

SONIC CONNECTIONS

TURNING OBSTACLES INTO OPPORTUNITIES THROUGH MUSIC

Monday, March 11, 2024 • 12:30 - 2:00pm PT

K-2 Welcome Center - Community Lounge

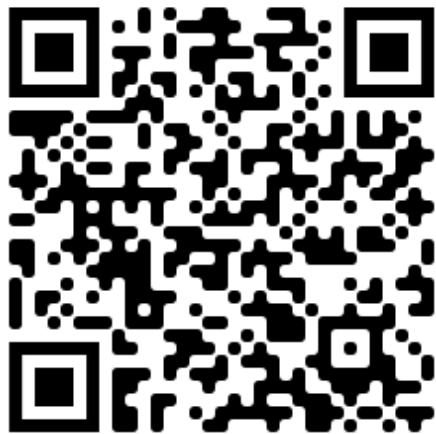
Sonic Connections is an art and music-based mental health program that equips college students with life and leadership skills to thrive amidst challenges.

Join the **Live Workshop**, a 90-minute immersive session, where students participate in music-centric activities that lay groundwork for mental wellness and resilience. Sonic Connections helps students get *unstuck* and move towards a meaningful college experience via mindfulness and values-based action.

(See the “[Professor Packet](#)” with multiple prompts that instructors can assign as part of the extra credit related to attendance.)



San Diego Miramar College Academic Senate Meeting



(QR Code for A.S. Webpage)

March 5, 2024
2023-24 Academic Year

*Cultivating Community:
Making the invisible visible*

Attending for Flex credit? Email jalley@sdccd.edu or jbartolo@sdccd.edu

2. Agenda Overview

1. Call to Order
2. Approval of Agenda & Consent Calendar
 - a. [DRAFT minutes from 2/20/24](#)
3. Land Acknowledgement
4. Public Comments
5. Action Items
 - a. Requesting Funds to send ASP to APAHE Conference
 - b. Correct Oversight in A.S. Bylaws
 - c. Clarifying Placement of the Adjunct Faculty Committee
6. Discussion Items
 - a. Miramar Budget Process, Part 2
 - b. Report and Discussion on AB 367
 - c. Basic Needs Services
 - d. Reengagement/Retention Efforts
 - e. Seeking Support for the 2024 Bond
7. Reports:
 - a. Committee Report: Technology
 - b. Executive Committee Reports
8. Announcements
9. Adjournment

[See the complete A.S. Agenda here](#)

3. Land Acknowledgment

We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay people, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.

We acknowledge our occupation of unceded Kumeyaay land and the violent systemic injustices this has continuously perpetuated for Native peoples of this region. We pay respect to the Indigenous people of San Diego County - past, present, and future - and honor their continuing presence in their homeland and their spiritual beliefs that land does not belong to people; people belong to land.

We also acknowledge that this is merely the beginning, and there is far more work to be done in an attempt to heal all of the injustices and inequities that still exist today and throughout their entire historical diaspora. Hopefully we can find a way to move forward together.



KUMEYAAY MAP

The above Mike Connolly historical "Kumeyaay Lands 1769-2000" map picture details the 2005 Indigenous California Indian tribes of the greater Southern California area and northern Baja California, Mexico, the Native American Indian reservations, and contrasts them with the Indigenous Kumeyaay territory of 1769 (gray area).

4. Public Comments (10 min)

- Limited to topics not on the agenda
- 3 min. per speaker
- To be continued at the end of the meeting if necessary

5. Action Items

- 5.1. Requesting Approval for Funds to Send A.S. President to Present at the Asian Pacific Americans in Higher Education Conference; April 4-5, 2024 - Pablo Martin (5 mins., including Questions & Comments)
 - I. Total: ranging from \$400 to \$1200 (depending on whether or not the ASP receives the ASCCC scholarship)
 - II. The ASCCC scholarship will cover registration, accommodation, and up to \$300 for travel.
 - a. Conference registration: \$500
 - b. Travel: \$662 total (IRS rate is \$.67/mile, round trip airfare is \$450)
 - c. Food: roughly \$50 total
 - d. Accommodations: \$0

5.2. Minor Modification to Correct Elections Oversight in the A.S. Bylaws - Pablo Martin (5 mins)

- I. Original Language from Article IV. Elections, Section 1, Elections:
 - a. B. As provided for in Article IX of the Constitution, the Election Committee will conduct elections for the Vice President, the Treasurer, and the Secretary of the Academic Senate for the following academic year.
- II. Revised Language for Article IV. Elections, Section 1, Elections:
 - a. As provided for in Article IX of the Constitution, the Election Committee will conduct elections for **the President**, Vice President, the Treasurer, and the Secretary of the Academic Senate for **a two-year term starting** the following academic year.

