

SAN DIEGO MIRAMAR COLLEGE  
**CURRICULUM REVIEW COMMITTEE MINUTES**  
 BUILDING R CONFERENCE & ZOOM



APPROVED: April 3, 2024

MARCH 13, 2024 / 2:30 PM - 4:00 PM

Zoom Link: <https://sdccd-edu.zoom.us/j/86816089430>

ATTENDEE/PROXY	COMMITTEE POSITION	ATTENDEE/PROXY	COMMITTEE POSITION
Michael Odu	Vice President of Instruction	Mara Palma-Sanft	Articulation Officer
Darren Hall	Curriculum Chair, (Fire Technology Program Faculty)	Isabella Ela	Counseling
Paul Chlapecka	BTCWI, (AVIM Program Faculty)	Veronica Hartmann	Counseling
Matthew Cain	MBEPS (Exercise Science Professor)	Meilani Peleti	District Evaluator
Amy Alsup	Liberal Arts (Behavioral Sciences Faculty)	Evelyn Escalante	District Evaluator
Scott Moller	Public Safety (Administration of Justice Program Faculty)	Jamie Hammond	District Evaluator
Brenda Wilborn	Math SME (Non Voting Member) (Math Faculty)	Akili Ploudre	Student ASG, Treasurer
		Melanie Cordero	Support Staff
		Marcus Benniefield	Support Staff

**Members Present:** Darren Hall, Lou Ascione (Proxy for Michael Odu), Matthew Cain, Amy Alsup, Mara Palma-Sanft, Veronica Hartmann (Proxy for Isabella Ela), Meilani Peleti, Jamie Hammond, Akili Ploudre

**Members Absent:** Michael Odu, Paul Chlapecka, Isabella Ela, Brenda Wilborn, Scott Moller, Evelyn Escalante

**Guests:** Dan Igou

**Support Staff:** Melanie Cordero, Marcus Benniefield

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**i. Call to Order**

- Meeting called to order at 2:30 PM by Chair Hall

**ii. Approval of Agenda**

- a. Chair Hall requests to add HIST 110 as the first item for discussion under Course Proposals
- b. MSC (Palma-Sanft/Cain) to approve the meeting agenda with the above revision (0-Nayes, 0-Abstentaions)

**iii. Approval of Minutes (February 28, 2024)**

- a. MSC (Palma-Sanft/Cain) to approve the February 28, 2024 minutes with a change to restorative justice notes under Section VI, Item A:
  - i. "In addition to DEI, can curriculum consider through the lens of restoration justice?"
- b. (0-Nayes, 0-Abstentaions)

**iv. Approval of Consent Agenda**

- a. Chair Hall will meet with faculty and then follow-up with CRC to confirm the status of new Geography 205 course proposal
- b. MSC (Palma-Sanft/Cain) to approve Consent Agenda as presented. (0-Nayes, 0-Abstentaions)

**v. Course Proposals**

**\*\*\*Note: Links are not yet available for CurriuQnet Meta\*\*\***

TIME	MIRAMAR CURRICULUM	REQUESTED ACTION	COMMITTEE ACTION
	ADJU 361E Less Lethal Taser Training <ul style="list-style-type: none"> <li>a. Revise minimum and maximum contact hours from 32-48 to 40-80 total</li> <li>b. In effect, unit value increased from 0.5 to 1.0 unit total and FTEF from 0.133 to 0.200 total</li> </ul>	Course Revision	Approved (Cain/ Palma-Sanft) with request to confirm unit total and with 0-Nayes, 0-Abstentaions



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	c. Added lab context including Mobile Force Tactics and gas mask		
	EMGM 50A CPR for Healthcare Providers a. Added pocket mask under supply	Course Revision	Approved Palma-Sanft/Cain with 0-Nayes, 0- Abstentaions
	FIPT 322A Common Passenger Vehicle Rescue a. Changes in course title, description, SLO, outline and textbook	Course Revision	Approved Palma-Sanft/Cain with 0-Nayes, 0- Abstentaions
	HIST 110 - History of the United States II a. Questions and concerns on changes to writing requirements from 10-12 pages to 5,000 words b. Igou shared that the 10-12 pages writing assignment was originally set to satisfy SDUSD's requirement. This was the agreement among Miramar, Mesa and City faculty about 10 to 11 years ago. Palma-Sanft recalls such agreement. c. Palma-Sanft mentioned that 5,000 words is required for UC transferability.	Course Revision	Hold. Dan Igou will share the writing assignment requirements with appropriate colleagues. Dan will then follow up with the CRC on the writing requirement feedback. Chair Hall will hold the HIST110 proposal until the writing assignment feedback is presented. Chair Hall will investigate the status of the HIST 109 proposal as well.

