

**Deadline Dates for Submission of Agenda Items**

**College Council Meetings  
Fall 2023 FINAL**

| COLLEGE COUNCIL MEETING<br>DATE, TIME, AND LOCATION   | AGENDA ITEM DEADLINE<br>12:00 PM | AGENDA SETTING MEETING<br>DATE, TIME, LOCATION       |
|---|----------------------------------|--|
| <b>AUGUST 29, 2023</b><br>1:00 PM – 2:30 PM, L-108    | August 24 (Thursday)             | August 24 (Thursday)<br>12:30 pm – 1:00 pm, Zoom     |
| <b>SEPTEMBER 12, 2023</b><br>1:00 PM – 2:30 PM, L-108 | September 7 (Thursday)           | September 7 (Thursday)<br>12:30 pm – 1:00 pm, Zoom   |
| <b>SEPTEMBER 26, 2023</b><br>1:00 PM – 2:30 PM, L-108 | September 21 (Thursday)          | September 21 (Thursday)<br>12:30 pm – 1:00 pm, Zoom  |
| <b>OCTOBER 10, 2023</b><br>1:00 PM – 2:30 PM, L-108   | October 5 (Thursday)             | October 5 (Thursday)<br>12:30 pm – 1:00 pm, Zoom     |
| <b>OCTOBER 24, 2023</b><br>1:00 PM – 2:30 PM, L-108   | October 19 (Thursday)            | October 19 (Thursday)<br>12:30 pm – 1:00 pm, Zoom    |
| <b>NOVEMBER 14, 2023</b><br>1:00 PM – 2:30 PM, L-108  | November 9 (Thursday)            | November 9 (Thursday)<br>12:30 pm – 1:00 pm, Zoom    |
| <b>NOVEMBER 28, 2023</b><br>1:00 PM – 2:30 PM, L-108  | November 16 (Thursday)**         | November 16 (Thursday)**<br>12:30 pm – 1:00 pm, Zoom |
| <b>DECEMBER 12, 2023</b><br>1:00 PM – 2:30 PM, L-108  | December 7 (Thursday)            | December 7 (Thursday)<br>12:30 pm – 1:00 pm, Zoom    |

**ALL GOVERNANCE HANDBOOK CHANGE REQUESTS ARE DUE BY CLOSE OF BUSINESS, FRIDAY SEPTEMBER 29<sup>TH</sup>.**

**ADHERENCE TO THE DEADLINE ENSURES A SMOOTH PROCESS FOR AGENDA PREPERATION AND DISTRIBUTION. THANK YOU**

| August               | September            | October              | November             | December             |
|----------------------|----------------------|----------------------|----------------------|----------------------|
| S M T W T F S        | S M T W T F S        | S M T W T F S        | S M T W T F S        | S M T W T F S        |
| 1 2 3 4 5            | 1 2                  | 1 2 3 4 5 6 7        | 1 2 3 4              | 1 2                  |
| 6 7 8 9 10 11 12     | 3 4 5 6 7 8 9        | 8 9 10 11 12 13 14   | 5 6 7 8 9 10 11      | 3 4 5 6 7 8 9        |
| 13 14 15 16 17 18 19 | 10 11 12 13 14 15 16 | 15 16 17 18 19 20 21 | 12 13 14 15 16 17 18 | 10 11 12 13 14 15 16 |
| 20 21 22 23 24 25 26 | 17 18 19 20 21 22 23 | 22 23 24 25 26 27 28 | 19 20 21 22 23 24 25 | 17 18 19 20 21 22 23 |
| 27 28 29 30 31       | 24 25 26 27 28 29 30 | 29 30 31             | 26 27 28 29 30       | 24 25 26 27 28 29 30 |
|                      |                      |                      |                      | 31                   |

\*\* Dates adjusted due to Thanksgiving holiday

**Deadline Dates for Submission of Agenda Items**

**College Council Meetings  
Spring 2024 FINAL**

| <b>COLLEGE COUNCIL MEETING<br/>DATE, TIME, AND LOCATION</b> | <b>AGENDA ITEM DEADLINE<br/>12:00 PM</b> | <b>AGENDA SETTING MEETING<br/>DATE, TIME, LOCATION</b> |
|---|--|--|
| <b>FEBRUARY 13, 2024</b><br>1:00 PM – 2:30 PM, L-108        | February 8 (Thursday)                    | February 8 (Thursday)<br>12:30 pm – 1:00 pm, Zoom      |
| <b>FEBRUARY 27, 2024</b><br>1:00 PM – 2:30 PM, L-108        | February 22 (Thursday)                   | February 22 (Thursday)<br>12:30 pm – 1:00 pm, Zoom     |
| <b>MARCH 12, 2024</b><br>1:00 PM – 2:30 PM, L-108           | March 7 (Thursday)                       | March 7 (Thursday)<br>12:30 pm – 1:00 pm, Zoom         |
| <b>APRIL 9, 2024</b><br>1:00 PM – 2:30 PM, L-108            | April 4 (Thursday)                       | April 4 (Thursday)<br>12:30 pm – 1:00 pm, Zoom         |
| <b>APRIL 23, 2024</b><br>1:00 PM – 2:30 PM, L-108           | April 18 (Thursday)                      | April 18 (Thursday)<br>12:30 pm – 1:00 pm, Zoom        |
| <b>MAY 14, 2024</b><br>1:00 PM – 2:30 PM, L-108             | May 9 (Thursday)                         | May 9 (Thursday)<br>12:30 pm – 1:00 pm, Zoom           |
| <b>MAY 28, 2024</b><br>1:00 PM – 2:30 PM, L-108             | May 23 (Thursday)                        | May 23 (Thursday)<br>12:30 pm – 1:00 pm, Zoom          |

**ALL GOVERNANCE HANDBOOK CHANGE REQUESTS ARE DUE BY CLOSE OF BUISNESS, FRIDAY MARCH 8<sup>TH</sup>.**

**ADHERENCE TO THE DEADLINE ENSURES A SMOOTH PROCESS FOR AGENDA PREPERATION AND DISTRIBUTION. THANK YOU**

| <b>February</b>        | <b>March</b>         | <b>April</b>                 | <b>May</b>               |
|------------------------|----------------------|------------------------------|--------------------------|
| S M T W T F S<br>1 2 3 | S M T W T F S<br>1 2 | S M T W T F S<br>1 2 3 4 5 6 | S M T W T F S<br>1 2 3 4 |
| 4 5 6 7 8 9 10         | 3 4 5 6 7 8 9        | 7 8 9 10 11 12 13            | 5 6 7 8 9 10 11          |
| 11 12 13 14 15 16 17   | 10 11 12 13 14 15 16 | 14 15 16 17 18 19 20         | 12 13 14 15 16 17 17     |
| 18 19 20 21 22 23 24   | 17 18 19 20 21 22 23 | 21 22 23 24 25 26 27         | 19 20 21 22 23 24 25     |
| 25 26 27 28 29         | 24 25 26 27 28 29 30 | 28 29 30                     | 26 27 28 29 30 31        |
|                        | 31                   |                              |                          |