

# Planning, Institutional Effectiveness, and Research Committee - Minutes

## San Diego Miramar College

Friday, October 13, 2023 • Room L-108 • 10:30 a.m. to 11:00 a.m.

**Members: Present:** Daniel Miramontez (Co-Chair), Lisa Brewster (Co-Chair), Brett Bell, Adrian Gonzales, Michael Odu (proxy by A. Gonzales), Xi Zhang, Patti Manley, Nessa Julian (proxy by D. Miramontez), Andrew Huang, Michael Lopez (proxy by L. Brewster), Channing Booth, Francois Bereaud, and Aiden Factor.

**Absent:** Dennis Sheean and Monica Demcho.

**Vacancies:** Classified Designees: Instructional Services, Administrative Services, Student Services, and Academic Support Services. Faculty Designee: PRIELT and Faculty Designee.

A. **Call to Order:** The meeting was called to order at 10:35 a.m.

B. **Approval of Agenda and Minutes:** Agenda for 10/13/2023 was moved by X. Zhang, seconded by B. Bell, no discussions or abstentions, motion carried. Minutes for 9/8/2023 was moved by L. Brewster, seconded by B. Bell, no discussions, abstentions from M. Demcho and A. Gonzales, motion carried. Minutes for 9/22/2023 is tabled.

C. **Committee Reports:**

- Budget and Resource Development Subcommittee: Information items were shared from BRDS, no action items. Included in this report-out is the 2023-24 BRDS Unrestricted Budget. Also shared was the 2023-24 PPIS 5-year Plan allocation, which was reduced significantly from \$2,724,525 to \$14,555. Mentioned that PPIS monies are not permanently reserved and is allocated on an annual basis. Continuous GFU Resource Allocation Request was also shared, with request to Vice Presidents to work with their divisions and managers to request new additional resources (with justification to linkages and goals). Will be working to integrate this with Nuventive, to be identified as discretionary funds (on-going or one-time). Sample output extracted from Nuventive was presented. Currently, there are no new resources to allocate. The college plans each year and then allocate resources when funds become available. The 2023-24 Adopted GFU Budget for the entire college can be found and is accessible on the college's Administrative Services website.
- Program Review/Outcomes Assessment Subcommittee: Graphics Program has been recommended to be discontinued. Currently reviewing student learning outcomes and how it can be assessed. Will be mapping the collegewide initiatives and their benchmarks, as well as resource requests to program goals (within Nuventive).
- District Strategic Planning Committee: Respective Institutional Effectiveness Deans are working with Vice Chancellor of IIE in setting the meeting agenda.

D. **New Business:**

#	Item
1	<u>Strategic Plan Mid-Cycle Review: SPAS 2.0 Progress Update</u> – Currently, the college is halfway through the strategic planning process. With this mid-cycle, will be reviewing the benchmarks from SPAS 2.0 in particular to measures that historically have no data. For example, ACPs were implemented last year and data are now available for every 100-level courses for 2021-22 and 2022-23 academic year. Once 3-years of data is collected, floor and aspirational benchmarks will now be set for this measure. Also being worked on is how to collect data for student satisfaction and how to increase student engagement. Service Unit Outcomes (SUO) included in the program review process will be reviewed (with Nuventive). This will allow for tracking of SUOs across services. This will be an ongoing dialogue for the PIER committee for this year.

E. **Old Business:**

#	Item
1	<u>Guided Pathways – Equity – Institutional Effectiveness Integration: Alignment Finalization</u> – Intentional Integrated Planning: Fusing Equity and Guided Pathways to Enhance Effectiveness was presented at the 2023 RP Group Strengthening Student Success Conference. Presentation included setting the stage with Equity, and focus areas with cohort tracking for Guided Pathways. Also included are Guided Pathways cohort data that included demographic data, retention rates, and success rates from the fall 2022 first-time to college cohort (compared to 7-year collegewide average). With the college's LEAD Office, programming alignment was done with the Equity Plan metrics and barriers - the collegewide alignment efforts was formed. Below is the alignment based on discussions from the PIER Committee:

Strategic Plan	Miramar Educational Plan		
Strategic Goals	Guided Pathways Pillars	Strategic Enrollment Management (SEM) Goals	Equity Metrics
Pathways	Clarify the Path	Increase Access	Successful Enrollment
Engagement	Enter the Path	Increase Retention	Complete Transfer-Level Math & English in 1st year
Organizational Health	Stay on the Path	Increase in Persistence	Term Persistence (Term to Term)
Relationship Cultivation	Ensure Learning	Increase Success & Completion	Completion Rates (Vision for Success)
Diversity, Equity, and Inclusion (DEI)		Building a Community	Transfer

**Alignment Mapping**

Pathways Relationship Cultivation Diversity, Equity, and Inclusion (DEI)	Clarify the Path Enter the Path	Increase Access	Successful Enrollment
Pathways Engagement Organizational Health Relationship Cultivation Diversity, Equity, and Inclusion (DEI)	Stay on the Path Ensure Learning	Increase Retention Increase in Persistence Building a Community	Complete Transfer-Level Math & English in 1st year Term Persistence (Term to Term)
Pathways Engagement Relationship Cultivation Diversity, Equity, and Inclusion (DEI)	Stay on the Path Ensure Learning	Increase Success & Completion	Completion Rates (Vision for Success) Transfer

With this, alignment happened organically with the State Chancellor’s Office Vision 2030 - 3 Goals; Equity in Success, Equity in Access, and Equity in Support (see three rows above, after alignment mapping). Mapping alignment will be updated to include Vision 2030 goals. The college’s Student Success Framework for Long-Term Integrated Planning will be reviewed and updated accordingly to include alignment information in the subsequent future.

- 2 Planning Summit 2024 – Next year’s Planning Summit will have continuity between this fall’s Equity Summit, with book read on Defining “Servingness” at HSIs. Servingness Book Club will be launched at the Equity Summit. Confirmed to be a keynote speaker for the planning summit is Dr. Gina Ann Garcia, author of the book. Planning Summit will be held on March 15, 2023, with outside venue being considered. Title of summit will continue with theme of Cultivating Community, Making the Invisible Visible, focusing on Servingness. Once more information is fleshed out, workgroup for planning summit will be formed.
- 3 Update to Main/Functional Plans – Tabled.

F. **Announcements:** None.

G. **Adjourned:** Meeting was adjourned at 12:07 p.m.

H. **Next Scheduled Meeting:** Friday, November 3, 2023.

**San Diego Miramar College 2020 – 2027 Strategic Plan Goals**

**I:** Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success **II:** Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success **III:** Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making **IV:** Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships **V:** Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

\*\* **ACCJC Accreditation Standards (Adopted June 2014):** Mission, Academic Quality and Instructional Effectiveness, and Integrity. II. Student Learning Programs and Support Services. III. Resources. IV. Leadership and Governance.