*\*May require walk-in to CIC.*

MIRAMAR DE ONLY CURRICULUM: CONSENT AGENDA	REQUESTED ACTION	FACULTY-ORIGINATOR
None at this time		

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NON-DE CURRICULUM: CONSENT AGENDA			
	None at this time		
<i>*May require walk-in to CIC.</i>			

PROPOSALS FROM ANOTHER COLLEGE (ALSO ACTIVE AT MIRAMAR COLLEGE) - CURRICULUM	REQUESTED ACTION	ORIGINATING COLLEGE	COMMITTEE ACTION
PSYC 201 - Academic and Career Opportunities in Psychology	Course Revision	Mesa	Approved Palma-Sanft/Cain with 0-Nayes, 0- Abstentaions
ARTF 195A - Ceramics I	Course Revision, 6 year review climate change	City	Approved Palma-Sanft/Cain with 0-Nayes, 0- Abstentaions
ARTF 100 - Art Orientation	Course Revision, 6 year review climate change	City	Approved Alsup /Cain with 0-Nayes, 0- Abstentaions
<i>**Campus requested walk-in to CIC</i>			

PROPOSALS FROM ANOTHER COLLEGE (NOT ACTIVE AT MIRAMAR COLLEGE) - CURRICULUM	REQUESTED ACTION	ORIGINATING COLLEGE	COMMITTEE ACTION

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Certificate of Achievement City: Office Administrative Assistant	New Program	City	
Bachelor of Science Degree City: Cyber Defense and Analysis	Program Revision	City	
Certificate of Performance City: Microsoft Technology Specialist	Program Revision	City	
Associate of Science Degree: Information Technology Management	Program Revision	City	
Certificate of Achievement City: Desktop Support Technician II	Program Revision	City	
Associate of Science Degree City: Cybersecurity	Program Revision	City	
Certificate of Achievement City: Cybersecurity	Program Revision	City	
Certificate of Performance City: Cyber Operations	Program Revision	City	
Certificate of Performance City: Tax Preparer*	Program Deactivation	City	
Certificate of Performance City: Real Estate Salesperson*	Program Deactivation	City	

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Associate of Science Degree City: Real Estate	Program Deactivation	City	
Associate of Science Degree City: Real Estate	Program Deactivation	City	
Certificate of Achievement City: Real Estate Broker	Program Deactivation	City	
Certificate of Performance City: Business Operations-Cannabis Dispensary	Program Deactivation	City	
Certificate of Performance City: Amazon Web Services (AWS) Cloud Technician I	Program Deactivation	City	
GEOG 205 - Critical Thinking and Writing in Geography	New Course	Mesa	Hold. Chair Hall to discuss course with Geography Faculty
ECON 290 - Independent Study	Course Deactivation	City	
CISC 221 - Intermediate Computer Game Programming	Course Revision	City	
<i>No curriculum at this time.</i>			
<i>**Campus requested walk-in to CIC</i>			

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FYI CURRICULUM	REQUESTED ACTION	ORIGINATING COLLEGE	FACULTY-ORIGINATOR
<i>No curriculum at this time.</i>			
<i>**Campus requested walk-in to CIC</i>			

**vi. Other Business**

- i. [Work Experience - Repeatability](#) (Vote)
  - a) Yes – to support
  - b) Cain/ Alsup to report to CIC

**vii. CIC Update**

- i. No update

**viii. Policies and Procedures**

- i. No update

**ix. Guided Pathways Update**

- i. Cain - updated

**x. VPI Update**

- i. No update

**xi. Articulation Update**

**xii. CRC Chair Update**

- i. CurriQnet Meta
  - a) Training - Starts March 1, 2024 at 10:30 am.
  - b) <https://sdccd-edu.zoom.us/j/89345223862>
  - c) Side note about ENGE116- need to identify funding source and will circle back to Jae Calanog about it



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**xiii. Next Meeting: April 3, 2024, 2:30pm-4:00pm, Building R Conference Room**

- i. [2023-2024 CRC and Technical Review meeting dates](#)
- ii. [Sign up for 2023-2024 Technical Review Meetings](#)
- iii. [Curriculum Committee Remote Attendance Form](#)
- iv. [Curriculum Technical Review Subcommittee](#)
- v. [Curriculum Committee Meeting Zoom Link](#)

**xiv. Resources and Links:**

- i. [Miramar Articulation](#)
- ii. [Miramar College Curriculum Committee](#)
- iii. [DE Default language](#)
- iv. [SDCCD Instructional Services Office](#)
- v. [State Chancellor's Curriculum and Instruction Unit](#)
- vi. [Miramar Jets Athletics Schedule](#)

**xv. Meeting called to Adjournment**

- Meeting called to adjournment at 3:40 PM by Chair Hall