

## **SUMMARY: NOVEMBER 7<sup>th</sup> MEETING**

For the Slideshow from our last meeting, [click here](#).

### **FIRST READS:**

#### **6.5: Seeking AS Support for Expansion to Gym Access (sides 37-43)**

In a previous Senate meeting, we were asked to participate in a survey about how we envision gym access at Miramar. Partly based on that, ASG Rep. Hudson Betts came to share with us the ASG proposal on gym access. At the moment, the proposal is centered on student access, but the plan for the future is to also look at faculty and public access. The main issue that we were presented with is the lack of access that the general student body has to gym resources and spaces. Currently, only student athletes and students taking a gym class have access to the Miramar College Fitness Center. The proposal is to expand that access. Currently there are only set times when those students can access the resources. The plan would be to open access to students, initially, and expand the hours and access to the SDMC community. Hudson shared with us the ways ASG sees that improving student life and cultivating community here (see the slide show). The question was raised what the impediment is to this and why it hasn't already happened. Kevin Petti pointed to the cost of having staff and maintaining equipment. But this does have the support of fitness managers and professors like Matt Cain. Support for this has already come from ASG, Classified Senate and the President's Cabinet. So, they are now requesting support from us. This will come back to us for a 2<sup>nd</sup> read and vote.

### **OTHER ITEMS:**

#### **6.1 Open Educational Resources and Zero Textbook Cost Curriculum as Alternative Approaches (slides 7-21)**

Another representative from ASG (Saigel Ghotra) shared with us data provided to ASG about OER/ZTC usage across the District. And we urge you to check out that data (see slideshow) which shows Miramar being a bit behind our sister colleges as far as OER/ZTC efforts go. ASG is requesting that this be more of a priority for us and is urging us to have more conversations in our departments about adding OER and ZTC to our courses.

#### **A.S. Meeting Time Survey:**

One more reminder to fill this out. For current Senators (and those planning to be Senators in the future), please fill out the [A.S. Meeting Time Survey](#). In our previous discussions about meeting modality, concerns about our current meeting time were also brought up. So, please take a chance to give your opinion on that!

#### **Classified and Academic Senates—Campus Climate Workgroup**

If you are interested in participating in this workgroup, please take [the poll](#) to let Pablo know about your availability.

As always, the Minutes from our meeting follow this summary. We will see you on December 5<sup>th</sup>! Have a wonderful break next week!

**Draft Minutes – Miramar College Academic Senate**

3:30-5:00pm

**Nov 07, 2023**

Location: L-309 and \*Zoom

(\*See [agenda](#) for remote locations)

[Associated Documents](#)

[Meeting Slide Show](#)

**Senators Present:** Pablo Martin, Josh Alley, Monica Demcho, Heather Paulson, Theron Page, Darren Hall, Kevin Petti, Adrian Arancibia, Alex Sanchez, Angela Boyd, Angela Romero, Anh Nguyen, Anne Gloag, Becky Stephens, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, David Mehlhoff, Dawn DiMarzo, Gene Choe, Kandice Brandt, Kevin Gallagher, Mardi Parelman, Mary Kjartanson, Nick Aramovich, Olivia Flores, Otto Dobre, Rebecca Bowers-Gentry, Stefanie Johnson-Shipman, Wahid Hamidy, Desi Klaar, Erin Smith, Kristen Bonwell, Kristen Everhart, Najah Abdelkader, Natalie Bickett, Valerie Chau

**Absent:** Carmen Carrasquillo [proxy: Heather Paulson], Alex Mata [proxy: Pablo Martin], Ali Gonzalez [proxy: Anh Nguyen], Rodrigo Gomez [proxy: Josh Alley]

**Other Attendees:** Hudson Betts, John Kim, Judy Patacsil, Laura Pecenco, Lina Farah, Lisa Brewster, Saigel Ghotra, Juli Bartolomei

**1. Call to Order**

- The meeting was called to order at 3:33pm.

**2. Approval of Agenda and Consent Calendar**

**2.1. Meeting minutes from October 17, 2023**

- The agenda and Consent Calendar were approved with no objections after making changes to postpone items 6.2 and 7.1, moving item 6.5 to after Public Comments, and then amending the original motion to move item 7.2.2 to after Public Comments. [Kjartanson]

**3. Land Acknowledgment**

**4. Public Comments**

- Martin clarified that each speaker, not each topic, has three minutes.
- Patacsil shared on behalf of the LEAD office that two reports will be due at the end of December. Patacsil will do a slide presentation at the next A.S. meeting. They are also moving forward with the Create Culturally Responsive Educators Academy, teaching equity, and they will be looking for someone to coordinate.
- There will be free yoga, open to anyone, in the J2 yoga studio on November 9<sup>th</sup> and 16<sup>th</sup>, from 12:30-1:30pm.

**5. Action Items (this includes second reads)**

**5.1. [New Faculty Positions Ranked List](#) – Kevin Petti**

- This is a second read.
- Motion to approve to the start of Fall 2024, with the committee bringing back a request to have it go through December 2024 if and when that happens, passed unanimously. [Arancibia]

**5.2. Meeting Modality Recommendations for A.S. Committees – Pablo Martin**

- This is a second read.
- The Academic Senate recommends that all Standing Committees of the A.S. provide teleconferencing options.
- Motion to approve passed unanimously. [Booth]
- Martin will share the recommendation with the DL.

