

SUMMARY: MAY 7TH MEETING

Thank you everyone for making it through another year of Academic Senate with us! Senate Exec appreciates all your hard work and support. In our last meeting almost all the items were Action Items. So, the summary here is just some end of the term reminders based on announcement made in our meeting.

Note from Pablo:

I added some updates and information I received since our last meeting below:

1. The A.S. Exec has officially appointed a Secretary for the 2024-2026 term: Rodrigo Gomez, English Faculty
2. From the Academic Senate for California Community Colleges (ASCCC):
 - a. The ASCCC Newsletter from May 8, 2024: <https://academicsenate.cmail19.com/t/y-e-mlhltk-iikulultdu-ik/>
 - b. The ASCCC is “thrilled to invite you to the fourth annual [Cal OER Conference](#), taking place virtually on August 7–8, 2024. We believe this is a must-attend event for educators, researchers, and innovators who want to learn more about Open Educational Resources (OER) and are passionate advocates of OER.”
 - c. “The ASCCC annually calls for nominations for one of the two faculty seats on the Board of Governors. We seek your assistance in identifying outstanding faculty members who are knowledgeable about the issues facing faculty and others in the community colleges. While we are particularly interested in candidates who represent and who have shown commitment to issues of diversity, as outlined in the [Board of Governors Criteria](#), the Academic Senate has broadened the criteria to encourage leaders with a variety of experiences to consider applying for this position. Thus, it is important that all members of your faculty are aware of this opportunity to serve. For more information, please review the [Board of Governors Faculty Nomination Process](#) and the [Board of Governors Criteria](#). The deadline to apply is June 30, 2024, by 11:59 pm.
 - d. The ASCCC has released an important survey related to the Common Course Numbering Implementation. We encourage faculty in Communication Studies, English, Math, Political Science, and Psychology disciplines to participate in this opportunity to provide feedback and input into the development of CCN Course Templates by accessing the following survey: [Developing CCN Course Templates for the First Six Courses](#)

For the Slideshow from our last meeting, [click here](#).

ITEMS TO SHARE WITH CONSTITUENTS

Senator Elections

- Please remind your department chairs/departments that your elections for Senators need to happen before the end of this semester. Senators are supposed to be elected in the Spring, since the new terms start on July 1st.

5.4 Adjunct Success, Retention, & Equity Committee Resolution: Supporting Adjunct Faculty Equal Rights to Staff Development Compensation

- There was a motion, which passed, to table this resolution, and to create a workgroup focused on collaborating with AFT to make sure that issues addressed in the resolution do not happen. The work group will work with the AFT to explore, educate and develop recommendations tied to the concerns in the resolution. Please get in touch with Pablo if you are interested in joining this workgroup.

Academic Senate Appreciation Luncheon

- Hopefully, you have RSVP'd already. The President's Office is hosting a luncheon on Thursday, May 16th (12:30pm-1:30pm) on the patio in front of the I-Building, off of compass point and near the bookstore.
- And please also join us at Alesmith (Miramar Boulevard) at 1pm on Friday, May 17th after commencement. URBN Coal Fired Pizza's truck will be there from 12-9pm, and it will be another opportunity to celebrate the successes of this semester!

Committee on Committees:

- Some terms are up, so the new callout will include vacancies for those who are termed out. Those who are unsure about whether or not their term is up should contact [Carrasquillo](#).

As always, the Minutes from our meeting follow this summary.

Draft Minutes – Miramar College Academic Senate

3:30-5:00pm **May 07, 2024** Location: M-110 and Zoom

(*See [agenda](#) for remote locations)

[Associated Documents](#)

[Meeting Slide Show](#)

Senators Present: Pablo Martin, Carmen Carrasquillo, Josh Alley, Monica Demcho, Heather Paulson, Theron Page, Kevin Petti, Adrian Arancibia, Alex Sanchez, Anne Gloag, Becky Stephens, Cyndie Gilley, Dan Smith, David Halttunen, David Mehlhoff, Dawn DiMarzo, Donnie Tran, Gene Choe, Jae Calanog, Kandice Brandt, Kevin Gallagher, Leslie Marovich, Lisa Brewster, Mardi Parelman, Mary Kjartanson, Nick Aramovich, Olivia Flores, Otto Dobre, Rodrigo Gomez, Stefanie Johnson-Shipman, Wahid Hamidy, Desi Klaar, Erin Smith, Kristen Bonwell, Kristen Everhart, Najah Abdelkader, Natalie Bickett, Valerie Chau
Absent: Ali Gonzalez (proxy: K. Brandt), Channing Booth (proxy: J. Alley), Darren Hall, Patti Manley (proxy: J. Palhegyi)
Other Attendees: Andy Lowe, Ashlee Lain, Dawn Diskin, Edward Nguyen, Lucy Gates, Marc Biagi, Xi Zhang, Juli Bartolomei

1. **Call to Order**

- The meeting was called to order at 3:33pm.

