

## **SUMMARY: OCTOBER 3<sup>RD</sup> MEETING**

For the Slideshow from our last meeting, [click here](#).

### **FIRST READS:**

#### **6.2: Resolution: Supporting District-Level Reassigned Time for College Faculty Equity Coordinator (CDAC) (see slide 7)**

Judy Patacsil introduced us to this item. Because the State Chancellor's office has been requiring increased efforts tied to equity, more work has been required of the CDAC on each campus at SDCCD. The increased workload has been brought to the attention of the District who had verbally committed to providing .4 reassigned time to each of the coordinators. However, Judy pointed out that we are going into year 2 in which that reassigned time has not happened. As such, [this resolution](#) has been drafted to be presented to the Academic Senates on each campus to request that situation be resolved, and at our next meeting we will vote on supporting this resolution.

#### **6.3: Reducing A.S. President Reassignment to Support Professional Advancement Committee Chair (see slide 8)**

Currently the Professional Advancement Committee does not have a chair, and this is a committee/position that requires a lot of work. But there is no reassigned time given to the chair of PAC, and that is one reason why it is difficult to get someone to fill the position. Because of this, Pablo has had conversations with the other AS Presidents, Miramar VPI and Jim Mahler to discuss options for establishing reassigned time for the PAC Chair. After those discussions (especially with Mahler), it was suggested that this come from the 2.0 reassigned time that is provided by the AFT for Academic Senate Exec. Mesa College is currently doing this. Pablo learned that of the AS Presidents in the District, his 1.0 is the highest of all of them. And Pablo is proposing that we take .2 from his 1.0 and give that to the PAC Chair. In our next meeting we will have a vote on this reduction of the AS President reassigned time by .2 and providing the PAC Chair with that .2.

### **FIRST CALLS:**

#### **6.4 Meeting Modality Recommendations for A.S Committees (see slide 9)**

Just as a reminder, First Calls are items in which we are looking for recommendations that we can develop into a First Read. So, for our next meeting, we would like you all to think about a potential First Read to be developed around the topic of Meeting Modality for A.S. Committees. As Pablo pointed out, all meetings can have an option for teleconferencing—both Brown Act meetings and otherwise. Most committee meetings at Miramar do not have to follow the Brown Act, but the CGH recommends doing so as much as possible. One suggestion is being posed that the A.S. recommend to all its committees that they take advantage of the flexibility and provide teleconferencing options. There were a number of comments in support of this that centered around making things more accessible for people. Sustainability, environmental, traffic concerns and others were also brought up. In our next meeting, please come with ideas that we can use to shape a First Read on this topic.

As always, the Minutes from our meeting follow this summary. We will see you on October 17<sup>TH</sup>!

**Draft Minutes – Miramar College Academic Senate**

3:30-5:00pm

**Oct 03, 2023**

Location: L-309 and Zoom

(\*See [agenda](#) for remote locations)

[Associated Documents](#)

[Meeting Slide Show](#)

**Senators Present:** Pablo Martin, Carmen Carrasquillo, Josh Alley, Monica Demcho, Heather Paulson, Theron Page, Darren Hall, Kevin Petti, Adrian Arancibia, Alex Sanchez, Ali Gonzalez, Angela Boyd, Angela Romero, Anh Nguyen, Anne Gloag, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Kandice Brandt, Kevin Gallagher, Mardi Parelman, Mary Kjartanson, Nick Aramovich, Olivia Flores, Otto Dobre, Rodrigo Gomez, Stefanie Johnson-Shipman, Wahid Hamidy, Desi Klaar, Erin Smith, Kristen Bonwell, Kristen Everhart, Najah Abdelkader, Natalie Bickett, Valerie Chau

**Absent:** Alex Mata [proxy: Pablo Martin], Becky Stephens [proxy: Anne Gloag], David Mehlhoff [proxy: Mary Kjartanson], Gene Choe, Rebecca Bowers-Gentry [proxy: Alex Sanchez]

**Other Attendees:** Ashlee Laine, Jennifer Aase, Judy Patacsil, Lisa Muñoz, Wes Lundburg, Juli Bartolomei

**1. Call to Order**

- The meeting was called to order at 3:32pm.

