

## CGH Change Request Summary – Spring 2024

The following is a summary of the change requests provided to the College Governance Handbook Change Taskforce in Spring 2024 (please see the [CGH Change Process here](#)):

- All change requests were submitted by the end of week 6 (please see summary and links to those change request below).
- The change taskforce reviewed each proposal on, **4/24/2024**, and made recommendations to each committee. [CG Taskforce comments](#) are noted below.
- Requestors were notified of the taskforce's recommendations on **5/10/24** and, subsequently, incorporated the recommendations for the change taskforce.
- The Change taskforce and the requestors felt that an additional meeting was not necessary and, thus, agreed to move onto the next step: constituency review.
- Constituencies have been, and should be reviewing the change requests. If you have input on the changes, please bring them to your respective constituency leader, as soon as possible.
- All changes are slated to go to College Council for approval on **May 28<sup>th</sup>, 2024**.
- Approved changes will be incorporated into the handbook by the end of the spring semester. The updated version will be posted to the college website and a notification will be sent to the DL for Miramar College.

### **Contract Faculty Hiring Prioritization Committee (CFHPC):**

*Description of Change:* Committee approved changing “Health Services/Mental Health” to “Specialized Counseling and Services Chair.”

*Purpose of Change:* Align with change in structure in Student Services area.

See new committee handbook page, [here](#).

[CG Taskforce Comments](#) – none.

### **Enrollment Management Committee (EMC):**

*Description of Change:* Add two more classified professional designees (one from each division; Instruction, Student, and Administrative Services); Rename “Counseling Chair” to “General Counseling Chair”; Rename “Counseling Designee” to “Specialized Counseling and Services Chair”; Committee will meet at least once a semester and then as needed determined by Co-Chairs

*Purpose of Change:* To reflect organization changes and broader representation

See new committee handbook page, [here](#).

[CG Taskforce Comments](#) – none.

### **School of PRIELT:**

*Description of Change:* Delete references to School of PRIELT, where applicable. This would be through the entire CGH. Committees will be asked to review their membership structures in the fall.

*Purpose of Change:* With organizational changes, the School of PRIELT no longer exists. PREILT has separated into the Office of Institutional Effectiveness and the new School of Academic Services.

[CG Taskforce Comments](#) – none.

### Recruitment Language:

*Description of Change:* To add clarifying language about the recruitment process. The CGH states that the recruitment process “is developed in consultation between the College President and the Academic Senate President.” For consistency in recruitment announcements, we will add recruitment announcement language.

*Purpose of Change:* To have consistency in recruitment announcements. Added language: Recruitment announcements will state: The Academic Senate President and the Administrative Search Lead(s) will (1) Review the application letters (2) Interview the best qualified candidates, and (3) Recommend one or more finalists to the College President. The College President will make the final selection. The successful candidate will be notified according to the timeline specified in the recruitment process.

See new handbook page, [here](#).

CG Taskforce Comments – none.

### International Education Committee (IEC):

*Description of Change:* The committee does not currently have a charge in the CGH so this change is to create and entry. We are making recommendations for every aspect of the committee, form membership to purpose and responsibilities.

*Purpose of Change:* Currently there is no description of the committee in the 2023 revised CGH. The committee has broadened its scope since separating from the IDEA Committee (DIEC) several years ago.

See new committee handbook page, [here](#).

CG Taskforce Comments – recommended to push to fall semester, requires more dialogue.