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## Hearing Marginalized Voices Through Poetry & Black History Month Expo

February 21 | 12:00–1:30pm |

Compass Point

Come hear poetry and spoken word performances by the scheduled poet Elemen2al. Enjoy free food and support Black-owned businesses.

Sponsored by: Inclusion Diversity Equity Antiracism (IDEA) Committee; in Collaboration with San Diego Miramar College Outreach Department and Student Affairs

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## Poetry Writing Workshop with Elemen2al

February 22 | 11:30am–1:00pm

Academic Success Center Conference Room L-101

Participate in a writing workshop led by poet & spoken word artist, Elemen2al

Collaboration Event with the BSU & Muse Clubs, Sponsored by Inclusion Diversity Equity Antiracism (IDEA) Committee  
College Flex: 21331 | CE Flex: 31394

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## We Are Living History

February 22 | 6:00–7:30pm

[Zoom: sdccd-edu.zoom.us/j/82580098158](https://sdccd-edu.zoom.us/j/82580098158)

Starla Lewis, Black Studies Professor Emerita & Co-author of “I Am My Own Self Validation” will speak about understanding history while weaving together highlights of her book. Open and free to all SDCCD Colleges & to the Community.

Initiated by Miramar College & Sponsored by the San Diego Community College District (SDCCD)

College Flex: 21332 | CE Flex: 31395

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# San Diego Miramar College Academic Senate Meeting



(QR Code for A.S. Webpage)

February 20, 2024  
2023-24 Academic Year

*Cultivating Community:  
Making the invisible visible*

Attending for Flex credit? Email [jalley@sdccd.edu](mailto:jalley@sdccd.edu) or [jbartolo@sdccd.edu](mailto:jbartolo@sdccd.edu)

## 2. Agenda Overview

1. Call to Order
2. Approval of Agenda & Consent Calendar
  - a. [Meeting minutes from 2/20/24](#)
3. Land Acknowledgement
4. Public Comments
5. Action Items
  - a. Creating an Adjunct Faculty Committee
6. Discussion Items
  - a. Membership for the Proposed Student Success Committee
7. Reports:
  - a. Committee Reports: Technology
  - b. Special Reports: Budget Process
  - c. Executive Committee Reports
8. Announcements
9. Adjournment

[See the complete A.S. Agenda here](#)

# 3. Land Acknowledgment

*We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay people, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.*

*We acknowledge our occupation of unceded Kumeyaay land and the violent systemic injustices this has continuously perpetuated for Native peoples of this region. We pay respect to the Indigenous people of San Diego County - past, present, and future - and honor their continuing presence in their homeland and their spiritual beliefs that land does not belong to people; people belong to land.*

*We also acknowledge that this is merely the beginning, and there is far more work to be done in an attempt to heal all of the injustices and inequities that still exist today and throughout their entire historical diaspora. Hopefully we can find a way to move forward together.*



## KUMEYAAY MAP

The above Mike Connolly historical "Kumeyaay Lands 1769-2000" map picture details the 2005 Indigenous California Indian tribes of the greater Southern California area and northern Baja California, Mexico, the Native American Indian reservations, and contrasts them with the Indigenous Kumeyaay territory of 1769 (gray area).

## 4. Public Comments (10 min)

- Limited to topics not on the agenda
- 3 min. per speaker
- To be continued at the end of the meeting if necessary

# 5. Action Items

## 5.1. Proposal for an Adjunct Faculty Committee of the A.S. - Kristen Everhart (5 mins. plus 5 mins. Q&C)

- I. The Adjunct Success, Retention, & Equity Workgroup is proposing the creation of a new standing committee of the A.S.: the Adjunct Faculty Committee.
- II. Our workgroup has identified a list of responsibilities to perform on a recurring basis that will help ensure that the recommendations of Academic Senate are representative of adjunct constituents.
- III. We ask the A.S. Body to consider the benefits of having an adjunct committee and vote to approve at the next A.S. meeting.

