

INCIDENT

CLASS ROOM INCIDENT RESPONSE TRAJECTORY

FOLLOW-UP

1

Student is Threat to Self or Others

- Behavior that is threatening to self or others and has an urgent tone
- Damage to district property
- Physical or verbal harassment/ intimidation/ altercations
- Sexual assault/assault/abuse
- Obscene expression/activity
- Dating violence
- After the faculty has attempted to remove student from class and they refuse to leave

WHO TO CONTACT

Call College Police Dispatch (619) 388-6405

Efficient staffing and the ability to dispatch College Police from all District locations ensure a quick response. College Police MUST be contacted first. Mental Health Counselors are often assisting other students & not able to respond quickly.

College Police will respond

Students may be hospitalized depending on severity. College Police may include Mental Health if needed.

Reported to Dean of Student Affairs

If there is a mental Health concern on campus, the Dean may refer to Mental Health Counselors if needed.

2

Student seems to have emotional problems

- Student writes or verbalizes that they are depressed and/or struggling in some way
- You notice what may appear to be an emotional undercurrent to the student's behavior
- Student has behaviors such as auditory or visual hallucination

Contact the Behavioral Intervention Team (BIT)

Fill out and submit the form on the following link:
DLforMiramarbehavioralInterventionTeam@sdccd.edu

BIT Responds

The BIT will consult and work with the student. The case may be forwarded to the Dean of Student Affairs for further handling.

3

Student misbehaves and doesn't follow your directions to stop

- Student fails to follow direction
- Excessive tardiness
- Disruptive behavior
- Disorderly conduct

Work with your Chair and Dean

1st Contact your Department Chair
2nd Contact your Dean
Provide documentation of incident, be specific, provide e-mails, list any student witnesses

Forwarded to Dean of Student Affairs (DOSA)

If the classroom management issue has not been resolved, fill out the Incident report form and provide to the DOSA . For classes that meet twice a week, you may remove the student up to 2 class sessions & one class session for classes that meet 1 time per week

4

Student has an infraction against the Code of Conduct.

- Academic dishonesty
- Damage to property
- Obscene expression or activity
- Physical/verbal harassment
- Intimidation
- Altercations
- Sexual assault
- Verbal or physical assault
- Dating violence and/or violence of any kind

Forward to the Dean of Student Affairs (Ext. 7313)

Provide the Dean with a detailed summary of what happened, evidence, copies of e-mails and a list of witnesses as it applies to the situation.

Dean of Student Affairs (DOSA) will handle the situation

The Dean will conduct a fact finding and will resolve the matter informally or through a formal Disciplinary Hearing