



## SAN DIEGO MIRAMAR COLLEGE

# A Step-by-Step Guide to Filling out the 2023-24 FAFSA

### 1) Create a Federal Student Aid (FSA) ID

→ You will need to create an FSA ID to access the FAFSA application. The FSA ID will be used to login.

→ Go to <https://studentaid.gov/fsa-id/create-account> to create your FSA ID

### 2) Begin the FAFSA form

→ Go to <https://fafsa.gov/> and click on “Start 2023-24 Form”

→ Select whether you are a student, parent, or preparer that is filling out the FAFSA

→ Enter your or your child’s name, Social Security number, and date of birth. Then, click next.

### 3) Fill out Student Demographics information

→ You will need to answer some basic demographic questions about yourself or the student applying for the FAFSA. It is important to answer these questions as accurately as possible in order to avoid any errors.

### 4) List Schools to which you’d like your FAFSA Application Sent

→ You will need to add the schools you are attending and/or schools you are looking to attend. This means any schools you are applying for even if you have not completed the application or been accepted yet. You can add or remove any schools to your application at any point in the school year.

→ Miramar College Federal School Code: 014172

### 5) Answer the dependency status questions

→ You will need to determine if you are a dependent or an independent student, which will determine whether or not you provide information about your parents.

→ Dependency guidelines for FAFSA are set by Congress and are different from the guidelines that are used for the Internal Revenue Service (IRS). This means that students

→ If your child is determined to be a dependent student, he or she will be required to report information about you. If your child is determined to be an independent student, you can skip the questions about providing parent information.

## 6) Fill out Parent Demographics

→ If you are determined to be a dependent student, you will need to fill out similar demographics for your parents as you did for yourself.

## 7) Fill out Financial Information

→ The best and most accurate way to supply yours and your parent's financial information is by using the IRS Data Retrieval Tool. This imports your tax information directly from the IRS and straight to your FAFSA application. If you and/or your parents completed taxes for the previous year this tool will be available to you.

→ If you or your parents did not file taxes, or you do not want to use the IRS DRT, you can input all financial information manually.

## 8) Sign FAFSA Form

→ Both you and your parents (if applicable) will need to sign the FAFSA form. The easiest way to sign is by using your FSA ID.

# Congratulations! You have completed the FAFSA!

Please allow Miramar College at least 5-7 days to process your FAFSA. You will be contacted by email from the Miramar College Financial Aid office on your eligibility.

### Contact us:

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Location: K1-312

Hours: M-Th: 8am-6pm

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