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## College Council Meeting Minutes

### San Diego Miramar College

10/24/23 • L-108/Zoom • 1:00 pm – 2:30 pm

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**Members:** Wesley Lundburg (co-chair), Namod Pallek (co-chair), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Carmen Carrasquillo Jay, Kevin Petti, Malia Kunst, Carol Sampaga, Sam Shooshtary, Namod Pallek, Zachary Joseph, Sindhu Narasimha

**Alternates:** Daniel Miramontez, Saigel Ghotra

**Vacancies:** Administrators: None; Classified Senate: Alternate; Academic Senate: Alternate; ASG: None.

**Guests:** Nessa Julian, Cheryl Barnard, Lisa Brewster, Sonny Nguyen, Linda Woods,

**2023-2024 Theme:** *Cultivating Community: Making the Invisible, Visible.*

- A. **Call to Order** – The meeting was called to order at 1:02 pm.
- B. **Approval of Agenda and Minutes** – **Martin** made a motion to approve the 10-24-23 meeting agenda. Seconded by **Carrasquillo Jay**. There was no discussion. There were 12 yay votes, 0 nay votes, and 0 abstentions. The motion carried. **Narasimha** made a motion to approve the 10-10-23 minutes. Seconded by **Martin**. There was no discussion. There were 12 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- C. **Public Comment** – There was no public comment.
- D. **Committee Reports/Other (2-3 minutes)**
  - **President's Report** – **Lundburg** briefly shared that our Bachelor's program has been officially approved by the State Chancellor's Office and the substantive change form has been submitted to ACCJC. It will be going to their Board in November. Once that is done, we are officially approved. We are targeting Fall 2025 as the start/implementation date. DEIA efforts – Miramar will be piloting the anonymous screening process. This was approved by the Chancellor. We will figure out how we do that here but essentially names and universities would be redacted. This is so that committees would be less likely to identify something that could cause a bias. He also shared that he has started looking at the applicant pools and has kicked things back to screening committees. He deemed one a failed search. We are focusing on employing strategies that will help our DEIA efforts. Next, he shared, from Chancellor's Cabinet this morning, that we talked about enrollment management. There is an upcoming meeting as well but we may be seeing an investment to help us with the efforts.
  - **AS Report** – **Martin** shared that the Faculty Equity Coordinator at Miramar currently has a .4 reassignment. There was agreement in District meetings to provide an additional .4 but has not been implemented yet. There will be a resolution supported by Miramar's AS for that .4 and will be presenting at the next board meeting following support from City College's A.S.. Another vote, was reducing the reassignment time for the President and allocating it to the PAC chair. The conversation started in spring. This chair does a lot of work that should be supported. The AFT believes the A.S. should be paying for it. Mesa does this as well. That was approved. VPI and Deans are talking about ways to fund other reassigned time. This will take place in the spring. VP continues to receive the same reassigned time as they do now. More good news; AS is wanting to work with the Classified Senate. There is also a workgroup on gender advocacy. Lots of efforts to get people here, but how do we get them to stay.
  - **CS Report** – **Kunst** shared that we are planning a Halloween Party on October 31<sup>st</sup>. She provided report outs from the recent Board meeting, DGC, and Budget council meetings. The next bylaw meeting is on October 30<sup>th</sup>. We will probably need about three more meetings but hope to approve the new bylaws in the spring. The last time the bylaws were review was during the pandemic, in 2020.
  - **ASG Report** – Joseph shared that 16 senators attended Invest in Success. It was an amazing event and a great experience. Pam Stevens, of MMTC, took home the date night basket. Meeting next week at City College to meet the other ASGs. Discussed the ASG newsletter. Further action will be taken as people were interested. Fall Fest tomorrow; please invite your students. **Pallek** stated that the student senate of CA shared that Miramar ASG is the most active and is the largest body. We went from the shadows into the spotlight. We are ensuring student representation across committees. We ask that you make sure these are welcoming

environments for students. **Bell** felt Joseph undersold student involvement at Invest in Success. There were a lot of students. He was approached by 7 and they asked what he did and how he interfaced with students. There was a great networking activity as well. We raised over \$10K for student scholarships. He encouraged everyone to attend next year. The event is at Bali Hai again on 10/26/24. He congratulated the students.