**2. Approval of Agenda and Consent Calendar**

2.1. Meeting [minutes from September 19, 2023](#)

- The agenda and Consent Calendar were approved after a change to postpone item 7.2.1, at the request of the presenter. [Kjartanson]

**3. Land Acknowledgment**

**4. Public Comments**

- Martin plans to create an informal, anonymous comment form on Google, so people who are not comfortable speaking at meetings or directly to their senators or A.S. Exec can share their thoughts or concerns. [\[The form is now live.\]](#)
- Kjartanson shared that the ASC is really paying attention to what students and faculty were saying about accessing student email and had a couple of forums for students to go in and learn about how to get into their email. She would also like to see them help students navigate Canvas.

**5. Action Items (this includes second reads)**

5.1. NA

**6. Discussion Items (this includes first calls and first reads)**

6.1. Comments and Q&A with the President – Wes Lundburg

- Lundburg reported that one position from the frozen list will be unfrozen, so there will be five new faculty positions at Miramar.
- Budget: We do not currently know what the State revenues are, since the tax deadline for businesses was pushed back to October. All they really know is that there will be less funding than past years, since the State does not have the same surplus. The District is looking to see if they are funding each of the colleges appropriately, and it appears that Mesa and City will get less of an increase than Miramar and CE.
- Chancellor's Cabinet will be discussing a parking fee change that could take place in the middle of the year. Lundburg is advocating for civic events and joint ventures to have free parking, when it is serving the community we are in.
- Multi-cultural Center: Hoping to have it open next fall.
- Academic Reorg: Lundburg is waiting to hear something final from VPI Odu so he can take it forward to Chancellor's Cabinet and the Board. Miramar is looking at an additional dean position, plus support, with the hope of eventually two new deans. He noted that the VPI will host a campus forum to share and get feedback on the proposed reorg.
- A suggested \$30/hr minimum wage is supported by the Chancellor's Cabinet. That would not include NANCES. It will be under discussion for a little while.
- Discussion ensued regarding the frozen position and the hiring process, struggles with retaining BIPOC and other disenfranchised populations, and apportionment of monies to each school.
- Motion to add five minutes approved with no objections. [Gallagher]
- Related to the "CAM" (campus allocation model), Professor Booth asked that the President and management review the division of budgetary resources as divided between the schools of the college (to each of the Deans), that each school's budget be revisited, discussed, and possibly then be reorganized based upon a fresh and current analysis of the different schools on campus and that they are each receiving a fair share of funds. Booth noted that allocations have not been revisited or scrutinized for equitable funding for our students across the campus and not just students in specific schools. Booth noted that this decision is made at the administrative level and that this budgetary element is considered, "Operational" and not "Academic." Lundberg said he would look into this, and agreed that the budget is operational and that the management team decides the allocation and distribution of funds between the schools.
- If folks want to engage with the President further, look out for open forums. Lundburg will also reestablish one-on-one meetings with him via Zoom.