5.3 Clarifying the Organizational Placement of the Adjunct Faculty Committee - Pablo Martin (5 mins. plus 5 mins. Q&C)

Purpose/Charge of the Adjunct Success, Retention, and Equity Committee:

- I. To engage in the evaluation and assessment of current initiatives, practices, and policies that may inadvertently have a disproportionate impact on adjunct faculty.
- II. To increase adjunct awareness of resources and opportunities available at Miramar to support their success.
- III. To identify and address any disparities in adjunct access to professional development opportunities.
- IV. Explore and foster partnerships and affiliations that can help identify and draw attention to the existing resources, support, and ancillary compensation available to adjunct faculty.

5.3 Clarifying the Organizational Placement of the Adjunct Faculty Committee - (cont.)

Committee Responsibilities:

- I. Foster clear and effective communication between the committee, adjunct faculty, and the campus community.
- II. Create a process for meaningful dialogue and collaboration on issues of career success for adjunct with the broader campus community.
- III. Identify and publicize best practices for advancing adjunct equity, inclusion, and accessibility.
- IV. Compile, manage, and distribute a list of all service opportunities and open positions available to adjunct at Miramar.
- V. Update and revise as needed, then distribute Bi-Annual Adjunct Survey and report findings to Academic Senate.
- VI. Report to the Academic Senate as necessary to include matters that substantially impact adjunct.

5.3 Clarifying the Organizational Placement of the Adjunct Faculty Committee - (cont.)

The A.S. Constitution, Article II. Purpose, states:

The purposes of the Senate shall include:

- a. To serve as the executive and legislative body of the faculty of Miramar College.
- b. To represent all faculty to College Administration and to the Board of Trustees in regard to all academic, instructional and professional matters that relate to the mission of the College and programs of instruction.
- c. To implement the meaning and intent of AB 1725, the California Community College Reform Bill of 1988, and related legislation.
- d. To foster academic quality and promote harmony among colleagues, students, classified professionals and administration in all manners relevant to the Academic Senate and Miramar College.
- e. Where appropriate, to work with the Bargaining Agent(s) in the interest of the instructional programs and all faculty of Miramar College.”

5.3 Clarifying the Organizational Placement of the Adjunct Faculty Committee - (cont.)

The A.S. Constitution, Article VIII. Committees, Section 1, A. states:

The Academic Senate shall have the following committees:

Executive Committee of the Academic Senate

Election Committee

Amendments and Bylaws Committee

Senate Forum Committee

Professional Standards and Ethics Committee

Committee on Committees

5.3 Clarifying the Organizational Placement of the Adjunct Faculty Committee - (cont.)

**The A.S. Constitution, Article VIII. Committees, Section 1, A. goes on:
Miramar College Governance - Standing Committees of the Academic Senate:**

All committees and councils defined in the Miramar College Governance Handbook, or by SDCCD policy, that make recommendations or decisions in the eleven (11) areas of primacy, as defined by modifications to the California Education Code in AB 1725 of 1988, shall also be considered Standing Committees of the Academic Senate. For committee details, see the College Governance Handbook. Pursuant to California Administrative Code of Regulations (Title V, Article 2, Section 53203), the Academic Senate makes all faculty appointments to college committees, workgroups, taskforces, etc.

5.3 Clarifying the Organizational Placement of the Adjunct Faculty Committee - (cont.)

The A.S. Constitution, Article VIII. Committees, Section 1, A. states:

Committees and subcommittees listed here (and in the College Governance Handbook) as Standing Committees of the Academic Senate:

Success Across the Curriculum Committee

Chairs Committee

Contract Faculty Hiring Prioritization Committee

Distance Education Standards

Curriculum Committee

Academic Standards Subcommittee

Curriculum Technical Review Subcommittee

5.3 Clarifying the Organizational Placement of the Adjunct Faculty Committee - (cont.)

The question before the body today is as follows:

Is the Adjunct Success, Retention, and Equity Committee, a committee of the Academic Senate (i.e. along the lines of the Election Committee, Professional Standards and Ethics Committee, and the ConC),

OR

Is it a Standing Committee of the Academic Senate (i.e. along the lines of Success Across the Curriculum, Chairs, and Distance Education Standards)?

