SAN DIEGO MIRAMAR COLLEGE
Guided Pathways Steering Committee
Tuesday, October 17, 2023, 1:30 – 3:00p.m.
N-201

Committee Members:
Lisa Brewster, Adrian Gonzales, Michael Odu, Nessa Julian(absent), Pablo Martin, Monica Demcho(absent), Jennifer Aase, Jeanette Moore, Tonhi Dinh, Joseph Rodriguez
Vacancies: Administrators: None; Academic Senate: (2); Classified Senate: (2) designees; Students: (0) designees
Guests: Allison Douglas-Chicoye, Daniel Miramontez

MINUTES

I.   **Call to Order** – 1:42p.m.
II. **Approval of the Agenda** – Motioned for approval by Odu, second by Martin. Agenda approved. Douglas-Chicoye abstained.
III. **Approval of Past Meeting Minutes,** 10/3/23 – Motioned for approval by Martin, second by Odu. Minutes approved. Moore, Brewster and Douglas-Chicoye abstained.
IV. **New Business**

#	Item
1)	**Fall 2023 Cohort** **a. Undeclared Students** Only one student showed up at the recent event held for the undeclared students. Need to figure out a better method on how to appropriately identify which students are enrolled in courses to complete a degree at Miramar or transfer to a University. Gonzales suggested one way of identifying the cohort can be reaching out to District Office to request a query to be run of how many students are undeclared, currently enrolled in 9 or more units. Career Ambassadors will begin calling students next week to encourage engagement in ACP events. Suggestions from Dinh and Rodriguez to assist with increasing student participation is creating interactive events, incorporate guest speakers including current and past students to create peer-to-peer relationships and hosting events during College Hour.
2)	**Jets Jump Start, January 22, 2024** Pearson is organizing this event with the collaboration from Nguyen, Hernandez, Brewster and Claros. Currently in the planning stages. Hosted a brainstorming workshop on 10/16 to collect input from campus community. If feasible, will be incorporating some of these suggestions. Event will be on 1/22/24 and is scheduled to commence at 9:00a.m. The agenda will include information on ACPs, Canvas, .edu emails, tutoring services, highlight the importance of an educational plan, several workshops and a resource fair. A punch card incentive system will be used to facilitate the rotation of students through the different areas. In effort to ensure we are not creating barriers, will be accommodating an opt-out option for students whom are unable to attend event on campus. They will have access to view an online presentation. Student representatives suggested adding hang out spaces around campus to create a culture of community. Additional suggestions from the committee included engaging students by using the term "festival" to event and bringing back the "Passport to Success" for campus events. The passport can be altered to create an online component. Could potentially use myCoach as online/mobile platform.

3)	**CRM, Element 451** **a. Intake form** Hope to be able to utilize the Jets Jumps Start, Spring 2024 semester cohort as pilot. Intent is to create one platform to collect data to decrease duplication and increase participation. Brewster to meet with Zhang about potentially creating an intake form to collect data from students.

4)	**Program Mapper**
	    a. Advertising on Canvas
	        Recommendation from Aase for two counselors to review the Mapper for accuracy. Douglas-Chicoye approved for Feldman and one other counselor to dedicate five hours each from their workweek to review. The second counselor will be identified by 10/18. Mendoza and Garduno will also review STEM area. Mapper will include a caveat statement noting the Mapper does not substitute the role of a counselor and the importance of scheduling an appointment. Suggestion to create QR codes and post around campus for visibility, one possible area to utilize are the directory sign kiosks. Martin also suggested setting as a screensaver on the classroom computers. Dinh suggested adding a tab to the campus website. This needs to be a collegewide campaign.
	    b. CCAP Maps
	        Training for high school students has begun on how to use the Mapper.
	    c. Undeclared Maps
	        Now accessible to students with suggested courses in general areas, including UCs and CSUs. Have ensured Math and English courses are included in the first year of planning. The purpose of the undeclared maps only being developed for year one is in anticipation students will declare a major after the first year. They then can transition to a specific map. This discussion will carry over to the next meeting.
	Timeline for reviewing the Program Mapper Cain and Brewster created was briefly shared. Will send out to committee and plan to discuss at next meeting.

5)	**Strengthening Student Success Presentation** Brewster attended the Strengthening Student Success Conference last week. Shared that Reedley College will be hosting a presentation on November 13 from 12:45 – 2:00p.m. for the region on their enrollment management process. This will be recorded, suggestion to share with Enrollment Management Committee to have a deeper discussion.

V.   On-Going Business

	<u>**Item**</u>
1)	**Updates on Areas of Focus**
	a. Onboarding – see IV.2 & 3
	b. Course Sequencing – see IV.4
	c. Mapper Project – see IV.4
2)	**ACPs** – see IV.1
3)	**Budget Overview –** No update

VI.   Announcements
VII.   Adjourn -3:00p.m.
VIII. Next Meeting: Tuesday, November 7, 2023 in N-201

* San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

1) **Pathways -** Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.

2) **Engagement -** Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.

3) **Organizational Health -** Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.

4) **Relationship Cultivation -** Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.

5) **Diversity, Equity, and Inclusion –** Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**ACCJC Accreditation Standards (Adopted June 2014)

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity
I.A   Mission
I.B   Assuring Academic Quality and Institutional Effectiveness
I.C   Institutional Integrity
II. Student Learning Programs and Support Services
II.A   Instructional Programs
II.B   Library and Learning Support Services
II.C   Student Support Services
III. Resources
III.A Human Resources
III.B Physical Resources
III.C Technology Resources
III.D Financial Resources
IV. Leadership and Governance
IV.A Decision-Making Roles and Processes
IV.B Chief Executive Officer
IV.C Governing Board
IV.D Multi-College Districts or Systems.