

Draft Minutes
Budget Resource and Development Subcommittee
March 13, 2024 1:30 p.m. to 3:00 p.m.

In attendance: Brett Bell (Co-Chair); Channing Booth (Co-Chair); Rebecca Bowers-Gentry; Kandice Brandt; Michael Brown; Dawn Diskin; Adrian Gonzales (Nguyen, Proxy); Denise Kapitzke; Mary Kjartanson; Pablo Martin; Michael Odu (Linda Woods, Proxy); Roger Olson; Carlos Pelayo, Donna Sanmur;

Vacancies: None

Absent: Sindhu Narasimha; Amman Shaghel

Guests:

Call to Order: 1:04 p.m.

Approval of Agenda

- Motion to approve the Agenda for March 13, 2024 meeting. MSC Booth; Kjartanson, approved.

Approval of Minutes

- Motion to approve the Minutes of February 14, 2024 meeting. MSC Kapitzke; Booth, approved.

Committee Reports/Other

- None

Old Business

- None

New Business

1. 23-24 BRDS RFF Allocation

Bell shared the RFF BRDS combined final sort spreadsheet with the committee to use for allocating funding resources for 45 requests for funding based on instructional supply or equipment designations. Total funds to allocate are: BRDS – Unrestricted \$42,383.00; PPIS - \$24,919.00 for instructional equipment, and Lottery - \$221,582.00 for instructional supplies less than \$200 per item, plus consumable supplies over \$200. The committee allocated all BRDS and PPIS funds and also allocated approximately \$129,000 of the available Lottery funds. Kapitzke will send emails to notify the departments of their BRDS RFF allocations, and Whitsett will begin entering requisitions next week. Bell proposed, and the committee agreed that the remaining Lottery funds (Approx. \$92,000) will be equally divided amongst the four schools, with a portion also going toward library book and/or database purchases. Kapitzke recommends that these funds not be used as blanket order purchases without a quote, with stock on hand to deliver right away.

Brandt commented that the individual committee ranking process can be contrary to the school rankings which were determined based on Program Review and the needs of their

programs. The BRDS committee will reconsider the committee ranking process for the next BRDS RFF process.

2. April 10, 2024 Meeting Status

The committee agreed to cancel the April 10th meeting.

Announcements: Bell shared that a new Campus Allocation Model (CAM) will be introduced at a District meeting on March 14th, and the committee discussed Miramar's potential approach to the new CAM. Bell will share the details of the new CAM at the next BRDS meeting.

Adjourned 2:27 p.m. Next meeting scheduled for April 24, 2024 at 1:30 p.m. in L-108.