6. Discussion Items

6.1. Miramar Budget Process, Part 2 - VPA Brett Bell (10 mins.+ 5 mins Q&C)

- Miramar Spring Reallocation of Discretionary Budget
 - Form sent to each VP
 - VP sends to Deans
 - Deans work with Dept. Chairs
 - Budget allocation is not subject to consultation with constituency
 - Consultation related to Budget occurs at the Policy and Procedure level
 - While the total discretionary budget remains unchanged, this is an opportunity to reallocate amongst various accounts

6.1. Miramar Budget Process, Part 2 (cont.)

		City	Mesa	Miramar	CE	Total
FTES Targets		8,120	12,012	7,041	8,827	36,000
FTEF Total		541.33	800.80	469.40	477.00	2,288.53
FTEF Contract		235.00	280.00	152.00	126.00	793.00
FTEF Adjunct		306.33	520.80	317.40	350.00	1,494.53
Adjunct		7,572,112	12,851,333	7,822,011	8,661,434	36,906,890
Contract		16,601,619	20,940,727	10,965,847	8,063,848	56,572,041
Public Safety		-	-	3,910,162	-	3,910,162
Other		1,260,274	1,912,054	1,543,635	1,003,613	5,719,576
Balance of Contract		19,645,785	27,935,260	19,626,845	13,380,817	80,588,707
Discretionary		1,034,880	1,632,438	1,015,657	1,363,595	5,046,570
Other Adjusting		1,187,789	1,585,979	1,036,328	1,543,417	5,353,513
		47,302,459	66,857,791	45,920,485	34,016,724	194,097,459

6.1. Miramar Budget Process, Part 2 (cont.)

- College Allocation of Discretionary - Roll Over Budget
 - Spring - Reallocation of Existing Resources
 - Fall - From Prior Year - Add New Resources or Subtract Budget Cuts

6.1. Miramar Budget Process, Part 2 (cont.)

- Compensation as a percent of total Budget
 - District report of 85% vs. College report of 95%
 - The district budgets for significant operational expenses that do not occur at the campus
 - Utilities, Technology Service Contracts, Insurance, Maintenance Contracts, Rents, Leases, etc.
 - The campus budget contains Compensation, Discretionary, and Other Contractual items that are primarily compensation

6.1. Miramar Budget Process, Part 2 (cont.)

San Diego Miramar College			
23-24 Adopted Budget			
	Classroom Contract Compensation	10,965,847.00	
	Classroom Adjunct Compensation	6,703,026.00	
	Balance of Contracts	19,634,713.00	
	Substitute	247,133.00	
	ESU	399,238.00	
	Reassigned Time	942,277.00	
	Intersession	95,659.00	
	Summer	1,023,325.00	
	Public Safety	3,064,893.00	
	Prorata	403,608.00	
	Sabbatical	123,590.00	
	Senate Stipends	34,218.00	
	Honors	39,159.00	
	Online Faculty	4,944.00	
	DSPS	128,834.00	
	Apprenticeship	44,332.00	
		<u>43,854,796.00</u>	95%

6.1. Miramar Budget Process, Part 2 (cont.)

San Diego Miramar College			
23-24 Adopted Budget			
	ISA	845,269.00	
	Faculty Travel	33,025.00	
	DSPS	25,000.00	
	Apprenticeship	132,970.00	
	Discretionary	1,015,657.00	
	Reserves and Encumbrances	307,344.00	
		<u>2,359,265.00</u>	5%
	TOTAL	46,214,061.00	

6.1. Miramar Budget Process, Part 2 (cont.)

- The effect of Contract FTE on budget

	City	Miramar	
Regular FTES	8,120.00	7,041.00	
Public Safety	-	1,209.00	
	<u>8,120.00</u>	<u>8,250.00</u>	130.00
Contract Faculty	16,601,619.00	10,965,847.00	
Contract FTEF	235	152	(83.00)
Adjunct Faculty	7,572,112.00	7,822,011.00	
Public Safety	0	3,064,893.00	
Classroom Compensation	<u>24,173,731.00</u>	<u>21,852,751.00</u>	
Non-classroom Contract	<u>19,645,785.00</u>	<u>19,626,845.00</u>	
	<u>43,819,516.00</u>	<u>41,479,596.00</u>	(2,339,920.00)

