcomes (SUOs) at the course, program and service unit levels. Every three years the Program Review and Outcomes Assessment plan is revised. The focus of the 2024-2027 plan is to aid faculty and staff in data disaggregation in support of quality assessment. These efforts are supported by Program Review and Outcomes Assessment Subcommittee (PROASC), under leadership from the Planning, Institutional Effectiveness and Research (PIER) committee, and the Program Review and Outcomes Assessment Facilitator position.

Miramar's Quality Definition:

As an ACCJC accredited institution, San Diego Miramar College is committed to quality in its efforts to collect and analyze assessment data. The college assesses at the institutional level (ISLO) and SLOs & SUOs at the program, course, and service unit levels. The results of the assessments are used to inform instruction and the services rendered to aid in quality improvement and to provide validation to constituencies on the achievement of the College's mission and Institutional Student Learning Outcomes (ISLOs). The Dean of Institutional Effectiveness, the Program Review and Outcomes Assessment Facilitator, and the Program Review and Outcomes Assessment Subcommittee function together to achieve these goals.

Based on the above definition, the Quality Program Review process was implemented in the 2024-2024 academic year. This upgraded process is now housed in the new Nuventive platform. Both these endeavors were stated in the previous functional plan as action items, which were accomplished. Please see the below resources related to 2024-2027 PROA functional plan:

[2024-2027 PROA GUIDE \(link here\)](#)

[2022-2025 EQUITY PLAN \(link here\)](#)

College Mission Statement: San Diego Miramar College's mission is to prepare students to succeed by providing quality instruction and services in an environment that supports and promotes success, diversity, inclusion, and equity with innovative programs and partnerships to facilitate student completion for degrees/certificates, transfer, workforce training, and/or career advancement.

SDMC Strategic Goals and Directions Fall 2020-Spring 2027

- 1) **Pathways** – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
- 2) **Engagement**-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success
- 3) **Organizational Health** -Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
- 5) **Diversity, Equity, and Inclusion (DEI)** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

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Goal	Activities to achieve Goal (Majority of these activities will be accomplished by the PROA Facilitator and/or PROA Subcommittee)	Strategic Plan Alignment	Accreditation Standards Alignment
#1: Support the College’s faculty & classified professionals through the Program Review & Outcomes Assessment processes & cycles.	<ul style="list-style-type: none"> • Provide workshops & training focused on Program Review and Outcomes (PLOs, SLOs, SUOs) assessment processes and cycles. • Provide regular open office hours • Collaborate with the College Divisions and the Institutional Effectiveness Office to promote the use of PREDD for program review data analysis, with the development & assessment of outcomes. • Develop & distribute 2024-2027 Program Review & Outcomes Assessment six semester calendar and planning template. • Share the processes & timelines collegewide for completion of the annual and comprehensive program reviews. • Establish processes for alignment of outcomes with CurricUNET Meta, Nuventive and course syllabi. • Develop campus wide Program Review & Outcomes Lead directory. • Create Program Review & Outcomes Assessment Canvas shell to archive support materials, handbooks, documents, calendars, training materials, training videos, and best practices resources. • Collaborate with the College Divisions to develop program review and outcomes assessment trainings. • Update program review & outcomes assessment website to include current plans, calendars, manuals, documents, and best practices resources. • Update various college websites related to program review and outcomes assessment & disaggregation. 	1,3	1.3 1.4 2.2 2.9
#2: Support the College’s equity efforts to ensure alignment with the College’s Equity Plan to identify and close equity gaps.	<ul style="list-style-type: none"> • Collaborate with the College Divisions and LEAD office to develop mechanisms and infrastructure to support the College’s program review and outcomes assessment with a focus on identifying and closing equity gaps. • Collaborate with the College Divisions and the LEAD Office provide program review training opportunities in-spring semesters to include workshops on identifying and closing equity gaps. • Update the Program Review process to include a requirement-strategies-for Programs to include at least one program goals that maps to Strategic Goal #5. 	2, 3, 4, 5	1.2 1.3 1.4 2.1 2.9

