

Professional Development Committee
Final Minutes
San Diego Miramar College
September 22, 2023, • Zoom • 1 p.m.

Members Present: David Buser; Olivia Flores; Nessa Julian; Denise Kapitzke (Dana Stack Proxy); Laura Pecenco; Angela Smith; Dana Stack; Elizabeth Whitsett

Members Absent: Allen Andersen; Dennis Clay; Leslie Marovich

Guests: Alanna Milner

Vacancies: Classified (2); Faculty (1); Students (2)

A. Call to Order at 1:11 p.m.

B. Approval of Agenda and Minutes

- Motion to approve an amended agenda for September 22, 2023, meeting to include Jessica Aguilar's PDC Classified Block Grant Funding Request. MSC Smith; Stack, Approved.
- Motion to approve the minutes for September 8, 2022, meeting. MSC Stack; Julian, Approved.

C. Committee Reports/ Other

- None reported

D. Old Business:

#	Item
1	None

E. New Business:

#	Item
1	Calendar The meeting dates were established for the 2 nd and 4 th Friday of the month, with some exceptions. See Miramar website for meeting dates. https://sdmiramar.edu/governance/committees/professional-development-committee
2	Classified Block Grant PD Requests Arni Neff - Motion to approve \$1000.00. MSC Buser; Smith, Approved Cheyanna Morence - Motion to approve \$1000.00. MSC Julian; Buser, Approved Jessica Aguilar - Motion to approve \$1000.00. MSC Julian; Smith, Approved AFT Fund PD Requests Jae Calanog - Motion to approve \$906.00. MSC Whitsett; Smith, Approved Stephanie Johnson-Shipman - Motion to approve \$1000.00. MSC Stack; Julian, Approved
3	PD Library Proposal Pecenco and the committee discussed using the leftover professional development AFT funds to set up an account with the bookstore to allow for professional development purchases requested by faculty throughout the year. Kapitzke will report back to the committee on how much is typically leftover from a pre-COVID travel year. Pecenco will contact Jim Mahler to inquire about the \$1000 limit for PDC funding.

F. Announcements

- Julian stated the District/State-imposed travel ban has been rescinded.

G. Adjourn

- Motion to adjourn at 2:01 p.m. MSC Julian; Smith, Approved

H. Next Scheduled Meeting on October 13, 2023, at 1:00 p.m. via Zoom.