## 5.1. Proposal for an Adjunct Faculty Subcommittee of the A.S. - Kristen Everhart (cont.)

IV. Number of committee member positions based on number of adjunct constituents per area.

### Committee Membership

<b>School/Administration (0)</b>	<b>Adjunct Faculty (10)</b>
School of Business, Technical Careers & Workforce Initiatives	2
School of Liberal Arts	2
School of Mathematics, Biological, Exercise & Physical Sciences	2
School of Public Safety	1
Student Services, PRIE, Library and Technology, and other Non-Instructional Adjunct Faculty	2

## 5.1. Proposal for an Adjunct Faculty Subcommittee of the A.S. - Kristen Everhart (cont.)

### **Adjunct Committee Purpose/Charge:** ([see CGH Adjunct Committee V2](#))

- I. To engage in the evaluation and assessment of current initiatives, practices, and policies that may inadvertently have a disproportionate impact on adjunct faculty.
- II. To increase adjunct awareness of resources and opportunities available at Miramar to support their success.
- III. To identify and address any disparities in adjunct access to professional development opportunities.
- IV. Explore and foster partnerships and affiliations that can help improve the resources, support, and compensation available to adjunct faculty.



## 5.1. Proposal for an Adjunct Faculty Subcommittee of the A.S. - Kristen Everhart (cont.)

### **Adjunct Committee Responsibilities:** ([see CGH Adjunct Committee V2](#))

- I. Foster clear and effective communication between the committee, adjunct faculty, and the campus community.
- II. Create a process for meaningful dialogue and collaboration on issues of career success for adjunct with the broader campus community.
- III. Identify and publicize best practices for advancing adjunct equity, inclusion, and accessibility.
- IV. Compile, manage, and distribute a list of all service opportunities and open positions available to adjunct at Miramar.
- V. Update and revise as needed, then distribute Bi-Annual Adjunct Survey and report findings to Academic Senate.
- VI. Report to the Academic Senate as necessary to include matters that substantially impact adjunct.

## 5.1. Proposal for an Adjunct Faculty Subcommittee of the A.S. - Kristen Everhart (cont.)

- I. Questions?
- II. Current workgroup members:
  - A. Erin Smith - [esmith002@sdccd.edu](mailto:esmith002@sdccd.edu)
  - B. Kristen Everhart - [keverhart@sdccd.edu](mailto:keverhart@sdccd.edu)
  - C. Kristen Bonwell - [kbonwell@sdccd.edu](mailto:kbonwell@sdccd.edu)
  - D. Valeria Chau - [vachau@sdccd.edu](mailto:vachau@sdccd.edu)

Thanks for Your Support

# 6. Discussion Items

## 6.1. Faculty Membership for the Proposed Student Success Committee -- Pablo Martin (5 mins. plus 5 mins. Q&C)

[\(See the official draft of the proposed Student Success Committee here\)](#)

### **Purpose/Charge**

With a primary focus on supporting student success in accordance with San Diego Miramar College's mission, the Student Success Committee purpose is *to support the development and institutionalization of integrated and comprehensive approaches to student success*. The Committee will encourage and support collaborative college-wide efforts and promote the use of data to assist the College with implementing State mandates and District/Campus policies and procedures.

## 6.1. Faculty Membership for the Proposed Student Success Committee (cont.)

### Committee Responsibilities (highlights)

- Serve as a venue for meaningful dialogue and collaboration on issues of academic success for disproportionately impacted student groups.
- Monitor progress toward meeting the goals of the campus wide student success initiatives, including collecting and sharing data and facilitating the preparation and submission of designated annual reports.
- Identify, recommend, and disseminate information to the campus with regard to student success activities, research on best practices, and opportunities for professional development.
- Assist in the development, implementation, and review of college-wide plans, initiatives, and student success services and activities.

## 6.1. Faculty Membership for the Proposed Student Success Committee (cont.)

### Committee Membership

Administrators (5*)	Classified Professionals (7)	Faculty (9)	Students (2)
VP Instruction*	Enrollment Services – designee	English - designee	Designee
VP Student Services*	Student Development – designee	Math – designee	Designee
Dean, LEAD & Equity	Student Affairs - designee	General Counseling – designee	
Dean, Instruction	Instruction – at-large	Special Programs Counseling – designee	
Dean, Student Services	Instruction – at-large	GP Coordinator**	
	Instruction – at-large	Equity Coordinator**	
	Instruction – at-large	PD Coordinator**	
		CTE Faculty – designee	
		Instruction – at-large	
*potential to remove VPs after year 1		**position(s) may be adjusted in 24-25	

**Ex Officio Members:** Articulation Officer, Transfer Center Coordinator, Career Center Coordinator, Institutional Researcher

# 7.1: Committee Reports

## 7.1.1. Standing: Technology Committee - Lisa Muñoz (5 mins.)

The Technology Committee's recent meeting focused on the Faculty Technology Liaison's role and changes to the Technology Plan.