- **Other** – There were no other committee reports.

**E. Old Business:**

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> – <b>Julian</b> shared that the Equity Summit is this week, Thursday and Friday. Please register. We are authorized to close offices on Friday. There is lots going on, if can't attend on Friday, encourage you to attend Thursday. Same keynote. Please invite friends, colleagues, etc. Sent invite to DL a few weeks ago for advisory groups to affinity groups. About 20 people interested. BSU, NASSSP, and AANAPHI. Please reach out, but will send another notice to DL. The NASSSP plan is due in November and we have been working on this. Hosting first meet and greet with our first cohort (about 15 students). BSU, have tentative dates for the Rite of Passage and summit, will share once finalized. Planning processes started, if interested please reach out.	<i>Julian</i>
2	<i>Accreditation (Standing item)</i> – <b>Miramontez</b> shared that ISER Peer Review team did follow up with the College for additional evidence. He thanked the VPs and Manley for their help getting all of it together and we were able to get it to them. They are developing the Core inquiry report. This will come to us beginning of November and will show us the specific areas that they will focus in on at the site visit in February.	<i>Miramontez/ Palma-Sanft</i>
3	<i>Grants &amp; Initiatives Subcommittee</i> – There was no report.	<i>Bell</i>
4	<i>Website Review Taskforce (standing item)</i> – <b>Lundburg</b> missed Friday's meeting due to illness. <b>Bell</b> shared that it was a good meeting with participation from faculty, staff, and students. Looking at ways to share student life and student profiles. <b>Hill</b> has met with <b>Barnard</b> for a preliminary discussion on what this would look like. <b>Barnard</b> is charged with drafting the components of what this would look like. Also discussed was listing college initiatives on the website. Input from student focus groups will guide and determine the overall structure of our student-focused website. Solidified needs of what will be done to the website. Key members are absent, but will review them at our next meeting. Streamlining ways faculty can promote themselves on the website, and ways to provide faculty training on gaining access to and editing the website, among other things. Will focus the efforts of this task force, once we receive input from student focus groups.	<i>Lundburg</i>

**F. New Business:**

#	Item	Initiator
1	<i>Native American Student Support and Success Program (NASSSP) Plan</i> – <b>Julian</b> and <b>Carrasquillo Jay</b> will present the program plan that is due at the end of the month. Today, they are giving an <a href="#">overview</a> . We are 1 of 21 that were chosen for this grant. The program plan is broken up into 4 sections. Section 1 is the legislative requirements and how we plan to meet these. Section 2 is Institutional Needs and how we intend to provide full-time support for the program. Section 3 is Institutional support and what challenges we might face and how we can overcome them. Section 4 is the Budget and how we intend to allocate the funds. The plan is tied back to legislation, under Ed Code 79520. <b>Carrasquillo Jay</b> 7 highlights; K-12 Outreach, participating in SDUSD events, local bands, and UCSD and SDSU. Peer mentorship & NASSSP cohort tracking completion, persistence, transfer, career center, and FUBU (For Us By Us). Leadership Development – Director. Mentorship – Elder in Residence. Outreach/in-reach, cohorts, data tracking. Developing I building space. Trying to recruit undergraduate and graduate students to come here and be mentors. Attending state webinars for additional ideas so that we do this respectfully and in conjunction with the population we are trying to serve. Hope to have someone in place by spring. Land acknowledgment will continue to be reviewed and revised. Student events – targeted outreach and development of intentional programming. Counseling and wraparound services – counseling is on board to help provide support. Julian noted challenges implementing along with guided pathways framework and appropriate resources/staffing. Systemwide support needed – data & and research guidance, partnerships & and networking, and professional development. Reviewed budget phase 1, all estimates. <b>Gonzales</b> , we have \$1.5M over five years, want to make it last, and may front load/backload budget depending on needs. <b>Bell</b> asked what is encompassed in the “other” column. <b>Julian</b> responded with student aid/scholarships. <b>Carrasquillo Jay</b> hiring an ethnic studies faculty soon and will be working to develop the curriculum. Sampaga emphasized the importance of professional development. May want to consider	<i>Julian</i>