**6. Discussion Items (this includes first calls and first reads)**

**6.1. Open Educational Resources and Zero Textbook Cost Curriculum as Alternative Approaches – Saigel Ghotra**

- This is something students would like prioritized at Miramar, like it is at Mesa and City.
- OER (Open Educational Resources): Resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others.
- ZTC (Zero Textbook Costs) defined in SB 1359: Courses that use digital materials that are free of charge to students and may have a low-cost option for print versions.
- See [slideshow](#) for details.
- Recorded events from SDCCD OER Week are available on the [SDCCD OER Week Webpage](#).
- ASG would like to know how faculty feel about prioritizing this matter. Share feedback with [Martin](#).
- Discussion ensued. Booth pointed out concerns for new faculty feeling pressure to have a book tied to their classes, and those expectations could sway new hires away from going no textbook. Everhart also pointed out barriers for OER among adjuncts. There is not OER for every course, and the desire is to maintain course integrity. So, faculty will have to write their own textbooks. That is burdensome, especially on adjuncts. More support with regards to that is needed from the College.
- ASG is also asking faculty for more data on OER/ZTC usage on campus to update their statistics. The bookstore does not always have accurate stats because not all faculty report what books (including OER/ZTC/No Textbook) are used in

their courses. Providing that data for all classes to the bookstore would give us a more complete picture of our OER/ZTC/No Textbook practices at Miramar.

- Motion to add two minutes passed with no objections. [Gallagher]
- 6.2. Policies for Addressing Student Behavior – Patti Manley, Kandice Brandt, and Marian Edelbrock
  - Postponed to December.
- 6.3. [Final Recommendations from the Packaged Programs Workgroup](#) – Pablo Martin
  - The workgroup was assembled in Spring 2023 under the direction of the A.S. and College Council.
  - Major recommendations include:
    - Identify two “tracks” or approaches: 1) packaged programs (all courses required are, at most, eight weeks long and highly structured) and 2) 8-week courses (identifying courses within programs that can be compressed).
    - Counselors and Success Coaches should be well-educated about PPs and 8-week courses so they can either encourage or discourage participation in these accelerated programs based on the best fit for individual students (noting that implicit biases and institutional racism/sexism etc. would need to be effectively managed).
    - Students should be thoroughly onboarded before the start of the program or course so they are properly prepared and aware of expectations.
  - Discussion ensued.
  - Concern shared that it is important not to change the nature of what we are and what we offer to all students.
- 6.4. Technology Discussion – Technology Committee Representatives
  - Wi-Fi Update: No word on the exact date and new login process, but we hope to have that information from the District soon. The rollout of the new system is expected to begin in December and January.
  - Computer Rolldown Process: Kurt Hill is concerned that there is a focus on the age of the computers rather than the performance. Faculty on the Technology Committee argue they are focused on performance, discussing the need for better communication about computer updates and their impact on performance. The [committee](#) would like feedback from faculty regarding performance issues.
  - Discussion ensued.
- 6.5. Seeking A.S. Support for Expansion to Gym Access – Hudson Betts, Student Rep.
  - Betts proposed that the limited access students have to the gym is an institutional barrier to students who are passionate about taking care of their physical and mental health. Many first-generation, low-income students cannot afford to purchase a gym membership elsewhere.
  - Discussed the benefits of providing gym access, including drawing more students to campus and the social aspect.
  - Other community colleges have campus-wide fitness centers. Miramar College would be the first in the SDCCD to provide an affordable fitness center to students, which could be used as a marketing tool.
  - ASG has unanimously approved the idea, as has the Classified Senate and the President’s Cabinet. Requesting support from the A.S. as well.
  - Discussion ensued.
  - The priority is students first, and then faculty and staff.
  - The details are still being worked out.
  - Petti reminded everyone that there used to be a course that provided open access to the gym, but there was not enough traffic to justify it administratively. He said that something similar could be looked at but stressed that it would be based on high-use hours and could not be free, because it has to be staffed and the equipment needs to be maintained. There is no opposition from the department or administrators, but some kind of compromise and agreement needs to be reached, including how to work around the number of times people are allowed to take gym classes.
  - This will come back for a second read and vote.

## 7. Reports

### 7.1. Committee Reports

### 7.2. Special Reports

#### 7.2.1. Associated Student Government – ASG President Namod Pallek

- No report.

#### 7.2.2. Jets JumpStart – Lisa Brewster

##### – [JJS Flyer Spring 2024](#)

- This is the first time it is being opened to the entire new first-time in college students. They are anticipating 1700-1800 students.
- They are anticipating at least one faculty member from each area. Please sign up if you have not already done so. It is during Flex Week, all meetings have been canceled, and the campus will be closed to accommodate this.
- Brewster also requested that faculty put out success tips for students that she emailed on Friday.