Specifically:

- I. Outreach to specific departments: It was suggested that I attend department meetings to share my goals and seek input regarding technology and professional development needs. So, I'd like to ask senators to please return to their departments and consider this request. Chairs can reach out to me with future meeting days and times and can share any technology needs they've discussed in past meetings.

### 7.1.1. Technology Committee (cont.)

- II. The Technology Plan is still under construction: There are significant changes in our new Technology Plan, but it is still under review. I will bring an updated Technology Plan to review at a future AS meeting.
- III. In future Technology Committee meetings, we need to more fully explore HyFlex classrooms and professional development/training, the capabilities and limitations of the Smartboard (NewLine), and the rumblings about moving to Teams from Zoom.

Faculty can reach out to Lisa Muñoz at [lemunoz@sdccd.edu](mailto:lemunoz@sdccd.edu)  
or visit her office in H-110P

# 7.2: Special Reports

## 7.2.1. Miramar Budget Process Overview: Brett Bell (10 mins.)

- SDCCD Budgeting Timeline
  - Jan-Feb - Preliminary Budget
  - June - Tentative Budget
  - September - Adopted Budget



## 7.2.1. Miramar Budget Process Overview (cont.)

- Budget Type
  - Unrestricted
  - Restricted
    - Categorical - EOPS, DSPS, CalWORKS, Etc.
    - Contract - Agreement, Contract, MOU with 3<sup>rd</sup> party agency
    - Grant - Competitive grant awarded by 3<sup>rd</sup> party agency
    - Revenue - SDCCD Board approved activity
    - Trust - Held in trust for 3<sup>rd</sup> Party

## 7.2.1. Miramar Budget Process Overview (cont.)

- Unrestricted
  - 95% Compensation
  - Spring (Tentative) Reallocation of Existing Resources
  - Fall (Adopted) Addition of New Resources

## 7.2.1. Miramar Budget Process Overview (cont.)

- Restricted
  - Categorical - Apportionment
  - Contract - Board Agenda
  - Grant - Board Agenda
  - Revenue - Board Agenda
  - Trust - Board Agenda

# 7.3: Executive Committee Reports

## 7.3.1: President's Report

*The bulk of my report can be found in the [SDMC Academic Senate Resource Doc 020624](#). If you have questions that you don't ask today, I'm available for further discussion via email, face-to-face, or Zoom meetings. You can also invite me to your department meetings. Senators are invited to complete the [A.S. Anonymous Feedback Form](#).*

1. Please attend the ACCJC Open Forum on Thursday, 2/29/24 in L-105 from 2:30-3:30 (open to all except Deans, VPs, and the President)
2. See the [BRDS Budget Update from 2/14/24](#)

### 7.3.1: President's Report (cont.)

3. BRDS Update on RFFs (requests for funding):
  - a. The RFF process was delayed due to other priorities in the VPA's office but are now moving forward
  - b. School rankings (from Deans and Chairs) will be due to BRDS on Wednesday, 2/28 (quotes will need to be refreshed/updated ASAP, ideally by this deadline)
  - c. BRDS Committee will meet to finalize rankings on 3/13
  - d. The Business Office will send out funding emails on 3/22
  - e. **RFF total funding is \$288,884 – \$42,383: BRDS Unrestricted; \$221,582: one-time CA Lottery/Instructional Materials; \$0: Reserve for Encumbrance; \$14,951: Library PPIS Offset to BRDS to Fund Books and Database; \$9,968: AV PPIS Offset to BRDS to Fund Bulbs**

### 7.3.1: President's Report (cont.)

4. BRDS Update on SCFF Funding and “Hold Harmless” funding: “Hold Harmless” funding ends after fiscal year 2024-25 and the SCFF funding floor begins 2025-26
  - a. SCFF allocations are based on three calculations-1) enrollment, 2) the number of students receiving various forms of financial support, and 3) student success
  - b. RFF total funding is \$288,884 – \$42,383: BRDS Unrestricted; \$221,582: one-time CA Lottery/Instructional Materials; \$0: Reserve for Encumbrance; \$14,951: Library PPIS Offset to BRDS to Fund Books and Database; \$9,968: AV PPIS Offset to BRDS to Fund Bulbs