	<p>increasing that in the future. Gonzales also emphasized that this is historic. He thanked them for their work. <b>Martin</b> added that the CREATE PD program will include this too. Seeing a shift toward PD; hopefully, all these things can work together. <b>Julian</b> will speak to the CREATE PD at the Equity Summit. <b>Carrasquillo Jay</b> – professional learning for students will be included in this program too and how students can learn to advocate for themselves. Important intersections.</p>	
2	<p><i>Final Recommendations from the Packaged Program Workgroup</i> – <b>Martin</b> shared that this workgroup was assembled in spring under the A.S. and College Council. The workgroup defined a packaged program as any degree/certificate that students can complete by only taking 8-week courses. He reviewed the benefits of offering packaged programs and the disadvantages. The workgroup thought this was important to include as part of the recommendation. <b>Martin</b> shared that the City’s board presentation on the Promise Bundles is an excellent example of structured scheduling that we may want to emulate here. —it is different from PPs but there is overlap. Please share these recommendations with the Deans and chairs so that these can be reviewed and considered. <b>Odu</b> will be taking this to the Enrollment Management Committee and will be reviewed at Dean’s Council. The main thing is to identify the program, and once we do that, we can use these recommendations. <b>Lundburg</b> thought this was great work and thanked the workgroup for it. <b>Brewster</b> shared that this is a conversation going on across the state. We may want to connect with other colleges that are doing this. We may also want to consider adding an “acceleration tab” on the program mapper. <b>Bell</b> asked if we are considering that these 8-week courses appeal to non-traditional students. This may change how we provide services on campus. <b>Odu</b> confirmed these would target adult learners. <b>Joseph</b> asked what the packaged programs were. <b>Martin</b> explained that is a highly structured program to complete the degree/certificate at an accelerated pace but it does not leave much choice over when the classes are offered. <b>Lundburg</b> added that there is a college that does an opt-out model. <b>Brewster</b> recommended that we narrow down this list by what institutions we partner with and to work with counseling. <b>Joseph</b> suggested advertising the guarantees (time, instructor, etc.), which would be appreciated. <b>Sampaga</b> added this is important for student support services as well.</p>	<i>Martin</i>

**G. Action Items:**

**H. Announcements:**

- Equity Summit is Thursday & Friday, October 26<sup>th</sup> and 27<sup>th</sup>. **Offices are authorized to close on Friday.**
- Save the Date: Monday, January 22, 2024, for a Collegewide orientation for all new students. **Brewster** will send it out to the whole campus.
- Instructional Services Re-organizational forum is on Monday, October 30<sup>th</sup> from 2:30 pm – 3:30 pm in M-108 and Zoom.
- CGH workgroup – planning to call together all committee chairs to show appreciation for their work and to discuss efficiency. Save the Date: November 15<sup>th</sup> from 1:00 pm – 2:00 pm, location TBD.
- Holiday Luncheon November 29<sup>th</sup> from 11:30 am – 1:30 pm in K1-107.
- Fall Fest tomorrow, October 25<sup>th</sup>, from 12:00 – 2:00 pm on Compass Point.

**I. Adjourn:** The meeting adjourned at 2:07 p.m.

**J. Next Scheduled Meeting:** Tuesday, November 14<sup>th</sup> from 1:00 pm – 2:30 pm in L-108/Zoom

Link to recording: [https://sdccd-edu.zoom.us/rec/share/ODc1pXwcOj9OyJWk72H9ESEyZm\\_zGGj\\_CVVfufmi5mWPLq86Rl-mf738L-E3TP39.X64CILfzA1EANiSQ](https://sdccd-edu.zoom.us/rec/share/ODc1pXwcOj9OyJWk72H9ESEyZm_zGGj_CVVfufmi5mWPLq86Rl-mf738L-E3TP39.X64CILfzA1EANiSQ)