Program Review and Outcomes Assessment Subcommittee - Minutes
San Diego Miramar College
Monday, March 4, 2024 ● Zoom 811 9472 1500 Pw: SP2024 ● 3:00 p.m. to 4:30 p.m.

Members: *Present:* Patti Manley (Co-Chair), Daniel Miramontez (Co-Chair), Brett Bell, Adrian Gonzales, Michael Odu (proxy by A. Gonzales), Xi Zhang, Julia McMenamin (proxy by P. Manley), Mary Hart, and Catrina Gillus. *Absent:* Jon Alva, Darren Hall, Joel Palhegyi, Johanna Lindgren, and Saira Shah.

Vacancies: Co-Chair; Classified Professionals (2); Faculty BTCWI (1); Health Services Designee (1); Student (3).

A. **Call to Order:** The meeting was called to order at 3:01 p.m.

B. **Approval of Agenda and Minutes:** Agenda for March 4, 2024 was moved by M. Hart, seconded by X. Zhang, no nays, discussions, no abstentions, motion carried. Minutes for February 5, 2024 is tabled.

C. **New Business:**

#	Item
1	District Program Viability Process – Draft Review. This draft process was implemented by the District's Curriculum Committee using Miramar College's current program viability process. There are concerns in this draft document becomes a district policy or administrative procedure - the colleges need to retain responsibility. This draft process will not go through the college's Academic Senate, because it is not changing policy. Intent of this draft process is for possible future Bachelor's programs, initiation of new programs coming up, or for program discontinuance. This will move forward to PIER Committee (as an advisory item).

D. **Old Business:**

#	Item
1	PLO/SUO Updates. Assessment Dashboard from Nuventive was previewed, which shows the tabs for PLOs, SLOs, and SUOs. Currently 56% of PLOs have been assessed and have findings. Instruction Program Review is due on April 15, 2024. All Instruction Deans are working with their program leads to make sure their programs get their PLO assessment data entered. SLOs are a little low at 40%, as email reminders were sent. SUOs are at around 7% (the first semester assessing SUOs). Additional SUO training was requested for Student Services throughout the spring semester (which are due August 1st). Included in email will be the announcement that this will be the close out of the 3-year cycle.
2	Student Learning Outcomes Disaggregation Update. Plan is being prepared on disaggregating outcomes data. Done in the past are achievement data, success, and/or retention rates. One recommendation is to disaggregate SLOs and SUOs by demographics. The VPSS and Dean of IE will continue having conversation in regards to the State Chancellors' Office Vision Aligned Reporting (VAR) platform and the local college research infrastructure.
3	Review of Institutional Student Learning Outcomes (ISLOs) Update. Preliminary studies and literature reviews were done and will continue to review.

E. **Announcements:** Planning Summit is March 15, 2024 with full participation from the college.

F. **Adjourned:** Meeting was adjourned at 3:53 p.m.

G. **Next Scheduled Meeting:** Monday, March 18, 2024.