

SAN DIEGO MIRAMAR COLLEGE
Guided Pathways Steering Committee
 Tuesday, November 7, 2023, 1:30 – 3:00p.m.
 N-201

Committee Members:

Lisa Brewster, Adrian Gonzales, Michael Odu, Nessa Julian, Pablo Martin, Monica Demcho, Kevin Gallagher/Jennifer Aase, Jeanette Moore, Tonhi Dinh, Joseph Rodriguez

Vacancies: Administrators: None; Academic Senate: (2); Classified Senate: (2) designees;
 Students: (0) designees

Guests: Lesley Pearson

MINUTES

- I. **Call to Order** – 1:33p.m.
- II. **Approval of the Agenda** – Motioned for approval by Martin, second by Julian, agenda approved.
- III. **Approval of Past Meeting Minutes, 10/17/23** – Motioned for approval by Martin, second by Odu, minutes approved.
- IV. **New Business**

#	<u>Item</u>
1)	<p><u>Counseling Proposal</u></p> <p>Gallagher shared challenges the Counseling department faces if requested to create a comprehensive educational plan for all first-year enrolled students are adequate staffing and structure. This is due to the complexity of each student’s plan and catered needs based on academic goals and intent. For this reason, comprehensive educational planning is completed only by contract counselors, priority of assignment adjuncts and Pro-Rata counselors. As this requires 1-hour appointments, it limits the number of students served on a daily basis. Based on the proposal, the suggested solution is to hire additional adjuncts to be able to provide coverage for 30-minute appointments while the other identified counselors focus on the 1-hour appointments.</p> <p>Martin inquired how many adjuncts would need to be hired, Gallagher was unable to provide a figure. Martin asked if general workshops could be offered to students to create a “pre-loaded” plan, then at a later time add more specific information relevant to their intent, Gallagher did not think this would not be a viable solution. Rodriguez shared his experience when attending several 30-minute sessions as he received mixed information, resulting in confusion when enrolling into courses.</p> <p>Gonzales asked Gallagher if there was a target group of students we want to ensure appointments are available for, this way adjunct counselors are not simply waiting for appointments to be filled or a strategy as far as the numbers of students we are trying to serve by the end of the year. Gallagher reassured the advertisement would need to be a campus effort and additional marketing would need to be created in effort to fill student appointments. Odu pointed out the need to figure out the funding source for the proposal of hiring additional personnel.</p> <p>Gallagher shared the Counseling Department has not approved this proposal by consensus. Brought to GP Steering for review and feedback.</p> <p>Recommendation to committee is to send input or questions to Brewster and Gonzales, they will work with Gallagher to continue the conversation. Will continue to discuss this conversation at the next meeting.</p>

2)	<p>Update on Jets Jump Start</p> <p>The event will be held on January 22, 2024. All first time Miramar students will be invited. The program will be the following:</p> <ol style="list-style-type: none"> 1. Resource fair (8:30-11:30am), this is an opportunity for departments, programs and clubs to host a table at compass point. 2. ACP Orientation (11:30-1:00pm) this is to help students transition to Miramar College, use this time to share some best practices for being successful in disciplines, introduce students to technology used in courses and welcome students to their ACPs. 3. Open House (1:30-3:00pm) time to highlight office space, labs, etc. Additional opportunity to develop connections with students. <p>Students are asked to RSVP as lunch will be provided. Would additionally like to incorporate a campus tour. Exploring the option of being able to provide student ID cards and parking permits to students at the event.</p>
3)	<p>Campaign for Student Success</p> <p>Will not be offering a campaign for student success this semester. Career Services is reaching out to all undeclared students, encouraging to receive counseling and enrolling into PERG 120, with a career emphasis during intersession. The Vice Chancellor Office for Educational Services sent out an email to all new students on tips on how to be successful in college. Gonzales recommended exploring engaging with an outside contract to broaden the group of students receiving outreach from the campus. Martin emphasized the importance of calling students as it provides a positive message to students as it sets a foundation to build on. Demcho suggested having tutors call during the first week of the semester. All agreed on the suggestion for federal work study students to complete calls. Need to ensure adequate training is provided. This can enforce peer-to-peer relationships as it is proven to increase success rates. Brewster will plan to send out demographic lists with contact information to all respective campus leads so each area can contact those students. Dinh recommended including international student into special populations. This would create an additional support system for that demographic which is currently lacking.</p>

V. On-Going Business

	<u>Item</u>
1)	Updates on Areas of Focus
	a. Onboarding – No update
	b. Course Sequencing – No update
	c. Mapper Project – No update
2)	<p>ACPs</p> <p>Moving forward need to refine job description of success coaches. In the near future would like to have SDICCCA fellows/interns potentially become success coaches. Additionally, would like to identify a space on campus and create a student success center to be able to host ACP workshops.</p> <p>Business & Entrepreneurship ACP is working on increasing student participation by sending out a student survey inquiring about preferences on offered on-campus events and workshops in effort to connect more. Rodriguez and Dinh pointed out some factors impacting student's participation can include time conflicts of workshops and class. Not all students are available during College Hour. Students commonly to not use the campus calendar.</p>
3)	Budget Overview – No Update

VI. Announcements - None

VII. Adjourn – 3:01p.m.

VIII. Next Meeting: Tuesday, December 5, 2023 in N-201

*** San Diego Miramar College Strategic Goals Fall 2020-Spring 2027**

- 1) **Pathways**- Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement**- Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health**- Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
- 4) **Relationship Cultivation**- Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
- 5) **Diversity, Equity, and Inclusion**– Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**** [ACCJC Accreditation Standards \(Adopted June 2014\)](#)**

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

I.A Mission

I.B Assuring Academic Quality and Institutional Effectiveness

I.C Institutional Integrity

II. Student Learning Programs and Support Services

II.A Instructional Programs

II.B Library and Learning Support Services

II.C Student Support Services

III. Resources

III.A Human Resources

III.B Physical Resources

III.C Technology Resources

III.D Financial Resources

IV. Leadership and Governance

IV.A Decision-Making Roles and Processes

IV.B Chief Executive Officer

IV.C Governing Board

IV.D Multi-College Districts or Systems.