### 7.3. Executive Committee Reports

#### 7.3.1. President – Pablo Martin (State, District, Campus, and Senate Issues)

- Greater detail and other items, including “Updates from College Council,” can be found in the [SDMC Academic Senate Resource Document 110723](#).

- Please review the [Fall Resolutions Packet](#) for the ASCCC Fall Plenary and share your feedback with [Martin](#) before November 16<sup>th</sup> so he can vote accordingly.
- Some faculty find President Lundburg’s proposal to anonymize all of Miramar’s hiring pools problematic. Martin has shared these concerns with Lundburg and will keep faculty informed as this develops. Martin noted that CVs are not being eliminated from the screening process but will be redacted. Petti shared concerns from Chairs that he would like to discuss with Lundburg.
- Motion to add three minutes approved with no objections. [Booth]
- The CGH Change Taskforce met and approved a number of minor changes to the CGH. Martin just received the [final summary document for the CGH Change requests for Fall 2023](#) today. Please let [Martin](#) or another member of A.S. Exec know if you have questions or concerns. This will be on the December 5<sup>th</sup> A.S. agenda.
- The Classified and Academic Senates are collaborating to create a Campus Climate Workgroup to focus, in parallel with GAIA, on racial advocacy efforts and actions to improve the campus climate in that regard. If you are interested in joining them, [please let them know when you’d like to meet](#). It is currently set for Wed, November 15<sup>th</sup> from 3:00-5:00pm. Please see the District’s latest [Miramar Climate Survey](#).
- [A.S. Meeting Time Survey](#): There have only been five respondents. Suggestions so far include: Friday mornings or even midday (until maybe 1:30pm) and College Hour or hour and a half any day Monday-Thursday. If the A.S. votes to change the meeting time, one senator asked for a minimum of two weeks’ notice. Martin shared the soonest he foresees a change would be Spring semester, noting that the body would have to decide and vote on when to implement any new meeting time.
- The link for the [A.S. Anonymous Feedback Form](#) is at the bottom of the [A.S. webpage](#).
- Motion to add two minutes approved with no objections (Booth).
- Miramar College’s network shared drives will be upgraded on December 1<sup>st</sup>. When leaving the office on Fri, December 1<sup>st</sup>, please sign out of your PC and refrain from saving files on G and H between 1:55-2:00pm.
- With over 1/3 of courses not reporting, the bookstore is asking every faculty member to report what they will be using, whether there is a textbook or not, and whether it is from a publisher or an OER text. See the [SDMC Academic Senate Resource Doc 110723](#) for tips and details.
- Susan Topham (V.C. of Educational Services) is working with her team and the A.S. Presidents and Counselors from across the district to discuss what we have been calling “open” or “automatic enrollment.” Martin will provide updates as the work progresses.
- Please take a look at [Miramar’s Adopted Budget for 2024 General Fund](#) prior to the next A.S. meeting. Please share questions or comments with [Martin](#) or another A.S. Exec member so they can ask VPA Bell to follow up on them and/or present at a future meeting.
- NetTutor was updated recently and the link might have disappeared from the left-hand menu on the website. Please see Donnie Tran’s 10/24/23 email, “Important Information about Restoring NetTutor Access,” for more information.

7.3.2. Vice President – Carmen Carrasquillo

- No report.

7.3.3. Secretary – Josh Alley

- Reminded proxies to ask the senators they represent how they would like them to vote. Also noted that no proxy form is needed if an email was used to serve the same purpose.

7.3.4. Treasurer – Monica Demcho

- The current balance is \$911.97. Please remind department faculty to pay their A.S. dues. Demcho will send an email.

7.3.5. Contract Member-at-Large – Heather Paulson

- GAIA: They would like to get a Women’s Center for students, but there is no funding from the State for gender, specifically, so that is something they want to organize around. Single-stall restrooms is another issue that has come up to Paulson as the coordinator of Pride Programs; the president of Club Spectrum will come to the A.S. to speak to the issue. There have also been safety concerns at night, so they would like priority placed on getting some night duty.
- Two events: Kumeyaay Flag Raising Ceremony at the flag pole at 10am Wednesday and Making the Invisible Visible poetry reading during College Hour on Thursday.

7.3.6. Part-Time Member-at-Large – Theron Page

- No report.

7.3.7. Chair of Chairs – Kevin Petti

- No report.

7.3.8. Curriculum Chair – Darren Hall

- No report.

**8. Announcements**

- BRDS: There were \$1.6M in requests. But there is \$40k total to spend on all the requests that come in that are over \$200. Booth basically pointed out to not get hopes up if you submitted a request for individual items that cost over \$200.

Requests under \$200 are covered by lottery money, and there is plenty of that money to go around. There are discussions at the District to increase the supply limit from \$200, Brandt supported this.

- EOPS/CalWorks: They will be doing Sponsor a Student/Sponsor a Family again this year. Last year, they were able to sponsor 143 individuals. Demcho will send more details in the next couple of weeks.

9. **Adjournment**

- The meeting was adjourned at 4:46pm.

The next meeting will be on December 5<sup>th</sup>. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,  
Juli Bartolomei and Josh Alley

DRAFT