6.2. Report and Discussion on AB 367: The Menstrual Equity for All Act - GAIA Workgroup (5 mins. + 5 mins. Q&C)

Effective January 1, 2022, community college districts shall stock an adequate supply of menstrual products,[1] available and accessible, free of cost, at no fewer than one[2] designated and accessible central location on each campus.

A location's accessibility shall be determined by considering all of, but not limited to, the following factors:

- a. Hours of operation, relative to hours that students are on campus;
- b. Proximity to high-traffic areas on campus;
- c. Accessibility by students of all genders and regardless of physical ability;

6.2. Report and Discussion on AB 367: The Menstrual Equity for All Act (cont.)

- d. Privacy, including whether accessing products would require interaction with staff or other students; and
- e. Safety
 - Locations may include student centers, libraries, wellness or health centers, pantries, and study rooms.
 - A notice must be posted in a prominent and conspicuous location in all women's restrooms, all-gender restrooms, and in at least one men's restroom regarding the requirements of this Act.

6.2. Report and Discussion on AB 367: The Menstrual Equity for All Act (cont.)

The Why of the Law

- Research shows many students struggle to access menstrual products and have missed class because they lacked access to menstrual products.
- 51% of students have worn period products for longer than recommended.
- Period poverty (lack of access) is real. It disproportionately affects students of color, low-income students and students with disabilities.
- Menstrual dignity for two spirit, transgender, intersex, nonbinary, gender non-conforming students means minimizing negative attention that could put them at risk of harm.

6.2. Report and Discussion on AB 367: The Menstrual Equity for All Act (cont.)

Recommendations

- Increase equitable access so our students can focus on their education by regularly stocking **a variety of quality menstrual products in a range of sizes** in restrooms across the campus;
- Make the invisible visible! Destigmatize. Educate about the use of menstrual products: days with heavier menstrual flow require changing menstrual products more often; they are not one size fits all; there are cultural differences;
- Provide better signage, include the name/email of a person that is regularly reachable by students;
- Reduce targeting/stigmatizing by stocking menstrual products in more than one men's restroom on campus;

6.2. Report and Discussion on AB 367: The Menstrual Equity for All Act (cont.)

Recommendations (cont.)

- Collaborate with student leadership to get student input/feedback to ensure we're providing full, equitable access to menstrual products; to increase understanding of equity and accessibility issues; to lead by example
- Beyond the reimbursable state mandate, pursue directing supplemental and other grant monies towards strong implementation of AB 367;

6.2. Report and Discussion on AB 367: The Menstrual Equity for All Act (cont.)

Recommendations (cont.)

- Destigmatize menstruation by using gender inclusive language

Instead of...	Say
Girls, women	People who menstruate
Menstrual hygiene	Menstrual health
Feminine hygiene products	Menstrual products

6.2. Report and Discussion on AB 367: The Menstrual Equity for All Act (cont.)

Assembly Bill 367: Intent

“[To] provide for the health, dignity, and safety of menstruating students at every socioeconomic level, normalize menstruation among all genders, and foster gender competency in California schools.”

6.3. Basic Needs Services - Monica Demcho & Ali Gonzalez (5 mins. + 5 mins. Q&C)

[Jet Fuel Resource Center \(Basic Needs\)](#)

6.4. Discussion-Reengagement/Retention Efforts from Enrollment Services - Jen Peña, Acting Student Support Services Officer (5 mins. plus 5 mins. Q&C)

Vision

Develop and execute a comprehensive retention structure encompassing workshops, program activities, and various support services aimed at enhancing overall Promise Program student retention and success.

Data

Establish a robust data collection system to gather comprehensive information on community demographics, educational needs, and potential barriers to access

Community

Use Success Coach model to implement initiatives to engage with our DI populations, to build a sense of belonging

Equity

College-wide initiatives to coordinate and deliver strategic events and programs that support DI student retention, persistence, and success

Collaborate with Outreach to identify and implement targeted recruitment efforts for first year students through the San Diego Promise Program as a pilot program



Design and implement programming focused on fostering social and personal skills to facilitate community building and the expansion of students' support networks. Emphasis will be placed on guiding students in identifying reliable on-campus resources.

