

SAN DIEGO MIRAMAR COLLEGE
Guided Pathways Steering Committee
 Tuesday, February 6, 2024, 1:30 – 3:00p.m.
 N-201

Committee Members:

Lisa Brewster, Adrian Gonzales, Michael Odu, Nessa Julian, Pablo Martin, Monica Demcho(absent), Kevin Gallagher, Jennifer Aase, Jeanette Moore, Carrie Green, Tonhi Dinh(absent), Joseph Rodriguez(absent)

Vacancies: Administrators: None; Academic Senate: (2); Classified Senate: (1) designees; Students: (0) designees

Guest: Allison Douglas-Chicoye, Mona Patel

MINUTES

- I. **Call to Order** – 1:33pm
- II. **Approval of the Agenda** – Approved by consensus.
- III. **Approval of Past Meeting Minutes, 12/5/23** - Approved by consensus., no objections or abstentions.
- IV. **New Business**

#	<u>Item</u>
1)	<p>Update in GP Coordinator’s role The role of guided pathways coordinator is reduced to 0.50 for Spring 2024 due to Brewster’s recent appointment as Humanities Department Chair, effective 2/5/24. The focus of her role this semester will primarily be on ACPs, specifically ensuring the work is moving forward within each area. Will not be able to continue efforts in leading the planning and coordination of Jets Jump Start. Due to this, will need to create a workgroup to charge with implementation.</p>
2)	<p>GP Retreat discussion Deans, managers, Martin and Demcho attended the retreat on 1/18/24 to discuss the future of guided pathways at Miramar. Brewster shared one of the primary take-aways from the retreat was the need for the college to focus on retention. Recognizing the need of identifying what it looks like, personnel needs, job responsibilities and the impact it can have on students. Discussion revolved around what retention looks like for a student, what it means and acknowledging the Outreach Office is not responsible for retention. A necessary component in moving forward is obtaining the appropriate data. Currently have figures for Fall 2022 to Spring 2023, would like Fall 2023 to Spring 2024. Julian shared her area has been focusing on identifying retention from a DI lens. It appears both areas are having parallel conversations. Will eventually need to integrate both to a collective conversation. Gonzales pointed out once the Student Success Committee is finalized, they will be able to assist with the facilitation of the dialog. Aase reminded the need to have the counseling perspective within the conversation. <i>Brewster to set up meeting with Julian, Pena, Nguyen, Gallagher, Aase Kawafuchi and Patel to continue discussion.</i></p> <p>A reminder the Student Success Committee is the effort to combine three committees, Guided Pathways Steering, Student Services and Success Across the Curriculum. College Council informally reviewed the proposal in Fall 2023, the only point of discussion was the proposed committee membership. If there are no additional suggested edits from the committees, will likely take to College Council formally in February, with an anticipated approval prior to the end of Spring 2024. Once approved,</p>

	<p>ideally would fill membership of new committee by the end of the semester. As a result of the projected timeline, each of the three currently active committees will continue through Spring 2024. Suggestion from Martin was for the three committees to share similar agendas throughout the semester to create overlap and facilitate a continued conversation as we transition.</p>
<p>3)</p>	<p>New Student Success Committee - Jets Jump Start</p> <p>Overall the event was a success. Despite the extreme weather conditions, the County experienced that day, Faculty, staff and approximately 60 students attended. Initially had 140 students signed up to participate.</p> <p>Looking ahead for the Fall 2024 Jets Jump Start we will plan to use the same model. The projected schedule will be to hold the ACP orientation in the morning for the first hour followed by a resource fair. The day will end with an open house if the campus is interested in participating. Will plan to only serve snacks at the event. This is a result of previously purchasing an excess of lunches. In the future would like to use hyflex rooms for ACP orientations. This would provide the opportunity to offer both platforms to students, as well as recording the session. Gonzales reminded the importance of setting realistic expectations for outcomes, participation and resources when planning these events. Douglas-Chicoye pointed out the need to identify also how we package the information for students unable to attend Jets Jump Start. We want to ensure we are able to reach out to the larger student body with this information. Martin echoed this is proof that we need to create a year-round sub-committee or workgroup to complete this work. Brewster agreed, there needs to be a collective body working on logistics. <i>Brewster will put call out to form a workgroup for Fall 2024 Jets Jump Start.</i></p> <p>Gallagher asked how data is collected to support efforts? Gonzales shared student services dashboards are not readily available. Need to collectively request for data from district to demonstrate the importance of obtaining information. This is a work in process, Instruction has the data mart readily available. The new State Vision-Aligned Reporting implementation will change the way we collect our data and report information. Should assist with accessibility as well. Aase shared there are multiple platforms that are good dashboards to obtain student data. Hopefully the district can explore other programs outside of SARS. Narrowing down the reason code for counselor contact with students within the software would additionally be beneficial. Gonzales pointed out other colleges pull information from PeopleSoft. Patel added at the Counselor Institute, the Center of Excellence shared they are working on this aligned need to collect data. Pointing out importance of understanding data, knowing what to ask and collecting the appropriate data. It would be beneficial to be able to offer more professional development opportunities so everyone has a better understanding. Moore reminded retention start with attitudes and visibility on campus. This provides students the resources and accessibility to ask questions and feel like a community. An example of how the Dean’s Office of Liberal Arts accomplished this is during the first week of the semester is they partnered with specific individuals within several Student Services offices to create a connection and point of contact when a student needed specific assistance. They also created a QR code with open courses, this allowed quick accessibility. When information is readily available to students it can impact the level of success. Gonzales shared a few individuals have recently inquired about the “caring campus” modality the campus was focused on prior to the pandemic, there is expressed interest in continuing with that modality.</p>
<p>4)</p>	<p>CAGP: March 20-22 in Coronado</p> <p>This will be the last California Guided Pathways Institute. Provide with a list of mandated attendees from Institute, includes Lundburg, Odu, Martin, Julian, Brewster.</p>