### 7.3.1: President's Report (cont.)

4. BRDS Update on SCFF Funding and “Hold Harmless” funding (cont.):
  - c. The SCFF is based on the whole district's performance (all of the colleges, and the district as a whole, are trending well at least)
  - d. 2025-26 will be the first year relying on a funding floor—it will be based upon 2024-25 SCFF performance—if SCFF is at or below this floor, we won't receive COLA
  - e. The SCFF awards funding for the “highest” award a student earns in a given year. Certificates of Achievements count toward the SCFF, Certificates of Performance don't
  - f. The sentiment is that SDCCD's “best” way to earn more funding is through the supplemental metrics in the SCFF (such as financial aid)

### 7.3.1: President's Report (cont.)

5. BRDS Update on COVID-19 Recovery Block Grant:
  - a. The list of grants that were funded was released late in Fall: [Summary Request for Funding V3.pdf](#) (some folx were not aware what this document was or that it was released)
  - b. Regarding concerns about delays in getting funding from approved grant requests, VP Bell clarified that all moneys have been released to the Schools—faculty are directed to follow up with their Deans if necessary
  - c. As of December, most groups are only spending 10-15% of the funds they were approved for
  - d. Brett will be asking Deans about reallocating unused funds to the entire college—we have until June 30th to spend this year's allocations



### 7.3.1: President's Report (cont.)

5. BRDS Update on COVID-19 Recovery Block Grant:
  - e. VP Gonzales recommended faculty engage with their Deans:
    - i. to make sure folx are aware of needs or requests that may overlap with other areas'
    - ii. i.e. some parallel requests for this grant that came from different schools/areas were bundled, such as individual requests for tutoring support were denied, however the ASC received \$110,000 for tutoring across the college
  - f. Related to this, VP Bell acknowledged that there needs to be better communication between Admin, Deans, and Chairs about how and why decisions are made

### 7.3.1: President's Report (cont.)

6. Website Taskforce (this is a follow up to the updates provided at our last A.S. meeting)
  - a. In sum, “significant progress has been made but significant progress is still needed in some areas.”
  - b. Please advertise the student focus groups as we need students to provide us with direct feedback and input on our site.
  - c. Broken links: (if you have an issue, please use this link to report it)
    - i. There has been some improvement due to a revised naming structure
    - ii. Broken links were discussed during at an early meeting in the fall, but the concern was that Miramar doesn't have enough staff to monitor or repair broken links

## 7.3.1: President's Report (cont.)

6. Website Taskforce (this is a follow up to the updates provided at our last A.S. meeting)
  - d. Navigation:
    - i. One improvement has been the creation of a more robust search tool
    - ii. Some folx continue to ask for a search bar at the top of each page
  - e. Campus Directory:
    - i. The directory can be improved by each department checking their specific sites to ensure staff information is current—folx aren't certain but believe that department chairs can edit and update these
  - f. Reminder: the website is designed for students first. Employees should be able to find everything they need via the home page's top buttons.

# 7.3.2-8 Executive Committee Reports

Vice President - Carmen Carrasquillo

Secretary - Josh Alley

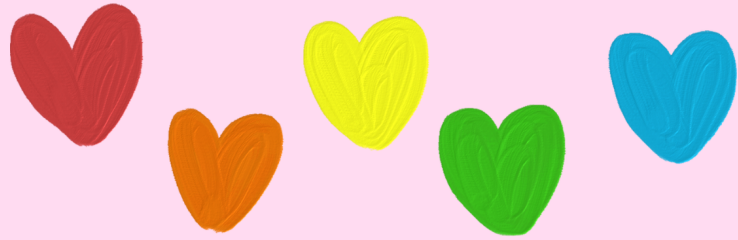
Treasurer - Monica Demcho

Contract Member-at-Large - Heather Paulson

Part-Time Member-at-Large - Theron Page

Chair of Chairs - Kevin Petti

Curriculum Chair - Darren Hall



Please join us at our next meeting where we will work together to break down barriers, challenge stereotypes, and drive positive change.

# GAIA

(GENDER ADVOCACY, INCLUSION AND ADVANCEMENT)



## 7.3.2 Vice-President's Report

February 21, 2:30-3:30 pm

[https://sdccd-  
edu.zoom.us/j/86476774554](https://sdccd-edu.zoom.us/j/86476774554)

Meeting ID: 864 7677 4554

# 8. Announcements

**1 min. time limit each**

# 9. Adjournment

**The next meeting of the SDMC Academic Senate is:  
Tuesday, 3/5/24 from 3:30-5:00pm in M-110 and on [Zoom](#).**

*Senators wishing to attend remotely can complete the [A.S. Senator Remote Attendance Form](#). Senators wishing to change their attendance to in person should contact [jalley@sdccd.edu](mailto:jalley@sdccd.edu).*

