

Curriculum Committee Minutes

San Diego Miramar College

November 1, 2023 • Zoom + Building R Conference Room • 2:30-4:30pm

Approved: November 15, 2023

Members Present: Amy Alsup, Paul Chlapecka, Isabella Ela (*proxy for Cain*), Darren Hall (Chair), Jamie Hammond*, Scott Moller, Michael Odu, Mara Palma-Sanft, Meilani Peleti*, Akili Ploudre, Brenda Wilborn (Ex Officio)

**District Evaluators share one vote*

Members Absent: Matthew Cain, Evelyn Escalante

Guests: Rebecca Bowers-Gentry, Patti Manley, Saira Shah, Alex Stiller-Shulman

Support Staff: Sharilyn Wilson

- 1) Call to Order
 - a. Meeting called to order at 2:31pm by Chair Hall.
- 2) Approval of Agenda
 - a. Request to move item 8.c – Formal Vote on Graphics Program Discontinuance – to the top of the agenda, to allow Patti Manley to present.
 - b. MSC (Ela/Chlapecka) to approve meeting agenda with the above revision. (0-Nayes, 0-Abstentions)
- 3) Approval of Minutes
 - a. MSC (Alsup/Odu) to approve the [October 18, 2023](#) minutes as presented. (0-Nayes, 0-Abstentions)
- 4) Approval of Consent Agenda
 - a. No items
- 5) Status of Committee – Counseling Vacancy
 - a. Veronica Hartmann will replace Kirk Webley as a Counseling Designee, beginning at the next regular meeting (November 15, 2023). Chair Hall will update website and agendas.
 - b. Request by Alex Stiller-Shulman to be a standing permanent guest; Chair Hall will confirm process to add a permanent guest based on the Governance Handbook.
- 6) Course Proposals
 - a. New Courses
 - i. (None)
 - b. Activations
 - i. MATH 150L Calculus I Laboratory

- Proposal is to activate this course as a support course for MATH 150, to promote student success.
 - MATH 150L is a one-way co-requisite to MATH 150.
 - Proposed Spring 2025 effective term will need to be reviewed and perhaps pushed to Fall 2025, since the course will need to be added to the course catalog.
 - MSC (Palma-Sanft/Ela) to approve (0-Nayes, 0-Abstentions)
- c. Deactivations
- i. PSYC 123 Adolescent Psychology (City)
 - ii. MUSI 044 Supervised Tutoring in Music (Miramar - C. Booth)
 - iii. WORK 270 Occupational Work Experience
 - Above items reviewed as a bundle.
 - All above deactivations have been discussed with relevant faculty, and are supported.
 - MSC (Palma-Sanft/Ela) to approve (0-Nayes, 0-Abstentions)
- d. Revisions
- i. BIOL 132 Applied Biotechnology
 - Proposed revision is for Credit for Prior Learning
 - Credit for Prior Learning/Credit by Exam acceptance is up to each campus
 - MSC (Palma-Sanft/Ela) to approve (0-Nayes, 0-Abstentions)
 - ii. ~~COMS 160 Argumentation and Critical Thinking~~
 - Pulled from this agenda, pending further revisions.
- e. Distance Education
- i. (None)
- 7) Award Proposals
- a. New Awards
 - i. (None)
 - b. Deactivations
 - i. (None)
 - c. Revisions
 - i. [Biology ADT](#)
 - Revision for Mesa
 - Addition of Physics 180A/181A & 180B/181B
 - Informational only; no action required
- 8) Other Business
- a. FYI: Pass/No Pass Option
 - i. Goal is to provide and encourage this option (where appropriate) at the Tech Writer stage as an equity measure.
 - ii. As proposals come through Tech Review & Curriculum Committee, we will likely see more courses submitted with a Pass/NP option

- iii. Must keep in mind any potential articulation/transfer issues, including possible graduate-level/professional requirements.
 - b. Request for Fire: FACD for Fire Academy Course which is being developed as a Certificate of Achievement
 - i. This new subject designator will help separate the Fire Academy courses from the general Fire Tech courses.
 - ii. Chair Hall is requesting support to move this forward to CIC.
 - iii. MSC (Palma-Sanft/Ela) to approve (0-Nayes, 0-Abstentions)
 - c. Formal vote on Graphics Program Discontinuance
 - i. Patti Manley presented an overview of the Program Viability process, and how the recommendation to discontinue the Graphics Program at Miramar was developed via in-depth review and thorough consultation.
 - ii. A Graphics program currently exists at all three of the credit campuses, but each program has a very different focus. Miramar's was very focused on physical printing techniques, which no longer aligns with student expectations or industry needs.
 - iii. Miramar's program is also not a degree program; only offers a Certificate of Performance.
 - iv. Discontinuance proposal has already been reviewed and approved by all three constituency groups and at College Council.
 - v. Faculty assignment/impacts as a result of discontinuance are handled by Human Resources and are not a part of the Program Viability review process.
 - vi. Once approved by this committee, the recommendation will be walked-in to CIC and placed on the December Board agenda.
 - vii. MSC (Odu/Palma-Sanft) to advance the Graphics Program discontinuance to the CIC. (0-Nayes, 4-Abstentions: Ela, Cain, Chlapecka, Moller)

9) Reports

- a. Vice President of Instruction
 - i. Update on proposed reorganization of the Instructional Division.
 - ii. Reorganization will likely have curriculum impacts; Odu will keep this committee updated and will bring the proposed new structure to this committee once ready for review, input, and approval.
- b. Evaluators
 - i. No report
- c. Articulation Officer
 - i. Updates from DAC
 - There will be an update to the catalog regarding the granting of credits for AP Calculus and AP Computer Science, effective immediately.
 - Proposed revisions to Ethnic Studies courses, including AAPI 124 & BLAS 140A&B.

- Ethnic studies will be a GE requirement (not competency) for local degree effective Fall 2024. (This will need to be in the 2024-2025 catalog addendum, as we are past the catalog revision date)

d. Curriculum Chair

- i. [October 26 CIC Agenda](#) | [Courses Summary](#) | [Program Summary](#)
- ii. Linked Course Registration: Possible delay to summer implementation
- iii. AB 1111: Feedback on [Taxonomy](#) & [Descriptor](#)
 - Proposed taxonomy includes a three-digit (rather than four) subject area designator
 - State is still collecting feedback/input at this time
- iv. GE Patterns: 2.0 GPA pros/cons
- v. PHIL 205: one area
- vi. AB 1705: Fall 2025 - validate prerequisites on courses
- vii. AB 928: Autoenrollment, ADTs memo coming soon
- viii. Work Experience Repetition: on hold
- ix. Academic Renewal Change: expanded from 12 to up to 30 units; per class rather than semester
- x. Petition for Evaluation Change: added checks and balances
- xi. CCC Apply for Continuing Education: Live October 31st
- xii. Local Associate Degree Proposal: 2024-2025 Catalog: Implementation of Ethnic Studies Competency Requirement for Fall 2024
 - [California Community Colleges Memo: Ethnic Studies Allocation](#)
 - [Title 5](#)
 - [Proposed Regulations Text for Associate Degree Requirements](#)
 - [Proposed District GE Pattern](#)

10) Roundtable

- a. Chlapecka: will need assistance from Chair/Technical Writer in adding two prerequisites (existing courses) to a CTE course.
- b. Hall: reminder that though the baccalaureate is approved, it will still need to go through program viability, verify funding, etc.

11) Adjournment

- a. Adjourned by consensus at 3:27pm.