<p>There are two additional spots available. Recommendation for the Institute is Classified Senate President or designee and a representation from Outreach. Suggestion was to include Pena or Nguyen. Aase reminded the importance of a representative from counseling. Gallagher volunteered to attend. Registration needs to be completed by 2/9/24. <i>Gonzales, Odu and Brewster will be finalized participants by the end of the week.</i></p>
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V. **On-Going Business**

<u>Item</u>
1) Updates on Areas of Focus
<p>a. Onboarding – see IV.3</p>
<p>b. Course Sequencing Brewster recently reviewed the class schedule and program mapper from the lens of a student attempting to create a semester schedule. As a result, identified some scheduling gaps with the offerings currently available, specifically early afternoon and in-person. Will need to facilitate a discussion to identify gaps, creating schedules and offerings to fit all student needs and modalities. Odu reminded we are not an online college, Aase echoed there is an importance of offering multiple modalities, one way of ensure needs are met is by reviewing research the district provides. Gonzales and Douglas-Chicoye reminded we need to focus on success rates and identify what is being done to ensure learning. One way of accomplishing this is providing professional development opportunities to faculty to confirm they have the appropriate tools.</p>
<p>c. Mapper Project Cain is working alongside three counselors to ensure the Mapper is accurate by the end of the Spring semester. High focus on verifying the first semester is accurate as students are encouraged to visit with a counselor to create an educational plan within their second semester.</p>
2) ACPs
<p>Currently have four of the seven faculty lead position filled for ACPs. This includes Hertz for Business & Entrepreneurship, Parelman for Health Sciences, Alley for Humanities, Arts, Language & Communication and Omens for Public Safety. Kennedy facilitates work for Advanced Transportation & Technology when his schedule permits. The two current vacancies are in Social & Behavioral Sciences & Education and Science, Technology, Engineering & Math. Gonzales pointed out the need to revisit what we expect out of the ACPs and leads.</p>
3) Budget Overview
<p>Will review budget to see if sufficient funds to support a 0.50 Faculty coordinator assignment for Fall 2024. Currently approximately \$190,000 in available funds. Once reassigned time for Spring 2024 is posted will have an approximate remaining balance of \$120,000.</p>

VI. **Announcements**

Douglas-Chicoye shared some of the counselors expressed an interest of setting aside specific dates and times to meet with specific student groups. Aase informed that was not agreed upon by the entire department. Based on counselor availability leaning more towards Super Saturday to be able to serve incoming high school students. Still need to explore further within the department and collectively come to an agreement on how to move forward.

VII. **Adjourn** – 3:00pm

VIII. **Next Meeting:** Tuesday, February 20, 2024 in N-201

* **San Diego Miramar College Strategic Goals Fall 2020-Spring 2027**

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
- 5) **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

** **ACCJC Accreditation Standards (Adopted June 2014)**

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

I.A Mission

I.B Assuring Academic Quality and Institutional Effectiveness

I.C Institutional Integrity

II. Student Learning Programs and Support Services

II.A Instructional Programs

II.B Library and Learning Support Services

II.C Student Support Services

III. Resources

III.A Human Resources

III.B Physical Resources

III.C Technology Resources

III.D Financial Resources

IV. Leadership and Governance

IV.A Decision-Making Roles and Processes

IV.B Chief Executive Officer

IV.C Governing Board

IV.D Multi-College Districts or Systems.

