

# Program Review and Outcomes Assessment Subcommittee - Minutes

## San Diego Miramar College

Monday, September 18, 2023 • Zoom 811 9472 1500 Pw: FA2023 • 3:00 p.m. to 4:30 p.m.

**Members: Present:** Patti Manley (Co-Chair), Daniel Miramontez (Co-Chair), Brett Bell, Michael Odu, Adrian Gonzales, Xi Zhang, Joel Palhegyi, Julia McMenamain. Mary Hart. **Absent:** Darren Hall and Catrina Gillus

**Vacancies:** Co-Chair; Classified Professionals (2); Faculty BTCWI (1); Health Services Designee (1); Student (3).

**Guests:** Saira Shah and Scott Moller

- A. **Call to Order:** The meeting was called to order at 3:04 p.m.
- B. **Approval of Agenda and Minutes:** Agenda for September 18, 2023 was moved by X. Zhang, seconded by J. McMenamain, no nays, discussions or abstentions, motion carried. Minutes for August 28, 2023 was moved by X. Zhang, seconded by M. Hart, no nays, discussions or abstentions, motion carried.

**C. New Business:**

#	Item
1	<u>Committee Membership and Charge Review.</u> Updates included Co-Chair title revisions to Program Review and Outcomes Assessment Facilitator and Dean of Institutional Effectiveness. Committee membership updates included for Administrators, omitting PRIELT, to be replaced by Institutional Effectiveness. Classified Professionals designee will have specific departments (Instructional Services, Administrative Services, and Student Services). For Faculty, SLO Coordinator and Program Review Coordinator will be combined to one Program Review and Outcomes Assessment Facilitator, PRIELT will be updated to Library and Academic Success Center (ASC), and General to Counseling, and Health Services/Mental Health will be updated to Student Services/Special Programs. For student membership, suggestion was made to have conversation with constituent groups regarding the amount of student designee. For Purpose/Charge, update committee to subcommittee and that PROASC is a subcommittee of Planning, Institutional Effectiveness, and Research Committee. Also recommend omitting "Student Learning", will now read "Program Review and Outcomes Assessment". Add initials (PVR) for Program Viability Review. Add "Program Review and Outcomes Assessment to fifth bullet point. Omit "PR and SLOs and", updating to "program review and outcomes process to". Omit roman numerals I-III. Lastly, adding Research to "Planning, Institutional Effectiveness, and Research". College Governance Handbook Change Form will be submitted accordingly.
2	<u>2023-24 Committee Meeting Calendar.</u> Discussed meeting calendar, agreeing to meet at least once a month during the academic year, with one meeting in October, November, and December (due to holidays). Also discussed was first meeting in 2024 to be begin on February 5, which was close to the start of the semester. Meeting time will continue to be from 3:00 p.m. to 4:30 p.m.
3	<u>Nuventive – Mapping, Collegewide ISLOs, Equity Gaps, College Priorities, Strategic Goals, Guided Pathways.</u> Currently in Nuventive, program goals and outcomes can be mapped (to SLOs, Equity Plan, Guided Pathways, Strategic Goals, equity gaps, college priorities, etc.) and a mapping report can be provided. Question was asked as to what is the purpose of mapping and on how to map. Comment was made that with Strategic Enrollment Management (SEM), everything we do at this college can be mapped to this plan, but is there a plan that informs all other plans? Currently, the Strategic Plan (7-year cycle) sets the direction of the college, which includes Strategic Goals, Strategic Directions, Key Performance Indicators and Measures. With new plans such as Guided Pathways Work Plan, Student Equity Plan, and Strategic Enrollment Management Plan, the common denominator is the disaggregation of the student experience. Discussion is being had at PIERC with the Strategic Plan providing the direction, but the new Miramar Educational Plan provides the how (higher level, compiling Guided Pathways Work Plan, Student Equity Plan, and Strategic Enrollment Management Plan). Possibly a professional development opportunity on how to map can be explored. Request was made for Nuventive to run report on what can be done on how to map. Once report is received, data will be reviewed to find gaps on mapping, and how to provide education on how to map. Conversation on this agenda item will continue.

**D. Old Business:**

#	Item
1	<u>Program Viability: Graphics Program Discontinuance Update.</u> Was approved by Classified Senate and ASG, with second read by Academic Senate. Upon approval, will go to College Council for final decision.
2	<u>Program Viability Process Revision - Update (approved PIER date: 4/14/23).</u> Current process is being used for Graphics Program. Work will continue on updating the process revision.

<b>3</b>	<u>Program Viability: Public Safety Management Bachelors Program – Update.</u> Conversation being had regarding Bachelor Program for Public Safety Management. Awaiting information from Chancellor’s office and UC system response and/or feedback to show there are no duplications.
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- E. **Announcements:** None.
- F. **Adjourned:** Meeting was adjourned at 3:43 p.m.
- G. **Next Scheduled Meeting:** Monday, October 2, 2023.

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**San Diego Miramar College 2020 – 2027 Strategic Plan Goals**

**I:** Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success **II:** Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success **III:** Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making **IV:** Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships **V:** Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

\*\* [ACCJC Accreditation Standards \(Adopted June 2014\)](#): Mission, Academic Quality and Instructional Effectiveness, and Integrity. II. Student Learning Programs and Support Services. III. Resources. IV. Leadership and Governance.