

Professional Development Committee

Minutes

San Diego Miramar College

May 10, 2024, • Zoom • 1 p.m.

Members Present: Allen Andersen; David Buser; Olivia Flores; Denise Kapitzke; Alanna Milner; Laura Pecenco (Olivia Flores, proxy for part of meeting); Angela Smith; Dana Stack; Elizabeth Whitsett

Members Absent: Dennis Clay; Kayla Deleon; Nessa Julian; Leslie Marovich

Guests: Dr. Kristen Bonwell; Pablo Martin

Vacancies: Classified (2); Faculty (1); Students (1)

Call to Order at 1:04 p.m.

Guest Introductions: Dr. Kristin Bonwell, ASRE Committee; Pablo Martin, CIPD Workgroup

Approval of Agenda and Minutes

- Motion to approve the agenda for May 10, 2024, meeting. MSC Stack; Smith, with the addition of three AFT funding requests; Stefanie Johnson-Shipman \$244.44, Wai-Ling Rubic \$1000 and Kyoka Hashimoto \$1000; and to move up New Business #2 to the beginning of the meeting, approved.
- Motion to approve the minutes for April 26, 2024, meeting. MSC Buser; Andersen, approved.

Old Business:

#	Item
1	Discussion and Recommendation of PDC Limit Increase No discussion
2	Coordinated & Intentional PD Workgroup The committee welcomed Pablo Martin to speak about recommendations of the CIPD workgroup to engage more people by centralizing professional development on campus. The workgroup asked that the PDC be involved in sharing ideas and for a smaller workgroup to be formed to approve professional development requests for funding.

New Business:

#	Items
1	Motion to approve the following AFT professional development funding requests. MSC Andersen, Smith <ul style="list-style-type: none"> • Pablo Martin - \$1000 • Dawn DiMarzo - \$993 • Stefanie Johnson-Shipman - \$244.44 • Wai-Ling Rubic - \$1000 • Kyoka Hashimoto - \$1000
2	Professional Development Coordinator Update & Committee Discussion Pecenco reported back to the committee that Jim Mahler is open to ideas to spend any remaining AFT funds. Kapitzke stated that the true balance will be known after the next meeting. Pecenco will share the list of nominated books for the next Campus Read with the committee to allow time to make 3-5 picks to then share with the campus for final book selection. Depending on how much AFT funds remain at the end of the fiscal year, total books to be purchased may be less than 40 copies. Pecenco will see if the books purchased, but not picked up can be returned for a refund.
3	Roundtable Discussion

The committee welcomed Kristen Bonwell to share slides about the Adjunct Success Retention & Equity (ASRE) committee discussion items. Topics included presenting during Flex Week, PDC membership and compensation for part-time faculty to attend targeted Strategic Plan PD each semester. PDC membership for adjunct faculty will be addressed at a future meeting of the Academic Senate. CIPD is evaluating FLEX workshops and events during the week of Convocation.

Announcements: None

Adjourn at 2:00 p.m.

Next Scheduled Meeting on May 24, 2024, at 1:00 p.m. via Zoom.