- 6.2. Resolution: Supporting District-Level Reassigned Time for College Faculty Equity Coordinator (CDAC) – Judy Patacsil
- The [resolution](#) is available online for senators to review.
  - The SDCCD Campus Diversity Advisory Council has been important to the District office for over a decade. Last year, the District committed to giving .40 to each faculty coordinator, but it has not happened yet. They are now going into year two without the compensation.
  - Mesa got .40 at the campus level, and CE gets .50 at the campus level. City and Miramar want it to come from the District, since the District benefits from their activities and reports.
  - This was a first read and will come back for a second read and vote.
- 6.3. Reducing A.S. President Reassignment to Support Professional Advancement Chair – Pablo Martin
- As there is a lot of work involved with being the chair of the Professional Advancement Committee, AFT’s recommendation for the 2.0 allotment to each A.S. includes a .20 reassignment for that position. Mesa already does this.
  - The Miramar A.S. President is the only one in the District who gets 1.0, so A.S. Exec thinks it reasonable to reduce that by .20 to allow for the PAC chair to be given .20, starting in Spring 2024.
  - Discussion ensued.
  - This was a first read and will come back for a second read and vote.
- 6.4. Meeting Modality Recommendations for A.S. Committees – Pablo Martin
- This is a first call. If the body arrives at a recommendation, they will be asked to support it at a future A.S. meeting.
  - This came up because a committee lost three members when the committee opted not to have hybrid meetings.
  - All meetings, Brown Act and otherwise, have the option of meeting via “teleconference” (aka Zoom), albeit with different requirements.
  - Given the flexibility we have enjoyed at the A.S., the A.S. Exec would like to explore making a recommendation, *not a requirement*, to our Standing Committees to provide similar accommodations to their members.
  - Discussion ensued.
  - Follow up with [Martin](#) or other A.S. Exec members with any thoughts.
- 6.5. Technology Discussion – Technology Committee Representatives
- Despite some concerns, the Technology Committee will explore hybrid meetings.
  - By the start of next semester, the following areas will be HyFlex capable: K1-202, K1-107, H-205, A-223, and M-110. Access will likely be managed by individual schools/departments.
  - Miramar’s Technology Department will provide training. Muñoz will find out if it is paid training.
  - The [REC Innovation Lab](#) has a HyFlex space for students and their instructors/mentors; interested students and faculty are invited to visit and learn more on Thursdays after 4pm.
  - They will be updating the Technology Plan and it will align with the newest ACCJC standards.
  - Discussion ensued.
  - Munoz will share questions and concerns with Kurt Hill and the committee.
  - Munoz will continue pushing for a list of all software available to faculty.
  - Motion to add three minutes passed with no objections. [Kjartanson]
  - The T.C. is addressing the [faculty concerns](#) brought to President Lundburg and Associate Vice Chancellor of Information Technology Services, Peter Maharaj, in May 2023. The T.C. will provide the A.S. with [regular updates regarding steps being taken to resolve those concerns](#).
- 6.6. Campus Climate, Culture, and Employee Departures – Pablo Martin
- Send [Martin](#) thoughts and ideas on how we can address concerns over faculty (and others) being mistreated and even leaving Miramar due to racial or gender issues. Martin amended that to include accessibility issues as well.
  - Martin will be speaking to Acting Chancellor Smith and will report back.
  - See Dr. Taneisha Hellon’s work on [Racial Battle Fatigue and Retention](#) (she is at Grossmont College).
  - This will come back to a future meeting for more discussion.

## 7. Reports

### 7.1. Committee Reports (NA)

### 7.2. Special Reports

- 7.2.1. Open Educational Resources and Zero Textbook Cost curriculum as Alternative Approaches – Saigel Ghotra
- Postponed at the request of the presenter.

### 7.3. Executive Committee Reports

#### 7.3.1. President – Pablo Martin (State, District, Campus, and Senate Issues)

- Hearing faculty concerns around class cancellations and potential impacts to programs, the A.S. Exec will recommend that the Enrollment Management Committee create a workgroup to assess and explore the process for cancelling low enrolled classes and provide recommendations to the College on how to best follow the process outlined in the CBA.
- Please see the full report here: [SDMC Academic Senate Resource Doc 100323](#).

#### 7.3.2. Vice President – Carmen Carrasquillo

- Carrasquillo shared thoughts from the chat regarding disability discrimination and also that there are issues with faculty, not just administrators, not making others feel welcome.

7.3.3. Secretary – Josh Alley

- No report.

7.3.4. Treasurer – Monica Demcho

- The current balance is \$825.47.

7.3.5. Contract Member-at-Large – Heather Paulson

- All are welcome to attend the GAIA (gender equity group) meeting tomorrow on Zoom at 1pm.

7.3.6. Part-Time Member-at-Large – Theron Page

- The Adjunct Success and Retention Workgroup met and identified their committee purpose and priorities. The next meeting is this Friday at 10:30am on Zoom. Email [Everhart](#) for the link.
- This week, Desi Klaar will be presenting an onboarding platform that is being created through professional development funds that might align with workgroup objectives to create a similar resource for adjunct faculty.

7.3.7. Chair of Chairs – Kevin Petti

- The Contract Faculty Hiring Prioritization Committee is presently in the process of prioritizing submitted proposals. They will meet on Thursday.
- Petti will bring up enrollment management and other matters at Dean's Council on Wednesday.

7.3.8. Curriculum Chair – Darren Hall

- Start thinking about curriculum changes now, with a goal of Fall 2025.
- Hall will be reaching out to programs that have classes on the active but not offered list.

8. **Announcements**

- None

9. **Adjournment**

- The meeting was adjourned at 5:01pm.

The next meeting will be on Oct 17<sup>th</sup>. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,  
Juli Bartolomei and Josh Alley