

**Curriculum Committee Minutes**  
**San Diego Miramar College**  
**November 15, 2023 • Zoom + Building R Conference Room • 2:30-4:30pm**

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**Approved: February 14, 2024**

**Members Present:** Amy Alsup, Matthew Cain, Paul Chlapecka, Isabella Ela, Evelyn Escalante, Darren Hall (Chair), Jamie Hammond\*, Scott Moller, Michael Odu, Mara Palma-Sanft, Akili Ploudre, Brenda Wilborn (Ex Officio)

*\*District Evaluators share one vote*

**Members Absent:**

**Guests:** Namphol Sinkaset, Alex Stiller-Shulman

**Support Staff:** Sharilyn Wilson

- 1) Call to Order
  - a. Meeting called to order at 2:34pm by Chair Hall.
- 2) Approval of Agenda
  - a. Palma-Sanft: Request to add BLAS 140A/B to agenda under Course Revisions.
  - b. Hall: Request to add 2.0 GPA update to Curriculum Chair report.
  - c. MSC (Palma-Sanft/Cain) to approve meeting agenda with the above revision. (0-Nayes, 0-Abstentions)
- 3) Approval of Minutes
  - a. MSC (Palma-Sanft/Ascione) to approve the [November 15, 2023](#) minutes as presented. (0-Nayes, 0-Abstentions)
- 4) Approval of Consent Agenda
  - a. Stiller-Shulman noted that some CISC courses were also on the previous consent agenda. Chair Hall will follow up to confirm the status of these courses.
  - b. MSC (Palma-Sanft/Cain?) to approve the consent agenda as presented. (0-Nayes, 0-Abstentions)
- 5) Committee Membership Status: ENGL Ex Officio Position
  - a. Currently, all member positions on the Curriculum Committee are filled, with the exception of an optional faculty ex officio English Subject Matter Expert (see pg 54 of the College Governance Handbook, Fall 2023 revision).
  - b. Alex Stiller-Shulman has requested to be on the Committee in the English SME role.
  - c. In discussion with the Academic Senate leadership, Chair Hall determined that the English SME must be filled by someone from the English Department. He has contacted

the English faculty to see if they wanted to seat someone in this role, but has not heard back yet.

- d. Stiller-Shulman asked if there was any other type of available membership role (additional ex officio, advisor, special guest, two people in one position, etc.).
- e. Hall explained that per the College Governance Handbook, there are no formal additional roles available. An option is to discuss the matter with the Chair of Chairs Committee, and/or to pursue a change to the committee structure via the established change process. Committee meeting are public and open, and guests are always welcome to attend.
- f. Discussion re: Stiller-Shulman's previous membership on the committee as chair, and what happens when a new chair is selected.
- g. Hall clarified that there are no other formal vacancies on the committee at this time, and further discussion will need to go through Academic Senate leadership and the Chair of Chairs. The Curriculum Committee does not have the authority to alter its membership structure without following the formal [CGH Change Process](#).

#### 6) Course Proposals

##### a. New Courses

###### i. SOCO 165 Crime, Deviance, and Social Movements (Mesa) - Discussion

- Context: Course proposed by Mesa faculty. Modeled after some upper-division level courses. Articulation officers have concerns over the transferability of this course; likely not broad enough. Instructional faculty at Miramar also have concerns.
- [MSC](#) (Palma-Sanft/Cain) to not approve this proposal as presented. (0-Nayes; 0-Abstentions)

##### b. Activations

###### i. PHIL 109 Issues in Social Philosophy (Miramar) [CO](#) / [CR](#)

- Effective Fall 2025
- [MSC](#) (Odu/Ela) to approve as presented. (0-Nayes; 0-Abstentions)

##### c. Deactivations

###### i. WORK 270 Occupational Work Experience - Update

- This deactivation was approved by this committee at the November 1 meeting, but was temporarily held at the CIC level, pending review of impacts to international students.
- Hall provided a status update – this should be moving forward through the curriculum process now.