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	<ul style="list-style-type: none"> • Collaborate with the PIER office to provide Implement training focused on adding connections to strategic planning and the inclusion of other plans: Equity, Guided Pathways (GP), Strong Workforce Program (SWP), and funding in the program review analysis. 		
#3: Develop systematic Outcomes (SLOs/SUOs) assessment and disaggregation processes with an equity lens	<ul style="list-style-type: none"> • Collaborate with the College Divisions and LEAD office to develop processes to support the College’s efforts on outcomes assessment and disaggregation with a focus on identifying and closing equity gaps. • Provide Outcomes training during fall semester to include workshops on outcomes assessment & disaggregation with a focus on identifying and closing equity gaps. • Implement Collaborate with the College Divisions, LEAD & Research offices to offer regular workshops on the development of outcomes, use of Program Review Equity Data Dashboard (PREDD and the inclusion of DEI in outcomes. 	2, 3, 4, 5	1.2 1.3
#4: Support the College’s efforts for the disaggregation of Outcomes (SLOs)/(SUOs)	<ul style="list-style-type: none"> • Investigate other institutions processes for disaggregating outcome data. • Collaborate with the College Divisions, IE and Research Offices to develop & institute methods for collecting and disaggregating Outcomes (SLO/SUO) Assessment data • Update Outcomes Assessment College website to include current outcome assessment disaggregated data processes. • Collaborate with & support the Leading Equity, Anti-racism and Diversity LEAD office Support the College Divisions in their efforts to close equity gaps and to support historically marginalized student populations- 	3, 4	1.2 1.3
#5: Support the integration of Program Review & Outcome Assessment results and action plans into college wide planning	<ul style="list-style-type: none"> • Support the campus wide Program Review & Outcomes Assessment Subcommittee (PROA). • Collaborate with PIER Office to integrate program review and outcomes assessment timeline & plans into the College’s main plans. • Participate in college wide planning events. • Collaborate with the PIER Office to develop ISLO Assessment process and tools. 	3, 4	1.1 1.2 1.4
#6: Promote the connection between Program Review, Program	<ul style="list-style-type: none"> • Promote connection between Program Review and Program improvement. (w/o resource allocation requests). • Support the College Divisions’ Resource allocation and the connection between Program Review & Outcome Assessment and resource allocation (additional 	3, 4	1.1 1.4

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<p>improvement and Resource requests.</p>	<p>positions, technology, online instructional tools & software and classroom materials.)</p> <ul style="list-style-type: none"> • Support the Budget and Resources Development subcommittee (BRDS) to develop connections between program goals and resource allocation requests. • Support the connection between goal action plans & outcome assessment data findings to resource requests through an equity lens 		
<p>#7: Facilitate the communication of Program Review and SLO/SOU assessment results to internal and external constituencies.</p>	<ul style="list-style-type: none"> • Attendance at Deans’ Council, Chairs, and College Council meetings as requested • Regular reports to IE Dean • Attendance at constituencies senate meetings as needed. • Collaboration with PIER Office and Accreditation Liaison Office (ALO) on midterm & full accreditation process and reporting. • Provide program review & outcomes assessment reports for the College as requested by Administration. • Collaborate with the District to ensure Course Outcomes (SLOS) are accurate in CurricUNET Meta • Increase the collaboration/relationship between Divisions (Instruction, Administrative Services and Student Services) in creating quality program review & outcomes assessment. <ul style="list-style-type: none"> ○ Develop and distribute across divisions a Department Program Review & Outcomes Lead directory. ○ Develop “peer groups” across divisions/departments to support faculty through the program review & outcome assessment cycle. • Create a program review & outcomes assessment Canvas shell to archive support materials, handbooks, documents, calendars and resources. • Update program review & outcomes assessment website(s) to include current plans, calendars, manuals, documents and best practices resources. 	<p>3, 4,</p>	<p>1.5 2.4</p>
<p>#8: Improve College wide support and resources for Program Review and Outcome’s Assessment and disaggregation through an Equity Lens</p>	<ul style="list-style-type: none"> • Collaborate with the College Divisions, PIER and LEAD offices to support the development of collegewide processes and practices on program review and outcomes assessment through an equity lens. • Collaborate with PIER and LEAD Office to provide Support faculty & classified professionals during program review & outcomes assessment. 	<p>1,2, 3, 4, 5</p>	<p>1.2 1.3</p>

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	<ul style="list-style-type: none">• Attend Deans' Council, Chairs meetings, College Council and constituencies senate meetings as needed.		
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RESOURCES

**ACCJC ACCREDITATION STANDARDS (ADOPTED January 2024)