2. **Approval of Agenda and Consent Calendar**

2.1. [DRAFT Meeting minutes from 4/16/24](#)

- The agenda and Consent Calendar were approved with no objections with the following changes: Item 5.2, Resolution: The Hiring of General Counselors, is being postponed. [Carrasquillo]

3. **Land Acknowledgment**

4. **Public Comments**

- Martin presented the A.S. Function and Public Comments Refresher and clarification (see [meeting slideshow](#)).
- Please see [SDMC A.S. Primer: An Overview of How We Operate](#).
- A.S. [Code of Conduct](#)
- Martin introduced this meeting's Parliamentarian, Marc Biagi.
- Martin reminded senators that the focus of A.S. meetings should be 10+1 items. Martin also reminded senators that announcements are not the same as public comments and should wait until the end of the meeting.
- A request was made to spend more time explaining the Bylaws and meeting procedures. Noting the lengthy agenda, Martin reminded senators that the A.S. starts every year with a refresher on those items and that the information is available in the meeting slides and on the A.S. website. There is also a Participatory Governance Academy every semester.
- D. Smith announced that Aviation Maintenance Technology is looking for two more people to serve on the Aviation contract faculty hiring committee, including an EEO rep. Please reach out to [Claudia Estrada-Howell](#) with interest.

5. **Action Items (this includes second reads)**

5.1. Proposed Revisions to the A.S. [Constitution](#) and [Bylaws](#)

- The Amendments and Bylaws Committee received no feedback from anyone since the first reading.
- Motion to support the A&B Committee's minor edit recommendations passed unanimously. [Carrasquillo]

5.2. [Resolution: The Hiring of General Counselors](#) – Kevin Gallagher

- Postponed

5.3. [Resolution to Support Faculty Rights of Academic Freedom](#) – Najah Abdelkader & Heather Paulson

- The workgroup made some edits based on feedback.
- Motion made to amend "Gaza" to "Palestine" in the first whereas, to be consistent with the rest of the document. [Abdelkader] Friendly amendment to the motion to make it "Gaza/Palestine" instead passed with no objection. [Martin]
- An observation was made that this should not be so specific; it should be more generalized to cover academic freedom for all current and future issues. Concern was expressed about the title of the resolution not being consistent with the specific body language, as it is not as "both sides" as the title suggests. Others also shared support for a more general Academic Freedom resolution vs something seen as more political.
- Abdelkader suggested that the A.S. should write resolutions *any* time it is seen as urgent and timely. Martin reiterated that the job of the A.S. is "to talk about professional academic matters, and when international conflicts cannot be talked about because our academic and professional matters are being stepped upon and impinged upon, infringed upon, curtailed, then we speak, and that's what we focus on."
- Motion to extend time by five minutes passed with no objections. [Paulson]
- Further discussion ensued.
- Motion to extend time by two minutes passed with no objections. [Gallagher]
- Martin suggested an addition of "or State or non-State terror" to a Whereas or Resolved statement. Palhegyi, proxy for Manley suggested that may not reflect or might take away from the intended focus of the resolution.
- Motion to extend time by two minutes passed with no objections. [Demcho]
- Motion to support the resolution as amended passed with 16 yays, 8 nays, and 14 abstentions. [Carrasquillo]

- 5.4. Adjunct Success, Retention, & Equity Committee Resolution: [Supporting Adjunct Faculty Equal Rights to Staff Development Compensation](#) – Kristen Bonwell
- The resolution is based on [Article 18.5 of the current the Collective Bargaining Agreement \(CBA\)](#) and seeks to resolve the issue of a lack of adjunct compensation for professional development (PD).
 - The committee is urging the A.S. to support the two-part resolution that strongly encourages the College to:
 - 1) follow the guidance provided in the CBA and compensate all adjunct faculty who wish to participate in PD, supporting broad-based strategic plans, and
 - 2) organize and streamline PD and ancillary activities to ensure access and equity for all adjuncts.
 - Bonwell explained that the resolution is a necessary follow-up to the A.S.-sponsored collegewide adjunct survey results from Spring '23.
 - Bonwell shared survey results regarding perceived barriers of communicating ideas and concerns with administrators and contract staff and other evidence showing the need for and benefit of this resolution. Bonwell also shared proposed next steps (see [meeting slideshow](#)).
 - Discussion ensued.
 - Motion to extend time by five minutes [Everhart], amended to two minutes [Martin], passed with no objections.
 - Suggestion made that a resolution might not be the best way to accomplish the goal.
 - Bonwell made the point that the committee worked with AFT and the resolution was the recommendation for how to move forward.
 - Motion to create a workgroup to work with the AFT to explore, educate and develop recommendations to ensure these things do not happen and adjuncts get paid passed with 25 yays, 11 nays and 2 abstentions. [Demcho]
 - The motion supersedes the resolution, which was then tabled. The resolution could come back for future discussion.
 - Send questions to [K. Bonwell](#).
- 5.5. Seeking to Increase Travel Funding Limit – Leslie Marovich
- Amid suggestions to raise the new limit to \$1500, the committee feels it needs to take a closer look at the data and stick with raising it to \$1200 now and will look at it again next year.
 - Compared to Mesa and City, Miramar will have highest number with most equity for adjuncts and contract faculty.
 - Motion to support increasing the travel funding limit to \$1200 passed unanimously. [Arancibia]
- 5.6. Approving [A.S. Calendar for 2024-25 Academic Year](#) – Pablo Martin
- Motion to approve the 2024-25 A.S. meetings calendar passed unanimously. [Kjartanson]