##### d. Revisions

###### i. ARTF 170A Contemporary Crafts I (City) [CO](#) / [CR](#)

- [MSC](#) (Ela/Palma-Sanft) to approve as presented. (0-Nayes; 0-Abstentions)

###### ii. CHEM 160 Introductory Biochemistry (Miramar) [CO](#) / [CR](#)

- Revision initiated for distance education + six-year review. Miramar's DE modality will be changed to "Partially Online", to align with the other colleges.
- MSC (Ela/Palma-Sanft) to approve both DE and six-year review changes as presented. (0-Nayes; 0-Abstentions)
- iii. COMS 160 Argumentation and Critical Thinking (MESA) [CO](#) / [CR](#) (We Held)
  - MSC (Palma-Sanft/Ela) to approve as presented. (0-Nayes; 0-Abstentions)
- iv. MUSI 132B Classical Guitar II (Miramar) [CO](#) / [CR](#)
  - Six-year review, minor technical edits.
  - MSC (Palma-Sanft/Ela) to approve as presented. (0-Nayes; 0-Abstentions)
- v. BLAS 140 A&B
  - District has been trying for a while to get Area F approval for these courses. Finally able to meet with the CSUs to get more direction on what they are looking for. Changes will include updates to course description, core competencies, and formatting.
  - District has offered to make the necessary edits administratively.
  - Will be walked-in to next CIC meeting
  - MSC (Palma-Sanft/Ela) to approve administrative changes and walk-in. (0-Nayes; 0-Abstentions)

e. Distance Education

- i. (None)

7) Award Proposals

- a. New Awards
  - i. (None)
- b. Deactivations
  - i. (None)
- c. Revisions
  - i. (None)

8) Other Business

9) Reports

- a. Vice President of Instruction
  - i. No report, happy holidays!
- b. Evaluators
  - i. No report
- c. Articulation Officer
  - i. District Articulation Report
    - CTE Transitions CBE Agreement

- a. UC has really cautioned us about using these for non-CTE (transferrable) courses.
    - b. Risk to existing articulation
  - CalGETC
    - a. Everything has to be UC-approved from now on
    - b. Please reach out to AOs if faculty need help getting courses UC-approved
  - MATH 141A/B
    - a. Faculty have a follow-up meeting this Friday
  - Business CALC/STEM CALC
    - a. Still under discussion
  - Business AS-T
    - a. Catalog will remove reference to Business ADT 1.0
- d. Curriculum Chair
  - i. Curriqunet-Meta Steering Committee Member
  - ii. Language for pop up box for new proposals in Curriqunet-Meta
  - iii. CHIL – CAP 8 Changes – Faculty from all three campuses have met. Might be walked in at next CIC.
  - iv. 2.0 GPA Discussion (continued from prior meeting)
    - Vote to keep language as is. MSC Escalante/Ela. (0-Nayes; 0-Abstentions). Hall will report back to AS/CIC
  - e. CIC Update - (Note; will review [CIC agenda](#) for 12/14 Meeting)
    - i. Agenda not available for review yet.

#### 10) Roundtable

- a. None

#### 11) Adjournment

- a. Adjourned by consensus at 3:38pm.

## Consent Agenda

### **Miramar-originated two- and six-year reviews without substantive changes (Revisions)**

- a) None

### **FYIs - Proposals for courses or awards not offered at Miramar or distance education at other colleges**

#### **a) New courses**

- i) ~~SOCO 165 Crime, Deviance, and Social Movements~~ (Moved to regular agenda)

#### **b) Course activations**

- i) CISC 191 Intermediate Java Programming
- ii) CISC 211 Computer Organization and Assembly Language

#### **c) Course deactivations**

#### **d) Distance education**

- i) BUSE 270 Business Internship / Work Experience (Mesa)
- ii) CISC 191 Intermediate Java Programming (City)
- iii) CISC 211 Computer Organization and Assembly Language (City)

#### **e) New awards**

- i) [CITY - SUSTAINABILITY - CERTIFICATE OF ACHIEVEMENT](#)
- ii) [CITY - SUSTAINABILITY - CERTIFICATE OF PERFORMANCE](#)
- iii) [CITY - SUSTAINABILITY - ASSOCIATE OF ARTS DEGREE](#)

#### **f) Award deactivation**

#### **g) Award revisions**

- i) [Biology Associate of Science Degree](#)
- ii) [Computer Science Associate in Science for Transfer Degree](#)
- iii) [Sociology Associate in Arts for Transfer Degree](#)
- iv) [Sociology Associate of Arts Degree](#)

### **“Impacts” - Proposals with administrative changes only**