6.4. Reengagement/Retention Efforts (cont.)

Making Connections Across Campus

Equity

Develop and execute retention programming targeted at our Disproportionally Impacted (DI) population in collaboration with the Leading Equity, Antiracism and Diversity (LEAD) office

Guided Pathways

Develop and coordinate student-centered programming in collaboration with GP coordinator to facilitate interaction between students and ACP faculty Assist with the implementation of the GP framework and the coordination of Student Success Coach

Enrollment Services

Collaboration with Enrollment Services to streamline the onboarding process, addressing any barriers, whether they pertain to financial aid or admissions, to ensure a smoother and more accessible experience for students

Building Community

Create impactful student-centered workshops and programming that facilitate open dialogue and foster a sense of belonging throughout the campus community

6.4. Seeking Faculty Endorsement for the Miramar Foundation to Support the 2024 Bond - Monica Demcho (5 mins.)

7.1: Committee Reports

7.1.1. Standing: Technology Committee - Lisa Muñoz (5 mins.)

- I. Adobe Express Premium
- II. Alma Library (Checkout) System
- III. Microsoft 365 Inquiries and Professional Development
- IV. District Technology Focus Group
- V. Ongoing Tech Issues in H-Building Classrooms

7.3: Executive Committee Reports

7.3.1: President's Report

The bulk of my report can be found in the [SDMC Academic Senate Resource Doc 240305](#). If you have questions that you don't ask today, I'm available for further discussion via email, face-to-face, or Zoom meetings. You can also invite me to your department meetings. Senators are invited to complete the [A.S. Anonymous Feedback Form](#).

1. FYI, the A.S. Office has moved from K2-105 to L-215D.
2. Elections for A.S. Executive Officers for the Fall 2024 through Spring 2026 term will take place at the end of April. Nominations will open at our next Senate meeting.

7.3.1: President's Report (cont.)

3. SDCCD is partnering with the YMCA of San Diego County's Family Support Services Department to assist families with their childcare needs. [The YMCA has created a survey](#) to gather anonymous data to help us research what offerings would be of interest to our community.
4. FYI: Nancy Lane, Acting Vice Chancellor of Finance for the SDCCD, reiterated that unused Block Grant funds may be at risk of being taken back by the State, so the colleges have been encouraged to spend approved funds ASAP.
5. Relatedly, please see Denise Kapitzke's 3/4/24 email, "YEAREND-2024" to which she attached the Miramar College Business Office's annual memo detailing the 2023-24 fiscal year deadlines. Please take special note of the following Requisition Deadlines: GF (General Fund) - April 5, 2024; GFR (Restricted Funds) - May 3, 2024.

7.3.1: President's Report (cont.)

6. Seeking faculty input for the 2024-25 College Theme. The college is likely to continue the theme from 2023-24, “Cultivating Community: Making the invisible visible” into 2024-25. Please share any feedback or input you have on this with me or another A.S. Exec officer.
7. With so many hiring committees seeking members, you may want to attend the next EEO Training is taking place March 18, 2024 from 8:30 to 12:30 via Zoom. Contact Edwin Hiel (ehiel@sdccd.edu) to register. (EEO Trainings expire every three years.)
8. The revised and updated CurriQunet Meta has been released. Training for CurriQunet Meta will take place on Fridays starting March 1, 2024: <https://sdccd-edu.zoom.us/j/89345223862>.

7.3.2-8 Executive Committee Reports

Vice President - Carmen Carrasquillo

Secretary - Josh Alley

Treasurer - Monica Demcho

Contract Member-at-Large - Heather Paulson

Part-Time Member-at-Large - Theron Page

Chair of Chairs - Kevin Petti

Curriculum Chair - Darren Hall

8. Announcements

1 min. time limit each

9. Adjournment

**The next meeting of the SDMC Academic Senate is:
Tuesday, 4/2/24 from 3:30-5:00pm in M-110 and on [Zoom](#).**

Senators wishing to attend remotely can complete the [A.S. Senator Remote Attendance Form](#). Senators wishing to change their attendance to in person should contact jalley@sdccd.edu.