6. Discussion Items (*this includes first calls and first reads*)

6.1. NA

7. Reports

7.1. Committee Reports

7.1.1. Standing: Technology Committee – Lisa Muñoz

- D. Mehlhoff reported on behalf of Muñoz.
- Possible workshop series: Discussion in the works with Technology regarding curriculum creation to host workshops throughout Fall 2024- Spring 2025 (sampling of proposed topics: using Microsoft apps, HyFlex rooms, Newlines, Adobe Suite, and other educational software).
- Kurt Hill hosted a training session on the Newline Board installed in M-209 on May 3rd. Others have been installed in M-207 and S5-206.
- STAC-STARTE window is open. If there are more software purchasing requests, campuses need to get them in before June.
- Single Sign-On for Canvas for all students, via District, on July 15th.
- Request from workgroup:
 - Clarification on campus stance on AI use
 - AI software input
 - Call for clear AI statements on all syllabi.
- More information on Single Sign-On via [link](#)

7.2. Special Reports

7.2.1. NA

7.3. Executive Committee Reports

7.3.1. President – Pablo Martin ([State, District, Campus, and Senate Issues](#))

- AP 3000.3 (Academic and Progress Standards) is informational only; there is no vote needed. Share concerns with [Martin](#).
- The A.S. has yet to appoint a Secretary for the upcoming two-year term. Martin will send notice once an appointment has been made.
- The Guided Pathways Steering Committee will be recommending that the ADJU discipline be moved from the Public Safety ACP to the Social and Behavioral Sciences & Education ACP. This has the support of the ADJU

department chair and other involved parties. If you have questions or concerns about this recommendation, please reach out to [Martin](#), [Jordan Omens](#), or [Lisa Brewster](#).

- The [Annual Planning Calendar 2024-2025](#) is out. Send feedback to [Martin](#) or [Daniel Miramontez](#). College Council will be voting on this at their upcoming meeting on May 14th.
- Please complete the [CELEBRATE YOUR IMPACT SURVEY](#)
- There are two calls to serve from our Dean of LEAD and Equity, Nessa Julian: 1) the Equity Coordinator and 2) the CREATE Coordinator position.
- The President's Office is hosting an A.S. Appreciation Luncheon on Th, May 16th, from 12:30-1:30pm. Details to follow shortly. Please RSVP to [Martin](#) by Th, May 9th at 5pm.
- Join your Miramar colleagues at Alesmith on Miramar Boulevard after Commencement at 1pm — URBN Coal Fired Pizza's truck will be on site from 12-9pm.
- See the [resource document](#) for more.

7.3.2. Vice President – Carmen Carrasquillo

- GAIA meeting on Mon, May 13th, at 4pm.
- Menstrual products are either completely gone or in short supply in numerous locations, so they are asking that they be replenished.
- Committee on Committees: Some terms are up, so the new callout will include vacancies for those who are termed out. Those who are unsure about whether or not their term is up should contact [Carrasquillo](#).

7.3.3. Secretary – Josh Alley

- No report.

7.3.4. Treasurer – Monica Demcho

- The current balance is \$944.47. One scholarship check has been cashed so far, so that will drop by \$400.

7.3.5. Contract Member-at-Large – Heather Paulson

- The Pride Center will be open in the fall, and they will be looking for a faculty coordinator. The position is open to both contract and adjunct faculty.

7.3.6. Part-Time Member-at-Large – Theron Page

- No report.

7.3.7. Chair of Chairs – Kevin Petti

- Chairs meeting: Th, May 16th, at 1pm.

7.3.8. Curriculum Chair – Darren Hall

- From the slideshow:
 - New ZTC Tracker <http://ztctracker.com>
 - Mapping Articulation Pathway (supports credit for prior learning) <https://map.rccd.edu>
 - FYI baccalaureate proposal at Mesa in Physical Therapy Assistant
 - A list of all proposed policies will be available for Fall (Batches) to be reviewed, voted, etc. and due back to CIC in December

8. Announcements

- LEAD Office: Presentation happening immediately following this A.S. meeting in I-101 with Kumeyaay Community College.
- Parliamentarian Biagi announced that City is presenting AI workshops during Flex Week that are available to everyone in the District: 1) cautionary notes regarding AI, 2) helping to develop curriculum, and 3) trying to develop assessments that work better to inspire students to not use AI, but to work on the types of assessments and think critically and get involved.

9. Adjournment

- The meeting was adjourned at 5:07pm.

The next meeting will be on Sept 3rd. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,
Juli Bartolomei and Josh Alley