

MIRAMAR COLLEGE
FACILITIES, HEALTH, AND SAFETY COMMITTEE
Draft Minutes
Thursday, September 7, 2023
1:00 p.m. – 2:00 p.m.
N-206

Present: Lezlie Allen, Brett Bell (Co-chair), Adrian Gonzales (C. Barnard proxy), Lisa Howard, Michael Odu, Hannah Pierce, Darrell Rankin (R. Kinley proxy)

Vacancies: Faculty (3), Student (2)

Guests:

Absent: Christopher Fan, Fred Garces, MaryAnn Guevarra, Tosh Tepraseuth

Call to Order: 1:07pm

With quorum

Action Items:

Approval of Agenda:

- I. **Approval of the Agenda** – Motion to approve: MSC – L. Allen, M. Odu, -Unanimous
- II. **Approval of Past Meeting Minutes** – 05/4/2023: MSC– M. Odu, H. Pierce, - Unanimous

Report of Injury or Illness

Discussed reports and incidents of injured employees and students.

Old Business:

Public Art

B. Bell: Will keep as old business for continuous review.

Discussed how governance committees reviews and processes their recommendations.

Reviewed the first draft of Public Art Process and made edits, where needed.

H. Pierce: Questioned what she should do with inputs and questions Academic Senate has.

B. Bell: Shared the process and recommendations.

New Business

Governance Charge

B. Bell: Discussed annual governance process and where to find lists of all committees and handbook on Miramar website.

Committee Membership

B. Bell: Discussed who are members of the committee and what their duties are, replacement committee members, purpose, future plans and responsibilities.

Discussed in detail, the memberships.

Discussed with how to include, Library & ASC.

M. Odu: Discussed that the current department is going under reorganization. Shared the appointments to replace PRIELT will be under Library & ASC.

B. Bell: Discussed rules and quorum.

Discussed student representation participation and input.

Asked how the committee would like to proceed with electing faculty co-chair.

San Diego Miramar College 2013-2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

M. Odu: Suggested Hannah Pierce as faculty co-chair.

B. Bell: Requested to wait for next meeting where, hopefully, there will be more committee members present.

Co-chair Nomination and Election

Add to old business for next meeting

Facility Project Update

B. Bell: Discussed changes being made in the I-Building.

Shared blueprint of what the first and second floor the I-building will look like and what departments will be housed in it, uses of various rooms and what additional space will be created.

Discussed what departments needed to be moved.

Discussed plans for the L-Building, K-300, K-200, and S1 building

K-200 file room conversion is 60% complete.

Updated Student Accident Report Form

B. Bell: Student report has been updated and student does not fill out form.

L. Allen: Shared that they may be sending students to our insurance.

Questioned who else is completing the form?

B. Bell: Would like to get them from Student Health Services, once they have been filled out.

L. Allen: Asked where the forms should directly go?

B. Bell: Shared that it should go to Student Health Services and Administration office afterwards.

L. Allen: Discussed how forms and students are shared with the health department.

Edible Campus

R. Kinley: Discussed that the plan for future community garden. Discussed if the garden will be located at K2 area, once it is demolished.

Discussed that there already some fruit trees at the Child Development center. Has fruit trees and plan to plant for more.

Plans to various watering setup and changes that would need to be made.

B. Bell: Asked Roy to send locations of where we currently have edible plants. We will then discuss and review what will be done.

C. Barnard: Suggested we work with the Food Pantry to share with the fruits from the fruit trees we have.

L. Allen: Discussed if there will be someone to come in to look into the wildlife that is on campus and how the fruits and vegetables will affect them.

M. Pasag: Suggested changing the name of "Edible Campus." Had some inquiries of what it meant.

Announcements:

C. Barnard: 7 positive student cases of COVID cases

I. Next Meeting

Thursday, October 5, 2023 - 1:00 – 2:00 p.m.

II. Adjourn: 1:56 p.m.

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